

**Upper Arlington Board of Education**  
**District Central Office – 1950 N. Mallway Drive**  
**April 30, 2019 – 7:30am**  
**Special Board Meeting**

**CALL TO ORDER**

Members present: Ms. Nancy Drees, Mr. Scott McKenzie, Ms. Carol Mohr, Ms. Stacey Royer

Members absent: Ms. Robin Comfort

Administrative officials present: Dr. Paul W. Imhoff, Superintendent; Mr. Lucas Ratliff, Assistant Treasurer;  
Dr. Kathy Jenney, Associate Superintendent; Mr. Chris Potts, Chief Operating Officer

**ROLL CALL**

**APPOINTMENT OF TREASURER PRO-TEMP**

President Royer appointed Mr. McKenzie as Treasurer Pro-Temp

**APPROVAL OF AGENDA**

Ms. Drees moved, Mr. McKenzie seconded to approve the agenda as amended to add an executive session. **19-58**

AYES: Mr. McKenzie, Ms. Drees, Ms. Mohr, Ms. Royer

NAYS: None

**PLEDGE OF ALLEGIANCE**

**Approve GMP Amendment no. 1 to the CMR agreement with Elford, Inc. for improvements to the Greensview Elementary School and Tremont Elementary School buildings**

The Superintendent recommends approval of GMP Amendment No. 1 to the CMR Agreement with Elford, Inc. for improvements to Greensview Elementary School and Tremont Elementary School buildings and requests authority to have the amendment signed.

**Background**

1. The Upper Arlington City School District Board of Education (Board) previously approved an agreement with Elford, Inc. (CMR) as the construction manager at risk for the pre-construction stage services required for improvements to Greensview Elementary School and Tremont Elementary School buildings (all of which is referred to as the Project).
2. Elford, Inc. submitted its proposal for GMP Amendment No. 1 for improvements to Greensview Elementary School and Tremont Elementary School buildings in the total amount of \$26,132,606 (\$15,807,886 for the improvements to Greensview Elementary School and \$10,324,720 for the improvements to Tremont Elementary School) which has been reviewed by Turner Construction Company, the Owner Representative for the Project, and an amendment has been prepared for the work.

The Upper Arlington City School District Board of Education resolves as follows:

1. GMP Amendment No. 1 to the CMR Agreement with Elford, Inc. for improvements to Greensview Elementary School and Tremont Elementary School buildings is approved in the total amount of \$26,132,606.
2. The Superintendent and Treasurer are authorized to sign the GMP Amendment No. 1 in the final version provided and any related documents.

Ms. Drees moved, Ms. Mohr moved to approve the action item as recommended by the Superintendent. **19-59**

AYES: Mr. McKenzie, Ms. Drees, Ms. Mohr, Ms. Royer

NAYS: None

**Awarding contract for hazardous materials abatement at five elementary schools**

The Superintendent recommends award of the contract for hazardous materials abatement at the Barrington, Greensview, Tremont, Wickliffe, and Windermere Elementary School buildings to Midwest Environmental, Inc., as the lowest responsible bidder for the work, and requests authority to have the construction contract for the work signed.

**Background:**

1. Bids were solicited in compliance with applicable law for the hazardous materials abatement at the Barrington, Greensview, Tremont, Wickliffe, and Windermere Elementary Schools, based upon contract documents prepared by Dupler Environmental Consultants, the Board’s abatement consultant, and five (5) bids were received.
2. The lowest bidder for the work was Midwest Environmental, Inc., which submitted a bid in the amount of \$328,457.00 for the specified work at all five (5) buildings.
3. After review of the bid submittal and bidder qualifications, Mr. Jeff Dupler of Dupler Environmental Consultants recommends that the contract for the work be awarded to Midwest Environmental as the lowest responsible bidder for the work
4. Midwest Environmental, Inc. has submitted all required documentation to support the contract to Dupler Environmental Consultants.

The Upper Arlington City School District Board of Education resolves as follows:

1. The contract for hazardous materials abatement at the Barrington, Greensview, Tremont, Wickliffe, and Windermere Elementary School buildings is awarded to Midwest Environmental, Inc., in the amount of \$328,457.00, as the lowest responsible bidder for the specified work.
2. The Superintendent and Treasurer are authorized to sign the construction contract for the work.
3. The Chief Operating Officer and Treasurer are authorized to sign any related documents for the work on behalf of the Board.

Ms. Drees moved, Ms. Mohr moved to approve the action item as recommended by the Superintendent. **19-60**

AYES: Mr. McKenzie, Ms. Drees, Ms. Mohr, Ms. Royer

NAYS: None

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Mr. McKenzie moved the Board to approve the following Human Resource action items as recommended by the Superintendent:

Administrative Staff

Issuance of Contracts

Name	Position	Type of Contract
Samuel Wade Belk	Assistant Principal Upper Arlington High School 260 day contract, Level IV	August 1, 2019 — July 31, 2021 up to 5 transitional days at per diem rate, may be increased by Superintendent if necessary
Megan R. Lippert	Assistant Principal Hastings Middle School 260 day contract, Level IV	August 1, 2019 — July 31, 2021 up to 5 transitional days at per diem rate, may be increased by Superintendent if necessary
Aimee White	Assistant Principal Jones Middle School 260 day contract, Level IV	August 1, 2019 — July 31, 2021 up to 5 transitional days at per diem rate, may be increased by Superintendent if necessary

Other Staff

Acceptance of Resignation

Name	Position	Reason	Effective Date
Mark Saelzler	Data and Accountability Coordinator	Resignation	07/31/2019

Ms. Drees seconded to approve the Human Resource agenda action items.

**19-61**

AYES: Mr. McKenzie, Ms. Drees, Ms. Mohr, Ms. Royer

NAYS: None

**EXECUTIVE SESSION**

Ms. Mohr moved, Mr. McKenzie seconded to enter into executive session in accordance with ORC 121.22 (G) (1) to consider the appointment, employment, promotion and/or compensation of public employees at 7:35am

**19-62**

AYES: Mr. McKenzie, Ms. Drees, Ms. Mohr, Ms. Royer

NAYS: None

The board returned to regular session at 8:04am

**ADJOURNMENT**

At 8:05am Ms. Drees moved, Mr. McKenzie seconded to adjourn.

**19-63**

AYES: Mr. McKenzie, Ms. Drees, Ms. Mohr, Ms. Royer

NAYS: None

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Treasurer Pro-Temp

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Board President