



# UPPER ARLINGTON SCHOOLS

SERVE, LEAD, SUCCEED

## Tuesday, February 19, 2019 District Central Office – 1950 N. Mallway Drive 6:00pm – Regular Meeting

- I. Meeting Called to Order/ Roll Call
- II. Additions to/Approval of Agenda
- III. Pledge of Allegiance
- IV. Approval of Minutes — *Exhibits IV-1-4*
- V. Communications to the Board
  - a. Co-Presidents, Upper Arlington Education Association
  - b. President, OAPSE, Chapter 201

### VI. Public Participation — 30 minutes maximum

*The Upper Arlington Board of Education is pleased to welcome community members and reserves times for public participation during each of its regular meetings. Public participation sessions are conducted according to Board Policy 0169.1, which states, in part:*

- *Public participation shall be permitted as indicated on the order of business (agenda);*
- *Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting;*
- *Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate;*
- *Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer;*
- *No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard;*
- *All statements shall be directed to the presiding officer; no person may address or question Board members individually;*
- *The presiding officer may prohibit comments that are frivolous, repetitive, and/or harassing and interrupt, warn or terminate a participant's statement when it is too lengthy, personally directed, abusive, off-topic antagonistic, obscene, or irrelevant; and*
- *The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.*

*Board Policy 0169.1 may be read in its entirety on the district website: [www.uaschools.org](http://www.uaschools.org)*

### VII. Items for Information

1. Superintendent's update
  - a. Annual report to the Board: Wickliffe Elementary
2. Treasurer's update

### VIII. Consent Agenda – The Superintendent recommends the following items for action:

#### A. Superintendent

1. Special Board of Education Meeting: Wednesday, February 28 at 9:30am at the district central office
2. Upper Arlington High School 2019-2020 Program of Studies may be viewed on the high school website at the following page: <https://www.uaschools.org/Downloads/UA%20POS%2019-20.pdf>

#### B. Fiscal

1. Investment Report January 2019 — *Exhibit B-1*
2. Financial Statement for the month ending January 31, 2019 — *Exhibit B-2*



# UPPER ARLINGTON SCHOOLS

SERVE, LEAD, SUCCEED

Addendum: Regular Board Meeting – Tuesday, February 19, 2019 – 6:00pm

Location: District Offices – 1950 N. Mallway Drive

XI. Appoint Treasurer Pro-Temp

VIII. Consent Agenda – The Superintendent recommends the following item for action:

C. Human Resources

1. Certified Staff

f. Change of Status

Name	Position	Current Contract	Revised Contract	Effective Date
Jennifer Menkhus	Teacher	.5	1.0	2/20/2019

g. Approve separation agreement and accept the resignation of Ann Chung, effective at the conclusion of the 2018-2019 school year.

9. Professional Services Agreement with Syntero, Inc. effective October 2018 – *Exhibit C-2*

10. Board Policy Update – *Exhibit C-3*

3. Purchases in Accordance with O.R.C. 5705.41(D)(1)

Vendor	Item Purchased	Fund	Amount
Lakefront Lines	HMS ski club buses	General Fund	\$3,600.00
Chuck's Septic	Installation of electric conduit	PI Fund	\$6,450.00

C. Human Resources

1. Certified Staff

a. Acceptance of Certified Staff participation in Separation Incentive Program

Name	Position	Reason	Effective Date
Douglas Darfus	Teacher	Resignation	05/28/2019
Crista DeVore	Teacher	Resignation	05/28/2019
Mary Beth Dixon	Teacher	Retirement	05/28/2019
Karen Kuhlmann	Teacher	Retirement	05/28/2019
John McAlpine	Teacher	Retirement	05/28/2019
Nancy Volksen	Teacher	Resignation	05/28/2019

b. Acceptance of Retirement/Resignation

Name	Position	Reason	Effective Date
Douglas Darfus	Teacher	Resignation	05/28/2019
Crista DeVore	Teacher	Resignation	05/28/2019
Mary Beth Dixon	Teacher	Retirement	05/28/2019
Amanda Eberly	Teacher	Resignation	05/28/2019
Karen Kuhlmann	Teacher	Retirement	05/28/2019
John McAlpine	Teacher	Retirement	05/28/2019
Tiffany Smith	Teacher	Resignation	05/28/2019
Nancy Volksen	Teacher	Resignation	05/28/2019

c. Leave of Absence

Name	Position	Amount of Leave	Reason	Effective Date
Christy Charlton	Teacher	1.0	Sabbatical	2019-2020 school year
Kevin Lloyd	Teacher	1.0	Sabbatical	2019-2020 school year

d. Revision - Leave of Absence

Name	Position	Amount of Leave	Current	Revised
Marlis Fischer	Teacher	1.0	02/08/2019-03/08/2019	02/25/2019-03/08/2019

e. Home Instruction Tutors

Name	Position	Rate of Pay
Nora Calvert	Home Instruction Tutor	\$33.23 p/hour
Carolyn Lombardo	Home Instruction Tutor	\$33.23 p/hour
Brenna McGrath	Home Instruction Tutor	\$33.23 p/hour

2. Classified Staff

a. Initial Appointment\*

Name	Position	Step	Effective Date
Phyllis Robnet	Food Service Cashier	1	01/28/2019
Steve West	Custodian	3	03/04/2019

\* All appointments of personnel are specifically conditioned on and subject to successful background checks, receipt and final administrative review of all application records and receipt of all other necessary documentation.

b. Acceptance of Resignation/Retirement

Name	Position	New Position	Effective Date
Gregory Ford	Custodian	Retirement	02/01/2019
Christine Hahn	Food Service Cashier	Resignation	02/05/2019

c. Change of Status

Name	Position	New Position	Effective Date
Timothy Dunseth	Custodian	Truck Driver	01/22/2019
Scot Hunter	Custodian	Custodian	02/19/2019
Todd Schweitzer	Custodian	Custodian	02/04/2019

3. Other Staff

a. Appointment of Other Staff\*

Name	Position	Rate of Pay	Effective Date
Cooper Erwin	Intramural Supervisor	\$16.64 p/hour	01/17/2019
Kim Linton	Study Hall Aide	\$12.78 p/hour	01/04/2019
Emily Reardon	Student Worker	\$8.50 p/hour	02/11/2019
Erin Reardon	Student Worker	\$8.50 p/hour	02/11/2019
Stacy Riccobene	Fiscal Coordinator	\$28.85 p/hour	02/25/2019

\* All appointments of personnel are specifically conditioned on and subject to successful background checks, receipt and final administrative review of all application records and receipt of all other necessary documentation.

b. Acceptance of Retirement/Resignation

Name	Current Position	Reason	Effective Date
Magdalena Beachy	Teaching Assistant	Resignation	02/08/2019
Jennier Brown	SACC Program Aide	Resignation	01/15/2019
Drew Chupka	Study Hall Aide	Resignation	12/20/2018
Chad Hunkele	SACC Program Aide	Resignation	12/20/2018
Joseph Livingood	SACC Program Aide	Resignation	12/21/2018
Dexter McNabb	SACC Program Aide	Resignation	12/21/2018
Tim Peishal	SACC Program Aide	Resignation	12/21/2018
Taylor White	Educational Aide	Resignation	01/25/2019
Julia Wilson	SACC Program Aide	Resignation	11/05/2018

4. Substitutes

Name	Position	Rate of Pay	Effective Date
Patricia Everson	SACC Substitute	\$13.00 p/hour	01/18/2019
Carol Gains	SACC Substitute	\$13.00 p/hour	01/22/2019
Heather McCreary	Health Aide	\$19.74 p/hour	01/23/2019
Karen Rossetti	Substitute Custodian	\$16.94 p/hour	01/29/2019
Amanda Smith	Substitute Bus Driver	\$21.35 p/hour	02/19/2019

5. Volunteers

Name	Position	Building	Supervisor
Laramie Abbruzzes	8 <sup>th</sup> Grade Girls Softball	Jones Middle School	Laurie Sutherin
Caroline Chao	Girls Lacrosse	Upper Arlington High School	Wendy Pinta
Jimmy Gerlach	Boys Baseball	Upper Arlington High School	Sam Clark
Jeff Keller	7h Grade Girls Softball	Jones Middle School	Brad Campbell
Buck Marshall	Girls Crew	Upper Arlington High School	Lauren Peck
Matt Rice	8 <sup>th</sup> Grade Boys Baseball	Hastings Middle School	Zach Bailey
Doug Sckoenly	Boys Tennis	Upper Arlington High School	William Thieman
Audrey Shreve	Track and Field	Hastings Middle School	Bryn Rohlck
Tom Wendorff	Girls 7 <sup>th</sup> /8 <sup>th</sup> Grade Girls Softball	Hastings Middle School	Diane Balog

6. Job description
  - Job description: Fiscal Coordinator — *Exhibit C-1*
7. Supplemental Contracts

Position	Employee	School	Amount	FTE	
UA Vocal Music-Acting Coach	Greg Varner	UAHS	\$434.78		**
UA Vocal Music-Orchestra	Kathie Zelnik	UAHS	\$665.22		**
UA Vocal Music-Orchestra	Tino Benedetti	UAHS	\$665.22		**
UA Vocal Music-Music Director & Orchestra Musical	Amy Leacock	UAHS	\$2,186.96		**
Spring Musical Director	Lydia Smith	UAHS	\$1,000.00		
Library/Media Co-Coordinator	Judy Deal	UAHS	\$1,000.00		
Library/Media Co-Coordinator	Amy Byard	UAHS	\$1,000.00		
District Mentor	Melissa Szabrak	District	\$250.00		
Intramural-PE	Jackie Kulina	Barrington	\$646.59		**
Intramural-PE	Chris Hill	Barrington	\$646.59		**
7th Grade Head Softball Coach	Diane Balog	Hastings	\$3,825.00		
Boys Track and Field Head Coach	Evelyn Lay	Hastings	\$3,273.00		
Girls Track and Field Head Coach	Bryn Rohlck	Hastings	\$3,273.00		
8th Grade Head Baseball Coach	Nick Judy	Jones	\$3,825.00		
8th Grade Head Softball Coach	Laurie Sutherin	Jones	\$3,825.00		
8th Grade Boys Head Lacrosse Coach	Brett Diehl	Jones	\$3,118.00		
Boys Assistant Track and Field Coach	Grant Riesen	Jones	\$1,691.75		
Boys Assistant Track and Field Coach	Jacqueline DeLany	Jones	\$1,923.35		
Girls Assistant Track and Field Coach	Jill White	Jones	\$2,583.75		
Boys/Girls Head Track and Field Coach	Darrion House	Jones	\$3,273.00		
Girls Assistant Track and Field Coach	James Fronk	Jones	\$2,837.25		
Girls Assistant Softball Coach	Rick Wickiser	UAHS	\$2,928.26	.7	***
Site Manager-Spring#1	Cooper Erwin	UAHS	\$1,600.00		
Site Manager-Spring#2	Cooper Erwin	UAHS	\$1,600.00		
**	<i>funded through source other than general fund</i>				

Redaction of previously issued contract

Position	Employee	School
Boys Lacrosse Assistant Coach	Sean Turner	UAHS
7th Grade Head Baseball Coach	Matt Dallas	Hastings

8. Pupil Activity Contracts\*

Position	Employee	School	Amount	FTE	
UA Vocal Music-Electrician	Anthony Stype	UAHS	\$869.57		**
Drama Set Manager	Anthony Stype	UAHS	\$1,224.00		
Boys Assistant Baseball Coach	Nate Campbell	UAHS	\$1,888.90	.5	**
Boys Assistant Baseball Coach	Dan Ewing	UAHS	\$1,564.88	.5	**
Boys Assistant Baseball Coach	Todd Pfeil	UAHS	\$1,564.88	.5	**
Boys Assistant Baseball Coach	Charles Cooper	UAHS	\$3,129.75		**
Boys Assistant Baseball Coach	Jack Michael	UAHS	\$1,564.88	.5	**
Boys Crew Assistant Coach	Eric Bleich	UAHS	\$3,129.75		
Boys Crew Assistant Coach	Edward Byrd	UAHS	\$3,452.80		
Boys Crew Assistant Coach	Blaine Brown	UAHS	\$1,043.25	.33	**
Boys Crew Assistant Coach	Katie King	UAHS	\$2,086.50	.66	**

8. Pupil Activity Contracts\* (continued)

Position	Employee	School	Amount	FTE	
Boys Crew Assistant Coach	Ben Saalman	UAHS	\$3,129.75		**
Boys Crew Head Coach	Gregory Harvie	UAHS	\$7,624.00		
Boys Crew Assistant Coach	Natalie Smith	UAHS	\$3,129.75		**
Girls Crew Head Coach	Lauren Peck	UAHS	\$5,312.00		
Softball Head Coach	Terry Streng	UAHS	\$6,296.00		
Girls Track Assistant Coach	Allison Ewing	UAHS	\$3,129.75		
Girls Track Assistant Coach	Jonathan Fausey	UAHS	\$3,129.75		**
Girls Track Assistant Coach	Elena Schmitt	UAHS	\$3,129.75		
Boys Volleyball Head Coach	Christopher VanArsdale	UAHS	\$6,944.00		
Boys Volleyball Assistant Coach	Annie Kovalesky	UAHS	\$3,777.80		
Boys Lacrosse Assistant Coach	Brian Burke	UAHS	\$5,452.85		
Girls Assistant Lacrosse Coach	Macauley Mikes	UAHS	\$3,129.75		
Boys Lacrosse Assistant Coach	Joe Cameruca	UAHS	\$521.62	.2	**
Boys Lacrosse Assistant Coach	Grant Devilbiss	UAHS	\$682.00	.2	**
Boys Lacrosse Assistant Coach	Brian England	UAHS	\$682.00	.2	**
Boys Lacrosse Assistant Coach	Charlie Houk	UAHS	\$558.67	.2	**
Boys Lacrosse Assistant Coach	Jim Lafferty	UAHS	\$2,477.80	.5	**
Boys Lacrosse Assistant Coach	Scott Lathrop	UAHS	\$682.00	.2	**
Boys Lacrosse Assistant Coach	Will Morgan	UAHS	\$682.00	.2	**
Boys Lacrosse Assistant Coach	David Otis	UAHS	\$1,636.96	.4	**
Boys Lacrosse Assistant Coach	Alexander Pacilio	UAHS	\$521.62	.2	**
Boys Lacrosse Assistant Coach	Brian Sanders	UAHS	\$521.62	.2	**
Boys Lacrosse Assistant Coach	Jack Strahm	UAHS	\$521.62	.2	**
Boys Lacrosse Assistant Coach	Joe Wallace	UAHS	\$3,129.75		**
Boys Lacrosse Assistant Coach	Ron Benedict	UAHS	\$3129.75		**
Girls Assistant Lacrosse Coach	Jeffrey Turner	UAHS	\$3,452.80		
Girls Assistant Softball Coach	Melissa Basil	UAHS	\$1,564.88	.5	**
Girls Assistant Softball Coach	Renee Pearson	UAHS	\$2,514.76	.8	***
Girls Assistant Softball Coach	Lisa Cordova	UAHS	\$2,801.86	.8	***
8th Grade Head Baseball Coach	Zach Bailey	Hastings	\$2,761.00		
7th Grade Head Baseball Coach	Zach Frail	Hastings	\$2,275.00		
8th Grade Head Softball Coach	Megan Causey	Hastings	\$2,959.00		
8th Grade Boys Head Lacrosse Coach	Dan Hendrickson	Hastings	\$5,091.00		
7th Grade Boys Head Lacrosse Co-Coach	Samuel McCoy	Hastings	\$1,137.50		
7th Grade Boys Head Lacrosse Co-Coach	Christopher Maisenbacher	Hastings	\$1,912.50		
8th Grade Girls Head Lacrosse Co-Coach	Katie Hernandez	Hastings	\$1,301.50		
8th Grade Girls Head Lacrosse Co-Coach	Virginia Carter	Hastings	\$1,137.50		
7th Grade Girls Head Lacrosse Coach	Rachel Tooker	Hastings	\$3,454.00		
Girls Track and Field Assistant Coach	Megan Beaver	Hastings	\$1,478.75		
Site Manager	Noah Tornes	Hastings	\$675.00		
7th Grade Head Baseball Coach	Matt Tarnowski	Jones	\$3,118.00		
7th Grade Head Softball Coach	Brad Campbell	Jones	\$3,118.00		
7th Grade Boys Head Lacrosse Coach	Eli Hall	Jones	\$1,380.50		
8th Grade Girls Head Lacrosse Coach	Jacquelyn Eifert	Jones	\$3,825.00		
7th Grade Girls Head Lacrosse Coach	Ashley Klingelhofer	Jones	\$3,118.00		
Boys Head Tennis Coach	Adrian Tolentino	Jones	\$1,709.00		

8. Pupil Activity Contracts\* (continued)

Position	Employee	School	Amount	FTE	
Boys Tennis Assistant Coach	Geoffrey Bibo	UAHS	\$497.38		**
Boys Assistant Track and Field Coach	TJ Burbridge	Jones	\$1,478.75		

\*\*Funded through source other than general fund

\*\*\* Portion funded through source other than general fund

\* All appointments of personnel are specifically conditioned on and subject to successful background checks, receipt and final administrative review of all application records and receipt of all other necessary documentation.

D. Operations

1. Acceptance of Gifts and Donations

School /Activity	Donor	Item	Value
Barrington Elementary School			
Intramurals	Barrington Elementary PTO	Cash	\$1,487.16
Lunch with West Broad Elementary School Collaboration	Barrington Elementary PTO	Pizza	\$810.00
Greensview Elementary School			
Seesaw Phone Receivers	Upper Arlington Education Foundation	Cash	\$380.00
Sensory Path	Upper Arlington Education Foundation	Cash	\$425.00
Tremont Elementary School			
5 <sup>th</sup> grade Book Club	Tremont School Association	Cash	\$1,000.00
Library Birthday Club	Tremont School Association	Cash	\$400.00
Sphero Robots	Upper Arlington Education Foundation	Cash	\$2,000.00
Wickliffe Elementary School			
Makey Makey	Upper Arlington Education Foundation	Cash	\$1,100.00
Windermere Elementary School			
Intramurals	Windermere School PTO	Cash	\$552.08
Hastings Middle School			
Garden Project	Upper Arlington Education Foundation	Cash	\$841.58
Upper Arlington High School			
Band Sound System	Upper Arlington Education Foundation	Cash	\$3,345.00
UA Idea Day	Upper Arlington Education Foundation	Cash	\$5,000.00
UA Idea Day	Upper Arlington Alumni Association	Cash	\$609.00
UA Idea Day-Who Have We Been	Upper Arlington Education Foundation	Cash	\$995.00
Model United Nations Club	Upper Arlington Education Foundation	Cash	\$500.00
Cultural Exchange	Mary Ann Krauss	Cash	\$539.87
Vocal Music	UA Vocal Music Boosters, Inc.	Cash	\$5,545.00
Upper Arlington High School Athletics			
Boys Lacrosse Assistant Coach	Upper Arlington Men's Lacrosse	Cash	\$18,109.52
Track Assistant Coach	Upper Arlington Track Team	Cash	\$3,599.21
UA Crew Coaches	Upper Arlington Crew, Inc.	Cash	\$10,797.64
Girls Lacrosse Assistant Coaches	UA Girls Lacrosse	Cash	\$7,569.93
Girls Softball Assistant Coach	UA Girls Softball Boosters	Cash	\$3,097.11
Boys Tennis Coach	UA Boys Tennis Parent Fund	Cash	\$571.99
Boys Baseball Assistant Coach	Upper Arlington Baseball Boosters Club, Inc.	Cash	\$11,170.28
District			
Seed Book Club	Upper Arlington Education Foundation	Cash	\$269.85

2. Approval to Sell /Dispose/Donate Equipment

Description of asset/quantity	Building/ Department	UACSD Tag and/ or Serial Number ISBN (if applicable)	Reason
Lumens document scanner	Tremont	101816	No longer working
Aruba Access Point	Graf	117242	No longer working
iPad Pro 10.5	Graf	114258	No longer working
Apple TV	Tremont	114123	No longer working
Hitachi Projector	Hastings	103402	Broken
HP Chromebook	St. Andrew	S/N 8CG6501ZLQ UA Asset Tag #3115160	No longer working
HP Chromebook	St. Andrew	S/N 8CG6501ZLS UA Asset Tag #115080	No longer working
Tangram Template Set (15)	St. Andrew		No longer taught
Pattern Creators (6)	St. Andrew		No longer taught
Summer of the Monkeys (55)	St. Andrew		No longer taught; poor condition
Sounder (59)	St. Andrew		No longer taught; poor condition
My Side of The Mountain (37)	St. Andrew		No longer taught; poor condition
The Fellowship of the Ring (4)	St. Andrew		No longer taught; poor condition
A Stranger Came Ashore (7)	St. Andrew		No longer taught; poor condition
The Miracle Worker (10)	St. Andrew		No longer taught; poor condition
Bread, Bread, Bread (7)	St. Andrew		No longer taught
Our Grandparents – A Global Album (12)	St. Andrew		No longer taught
The Courage of Sarah Noble (11)	St. Andrew		No longer taught
Walk Two Moons (15)	St. Andrew		No longer taught
Crispin the Cross of Lead (19)	St. Andrew		No longer taught
From the mixed up files of Mrs. Basil E. Frankweiler (51)	St. Andrew		No longer taught
The Witch of Blackbird Pond (7)	St. Andrew		Not needed
The Fighting Ground (40)	St. Andrew		Not needed
Accel Scan – test scanner	St. Andrew		No longer taught
Math Connects Course 1 (109)	St. Andrew		Adopting new Math series
Math Connects Course 2 (82)	St. Andrew		Adopting new Math series
Math Connects Course 3 (98)	St. Andrew		Adopting new Math series
Algebra 1 (42)	St. Andrew		Adopting new Math series
Airliner Wireless Slate	St. Andrew	S/N 8LZ017583	No longer in use
Airliner Wireless Slate	St. Andrew	S/N 8LZ017594	No longer in use
Airliner Wireless Slate	St. Andrew	S/N 9BZ005796	No longer in use
Senteo Student Response System	St. Andrew	S/N 005003	No longer in use
Senteo Student Response System	St. Andrew	S/N 049141	No longer in use
Senteo Student Response System	St. Andrew	S/N 051829	No longer in use
Zucchini Out West (36)	St. Andrew		No longer in use
The Story of Benjamin Franklin Amazing American (27)	St. Andrew		No longer in use
Bound for Oregon (26)	St. Andrew		No longer in use



2. Approval to Sell /Dispose/Donate Equipment (continued)

Description of asset/quantity	Building/ Department	UACSD Tag and/ or Serial Number ISBN (if applicable)	Reason
More Stories Julian Tells (35)	St. Andrew		No longer in use
Lily and Miss Liberty (27)	St. Andrew		No longer in use
Wolf Child (32)	St. Andrew		No longer in use
Annie and the Old One (29)	St. Andrew		No longer in use
What' s the Big Idea Ben Franklin? (37)	St. Andrew		No longer in use
Dorrie and the Haunted Schoolhouse (31)	St. Andrew		No longer in use
Helen Keller (7)	St. Andrew		No longer in use
The Velveteen Rabbit (9)	St. Andrew		No longer in use
The Cuckoo Child (33)	St. Andrew		No longer in use
The Remembering Box (35)	St. Andrew		No longer in use
The Littles (7)	St. Andrew		No longer in use
The Hit and Run Gang:The Slump (32)	St. Andrew		No longer in use
Immigrant Kids (10)	St. Andrew		No longer in use
Phoebe's Revolt (30)	St. Andrew		No longer in use
Can't You Make Them Behave King George? (20)	St. Andrew		No longer in use
Jackie Robinson (30)	St. Andrew		No longer in use
Quit Pulling My Leg (27)	St. Andrew		No longer in use
The Drinking Gourd (25)	St. Andrew		No longer in use
Wonders Math Teacher Edition	St. Agatha		No longer in use
Adventures (7)	St. Agatha		Outdated
Caravans (3)	St. Agatha		Outdated
Carousels (9)	St. Agatha		Outdated
Flights	St. Agatha		Outdated
Parades (5)	St. Agatha		Outdated
Explorations	St. Agatha		Outdated
McGraw Hill Health and Wellness (9)	St. Agatha		No longer in use
Harcourt Health and wellness	St. Agatha		Outdated
Ohio Science a closer look	St. Agatha		Outdated
McGraw Hill Wonders Reading Workshop (3)	St. Agatha		Outdated
The Music Connection 7 (25)	St. Agatha		Outdated
The Music Connection 8 (13)	St. Agatha		Outdated
McGraw Hill Wonders Reading/writing workshop 1.4 (17)	St. Agatha		Outdated
McGraw Hill Wonders teacher edition (13)	St. Agatha		Outdated
McGraw Hill Wonders "Your Turn Practice book"	St. Agatha		Outdated
McGraw Hill Wonders "Literature Anthology 1.4	St. Agatha		Outdated
Ohio Atlas and Gazetteer (18)	St. Agatha		Outdated

3. Contract

- Parking Lot License, Indemnity and Release Agreement — *Exhibit D-1*

IX. Other

X. Adjournment

**Upper Arlington Board of Education**  
**City Chamber Offices, 3600 Tremont Road**  
**January 15, 2019 – 6:00pm**

**CALL TO ORDER**

Members present: Ms. Carol Mohr, Ms. Stacey Royer, Ms. Robin Comfort, Ms. Nancy Drees, Mr. Scott McKenzie  
Administrative officials present: Dr. Paul W. Imhoff, Superintendent; Mr. Andrew L. Geistfeld, Treasurer;  
Dr. Kathy Jenney, Associate Superintendent; Ms. Karen Truett,  
Director of Communications; Mr. Chris Potts, Chief Operating Officer; Dr. Andy Hatton, Director  
of Academic Affairs

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA AND ADDENDUM**

Mr. McKenzie moved, Ms. Comfort seconded to approve the agenda as amended. **19-1**  
AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees and Mr. McKenzie  
NAYS: None

**ELECTION OF BOARD OF EDUCATION OFFICERS**

Ms. Mohr asked for nominations for President.

Ms. Drees nominated Ms. Royer. There were no further nominations.

Ms. Comfort moved to close nominations for President. Ms. Drees seconded the motion and the vote resulted as follows:

AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees and Mr. McKenzie **19-2**  
NAYS: None

A vote was held for Ms. Royer as President.

AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees and Mr. McKenzie **19-3**  
NAYS: None

Ms. Royer, Ms. Comfort, Ms. Drees, Mr. McKenzie, Dr. Imhoff and Mr. Geistfeld thanked Ms. Mohr for serving as President this past year and Ms. Royer presented her with a plaque.

Ms. Royer asked for nominations for Vice-President.

Ms. Comfort nominated Ms. Drees. There were no further nominations.

Mr. McKenzie moved to close nominations for Vice-President. Ms. Comfort seconded the motion and the vote resulted as follows:

AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees and Mr. McKenzie **19-4**  
NAYS: None

A vote was held for Ms. Drees as Vice-President.

AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees and Mr. McKenzie **19-5**  
NAYS: None

**ORGANIZATION PROCEDURES**

Ms. Drees moved the board approve the follow action items:

Meeting Dates for 2019

<b>Date</b>	<b>Meeting Type</b>	<b>Time</b>	<b>Location</b>
Tuesday, January 15, 2019	Organizational Meeting Regular Meeting	5:45pm 6:00pm	City Chambers
Tuesday, February 19, 2019	Regular Meeting	6:00pm	District Office
Wednesday, March 6, 2019	Regular Meeting	6:00pm	City Chambers
Tuesday, April 9, 2019	Regular Meeting	6:00pm	City Chambers
Tuesday, May 14, 2019	Retiree Reception Regular Meeting	5:00pm 6:00pm	City Chambers
Tuesday, June 11, 2019	Regular Meeting	6:00pm	City Chambers
Wednesday, June 26, 2019	Regular Meeting	8:00am	Central Office
Tuesday, August 13, 2019	Regular Meeting	6:00pm	City Chambers
Tuesday, September 10, 2019	Regular Meeting	6:00pm	City Chambers
Tuesday, October 15, 2019	Regular Meeting	6:00pm	City Chambers
Tuesday, November 19, 2019	Regular Meeting	6:00pm	City Chambers
Tuesday, December 10, 2019	Regular Meeting	6:00pm	City Chambers

Service Fund

Establish a service fund beginning each year, in an amount up to \$20,000.00 for fiscal year 2019 and fiscal year 2020, to provide for board members' expenses in accordance with Section 3313.15 O.R.C.

Memberships

Renew the Board’s membership in Ohio School Boards Association (OSBA).

OSBA Legal Assistance Fund

Whereas, the Upper Arlington City School District board of education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and,

Whereas, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose.

Therefore, the board hereby resolves to join the OSBA LAF for 2019 and directs the treasurer to pay to the LAF \$250.00. [Pursuant to R.C. Section 3313.171]

OSBA Annual Business Meeting

It is recommended by the treasurer that the board of education appoint a delegate and alternate to represent the district at the Ohio School Boards annual business meeting on November 11, 2019

OSBA Delegate: Carol Mohr

OSBA Alternate: Stacey Royer

Resolution for Waiver of Reading Minutes

*Board Policy provides that each board member receive a copy of the previous meeting's minutes prior to voting on their acceptance. Accordingly, it is not necessary for the treasurer to read the minutes of previous meetings prior to approval by the board.*

It is recommended that the board of education, in accordance with Section 3313.26 O.R.C., waive the reading of minutes from previous meetings.

Resolution Adopting a Standing Authorization for the Board President for the Calendar Year 2019

To enable the district to process State and Federal grant applications in a more timely and expedient manner, it is recommended that the board president be authorized to sign all grant applications, which require the president's signature, without seeking prior board approval.

Resolution Adopting Standing Authorizations for the Treasurer/CFO for the Calendar Year 2019

To enable the treasurer/CFO to carry out necessary duties involving operations, finances, and purchasing; it is recommended that the board of education grant the following standing authorizations for calendar year 2019:

1. Advances on Tax Settlements  
The treasurer/CFO is hereby authorized to secure advance payments from the County Auditor when funds from property taxes are available and payable to the school district.
2. Investment of Interim and Inactive Funds  
The treasurer/CFO is hereby authorized to invest interim and inactive funds in permissible investments pursuant to Section 135.14, O.R.C., Section 135.13, H.B. 384, and Board Policy. This includes investing up to forty percent (40%) of interim funds in commercial paper notes and bankers acceptances as defined by Board Policy 6144.
3. Appropriation Modifications  
The treasurer/CFO is hereby authorized to make appropriation modifications between fund accounts with these modifications being reported to the board of education for approval.
4. Payment of Bills and Payrolls  
The treasurer/CFO is authorized to pay all bills and payrolls within the limit of the appropriation resolution as bills are received and when merchandise has been certified as received in good condition by the superintendent or his designee.
5. Advancement of Funds  
The treasurer/CFO is authorized to advance monies from the General Fund to other funds in anticipation of future receipts. When the anticipated money has been received, the advance will be returned to the General Fund.
6. Establishing Bank Accounts  
The treasurer/CFO is hereby authorized to establish the banking accounts he deems necessary to properly account for district funds providing that said accounts are within the limits established in the depository contracts with the banking institutions.

Resolution Adopting Standing Authorizations for the Treasurer/CFO for the Calendar Year 2019, continued

7. Authorize Signatures on Checks

The treasurer/CFO is hereby authorized to sign all checks drawn on bank accounts of the school district as provided for in Section 3313.08 O.R.C.

8. Authorize Public Records Training

The treasurer/CFO, assistant treasurer or newly elected board member is hereby authorized to represent the board of education as their designee for public records training as required by House Bill 9.

9. Appointment of Tax Incentive Review Council Representative

The treasurer/CFO or assistant treasurer are hereby authorized to represent the board of education on the City Of Upper Arlington -- Tax Incentive Review Council.

Resolution Adopting Standing Authorizations for the Superintendent for the Calendar Year 2019

To enable the superintendent to carry out necessary duties involving operations, it is recommended that the board of education grant the following standing authorizations for calendar year 2019:

1. Approval of Leaves of Absence

The superintendent is hereby authorized to approve unpaid employee leaves of absence as appropriate, consistent with the provisions of the Negotiated Agreements pertaining to district employees.

2. Approval of Board of Education's Designee for Appeals of Student Suspensions and Expulsions

The Board of Education hereby authorizes the treasurer/CFO to designate a law firm or an agency as its designee for student suspension and expulsion appeals. Unless the Board takes action to reverse or modify the decision of the designee, the decision will be deemed approved thirty days following the date of the decision. Immediately after the thirtieth day, the treasurer shall deliver by certified mail to the parents and student either the designee's decision or the Board action reversing or modifying the decision.

3. Approval of Tuition Waivers for Students for Reasons Specified in the Ohio Revised Code

The superintendent is hereby authorized to approve, as appropriate, for the board of education, waivers of tuition for students for the permissive and required reasons specified in the Ohio Revised Code.

4. Approval of Administrators' Daily, Weekly, Monthly or Annual Work Schedules

The superintendent is hereby authorized to alter the daily, weekly, monthly, or annual work schedules of administrative personnel, as he deems necessary, to carry out the official duties of the district.

5. Approval of Superintendent Authorization to Accept Resignations

The superintendent is hereby authorized to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

6. Approval of Superintendent to Make Offers of Employment Pending Board Ratification

To authorize the superintendent to make offers of employment, during periods when this Board is not in session, directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to successful background checks and receipt of necessary documentation, and a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the superintendent's offer. Nothing in this resolution shall require the Board to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of the Board.

Resolution Adopting a Standing Authorization for the Chief Operating Officer/COO for the Calendar Year 2019

Approval to authorize the chief operating officer/COO to solicit bids for capital improvement projects and to establish dates for the first published advertisement and bid opening.

Other Resolutions

1. Resolution to Seek Notification from Tax Commissioner About Application for Exemption from Taxation for Property Located Within the District

RESOLVED, that pursuant to the authority vested in it by Section 5715.27 of the Ohio Revised Code and for the purpose of receiving notification of all applications filed for exemption from taxation for real property located within the boundaries of the Upper Arlington School District ("School District"), the Upper Arlington Board of Education ("Board") will request in writing that the tax commissioner notify it of the filing of applications for exemptions from taxation for property located within the boundaries of the School District; and after receiving notification of any application, investigate the desirability of filing a statement with the tax commissioner and with the applicant indicating its intent to submit evidence and participate in any hearing on the application.

RESOLVED, that the Board hereby authorizes the Board's attorney to conduct the aforementioned investigation and file the aforementioned statement on behalf of the Board and to participate in any hearing on the application; however, should the Board's attorney have an attorney-client relationship with any property owner who has filed an application for exemption, thus resulting in a potential conflict of interest, the Board hereby authorizes such attorney to obtain substitute counsel to file the statement and appear at any hearing on that client's application.

2. Resolution Authorizing Legal Counsel to Investigate Valuations of Commercial Property

RESOLVED, that pursuant to the authority vested in it by Revised Code Section 5715.19, and for the purpose of seeking appropriate adjustments in the appraised and assessed valuations of certain commercial, industrial, multi-family residential, investment and developable properties located within the boundaries of the Upper Arlington City School District ("School District"), the Upper Arlington Board of Education ("Board") will investigate the desirability of filing, and where found to be desirable, may file complaints with the Franklin County Board of Revision: (A) (i) against owners of such properties which have been sold for a purchase price in excess of \$400,000 (ii) are other than owner-occupied single-family residential and (iii) were sold for a purchase price in excess of \$150,000 more than the appraised value as reflected upon the tax duplicate of Franklin County; (B) against owners of such properties who have filed for a reduction in the appraised valuation of such property from its appraised valuation, as reflected upon the tax duplicate of Franklin County, in the amount of \$150,000 or more; or (C) against owners who have substantially improved their property which resulting increase in value does not appear to be properly reflected in the appraised value.

RESOLVED, that the Board hereby authorizes the Board's attorney Jackie Lynn Hager Company or Rich Gillis Law Group to conduct the aforementioned investigation and file the aforementioned complaints and cross-complaints on behalf of the Board and to prosecute to completion all actions necessary to accomplish the foregoing measures; however, should the Board's attorney have an attorney-client relationship with any property owner against whom a complaint should be so filed under the above-stated criteria, thus resulting in a potential conflict of interest, the Board hereby authorizes such attorney to obtain substitute counsel to file complaints and prosecute to completion those cases involving such clients.

- 3. Resolution authorizing Treasurer/CFO and/or Chief Operating Officer/COO to serve as Purchasing Agent  
 To authorize the treasurer/CFO and/or chief operating officer/COO to serve as purchasing agent to initiate contracts with vendors relating to supplies, services, repairs and equipment availability, invoices, purchase orders and contracts consistent with the procedures and monetary limits found in Administrative Guideline. The Board of Education desires that these duties be performed in a timely manner. The Board of Education authorizes the treasurer/CFO and/or chief operating officer/COO to act as purchasing agent and dispenses with the adoption of resolutions authorizing purchases and approving warrants for the payment of any claim from school funds, as permitted by Ohio Revised Code Section 3313.18, to the extent provision therefore is made in the Board’s annual appropriations resolution.

Special Assignments of Board Members

Special Assignments:

- Upper Arlington Community Improvement Corp., 1-year appointment, expires end of 2019: Nancy Drees
- Ohio School Boards Association Legislative Liaison, 1-year appointment, expires end of 2019: Carol Mohr
- PTO Presidents’ Council Liaison, 1-year appointment, expires end of 2019: Stacey Royer
- Upper Arlington Education Foundation Board of Trustees, 1-year appointment, expires end of 2019: Robin Comfort
- OSBA Student Achievement Liaison, 1 year appointment, expires end of 2019: Carol Mohr

Mr. McKenzie seconded to approve the action items. **19-6**

- AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees and Mr. McKenzie
- NAYS: None

At 5:59p.m. Ms. Drees moved, Ms. Mohr seconded the board take a short recess. **19-7**

- AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees and Mr. McKenzie
- NAYS: None

The Board reconvened at 6:04p.m.

**APPROVAL OF MINUTES**

- Ms. Drees moved, Ms. Comfort seconded to approve the December 11 and December 17,2018 minutes. **19-8**
- AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees and Mr. McKenzie
- NAYS: None

**COMMUNICATIONS TO THE BOARD**

None

**PUBLIC PARTICIPATION**

None

**ITEMS FOR INFORMATION**

Superintendent’s update

Dr. Paul Imhoff commented on various achievements and activities in the buildings.

Ms. Julie Nolan, Windermere Elementary School principal, discussed her school's academic focus on math this year. She also shared about a community-building art project around the theme what makes you... you? The project involved all Windermere students, Windermere art teacher Ms. Taylor, UAHS art teacher Mr. Wittenburg, and a group of UAHS students, including Ms. Marco.

Superintendent’s update, continued

Dr. Imhoff shared an updated on safety.

Dr. Imhoff shared the date for the next community facility meetings which is Tuesday January 22<sup>nd</sup>. He also reviewed dates of the groundbreaking ceremonies: Sunday, April 7<sup>th</sup> (UAHS) and Sunday, May 19<sup>th</sup> (elementary Schools)

Treasurer’s Update

Mr. Andrew Geistfeld reviewed the Owner Controlled Insurance Program (OCIP) the district established, the potential savings and the various insurance companies involved.

Mr. Geistfeld also reviewed the financial activity through December 2018.

**CONSENT AGENDA**

Ms. Drees moved the Board to approve the following consent agenda action items as recommended by the Superintendent

Student Field Trips

<u>School</u>	<u>Group</u>	<u>Location</u>	<u>Dates</u>
UAHS	UA Idea Day Planning	Fairmont Austin; Austin, TX	March 3 – March 7, 2019
UAHS	UAHS Boys Lacrosse	IMIMG Academy Lacrosse Bradenton, FL	March 11- March 14, 2019*
UAHS	UAHS Girls Softball	The Ripken Experience Myrtle Beach, SC 29577	March 10- March 15, 2019
UAHS	UAHS Boys Lacrosse	Midwest Tournament Columbus, OH	May 10 – May 11, 2019

Accept the decision of the Board’s designee, dated December 20, 2018, to uphold the suspension appeal

Accept the decision of the Board’s designee, dated December 20, 2018, to grant the expulsion appeal

Investment Report for December 31, 2018 — Exhibit B-1

Financial Statement for the month ending December 31, 2018 — Exhibit B-2

Amend Appropriations by Fund — Exhibit B-3

Purchases in Accordance with O.R.C. 5705.41(D)(1)

<u>Vendor</u>	<u>Item Purchased</u>	<u>Fund</u>	<u>Amount</u>
Project Lead the Way	Annual Participation Fee	General Fund	\$4,500.00

Tuition/Fees for the 2019-2020 School Year for Upper Arlington School Age Child Care Program — Exhibit B-4

Approve the establishment of fund 027-9017 to account for the owner controlled insurance program (OCIP) claim activity related to district construction projects

Administrative Staff

Acceptance of Resignation/Retirement

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective Date</u>
Robb Gonda	Middle School Principal	Resignation	07/31/2019
Harold Plant	Director of Operational Services	Retirement	03/29/2019

Certified Staff

Leave of Absence

<u>Name</u>	<u>Position</u>	<u>Amount of Leave</u>	<u>Reason</u>	<u>Effective Date</u>
Jennifer Barrow	Teacher	1.0	Unpaid Childcare	01/10/2019 – 02/15/2019
Jason Hudson	Teacher	1.0	Unpaid Sick Leave	02/22/2019 – 04/12/2019



Acceptance of Resignation/Retirement

Name	Position	Reason	Effective Date
Virginia Barber	Nurse	Retirement	02/15/2019
Ashley Irskens	Teacher	Resignation	02/15/2019

Home Instruction Tutors

Name	Position	Rate of Pay
Andrea Lusk	Home Instruction Tutor	\$33.23 p/hour

Salary/Contract Adjustments

Name	From	To	Step
Emily Adams	MA	MA+10	11
Mindy Adkins	MA+20	MA+30	19
Nancy Babinec	MA	MA+10	16
Kelly Beck Smith	MA+10	MA+20	13
Kathleen Boich	MA+10	MA+20	14
Josh Clemmons	MA+10	MA+20	12
Aimee Crabtree	MA	MA+10	11
Michael Donelson	MA+10	MA+20	25
Nick Droughton	MA+20	MA+30	10
Emily Fothergill	MA+10	MA+20	9
Lara Holman	MA+10	MA+20	14
Mark Johnston	MA+10	Ma+20	28
Andy Keyes	MA+20	MA+30	23
Katrina McClain	MA+30	MA+40	16
Shane McCloskey	MA+20	MA+30	11
Amy Mumaw	MA+20	MA+30	11
Jon Parker-Jones	Ma+10	MA+20	25
Caryn Reynolds	MA+10	MA+20	20
Lydia Scott	MA+10	MA+20	8
Ashley Stechsulte	MA+20	MA+30	10
Nicole VanArsdale	MA	MA+30	9
Anna Wallace	MA	MA+10	10

Classified Staff

Initial Appointment

Name	Position	Step	Effective Date
Jarrod Coniglio	Utility Worker	2	01/07/2019
Kimberly Cordetti	Food Service Cashier	1	01/07/2019
Suzanne Beachy	Bus Driver	2	01/07/2019
Thomas Wesley	High School Cook	2	01/07/2019

Other Staff

Appointment of Other Staff

Name	Position	Rate of Pay	Effective Date
Joe Blank	Student Worker	\$8.50 p/hour	05/29/2019
Lorraine Clark	Study Hall Aide	\$13.30 p/hour	01/07/2019
Stephanie Collins	EMIS Coordinator	\$34.86 p/hour	02/01/2019
Griffin Gillium	Student Worker	\$8.50 p/hour	05/29/2019
Andrew Johnson	Student Worker	\$8.50 p/hour	05/29/2019
Christine Kennedy	Educational Aide	\$12.78 p/hour	01/07/2019
John "Jack" Kameron	Student Worker	\$8.50 p/hour	05/29/2019
Santiago Mora	Student Worker	\$8.50 p/hour	12/17/2018
Elizabeth Moore	EMIS Transition	\$31.32 p/hour	01/03/2019
Reagan Nolan	Student Worker	\$8.50 p/hour	05/29/2019
Paige Stevenson	Student Worker	\$8.50 p/hour	05/29/2019

Acceptance of Resignations

Name	Position	Reason	Effective Date
Molly Golemo	Educational Aide	Resignation	01/22/2019
Brittany Gates	Study Hall Aide	Resignation	12/20/2018
James Hardy	Intramural Supervisor	Resignation	01/18/2019
Christina Thomas	Cafeteria Aide	Resignation	11/20/2019

Substitutes

Name	Position	Rate of Pay	Effective Date
Christopher Trubiani	BECS Substitute Teacher	\$95.00 p/day	12/18/2018
Madeline Graham	BECS Substitute Teacher	\$95.00 p/day	12/21/2018

Volunteers

Name	Position	Building	Supervisor
Adam Ankrom	Boys Wrestling Coach	UAHS	Matt Stout
Mark Beebe	Boys Wrestling Coach	UAHS	Matt Stout
Chase Delande	Boys Wrestling Coach	UAHS	Matt Stout
Karissa Hartnell	7th Grade Girls Basketball Coach	Jones	Spencer Giese
Maryssa Herrscher	7th Grade Girls Basketball Coach	Jones	Spencer Giese
Andrew Mills	7th Grade Boys Basketball Coach	Hastings	Brian Hardesty
Mary Moore	Girls Cheerleading Coach	UAHS	Chris Hayes

Supplemental Contracts

Position	Employee	School	Amount	FTE	
Summer Academy Director	Kelly Scott	District	\$12,000.00	1.0	**
Summer Reading Coordinator	Andrea Lusk	District	\$5,000.00	1.0	
Forensic Assistant Advisor	Adele Vergis	UAHS	\$1,000.00	.4	
Boys Head Baseball Coach	Sam Clark	UAHS	\$4,815.00	1.0	
Boys Assistant Baseball Coach	Shane McCloskey	UAHS	\$4,092.40	1.0	
Boys Assistant Baseball Coach	Kyle Davis	UAHS	\$3,129.75	1.0	
Girls Head Varsity Lacrosse Coach	Wendy Pinta	UAHS	\$8,389.00	1.0	
Boys Assistant Track Coach	Dan Rohrs	UAHS	\$5,452.85	1.0	

*\*\*Funded through source other than general fund*

Redaction of Previously Issued Contracts

Position	Employee	School
Global Language District Co-Department Chair	Karen Ritz	District
Global Language District Co-Department Chair	Sheri Ettefagh	District

Pupil Activity Contracts

Position	Employee	School	Amount	FTE	
Site Manager	Cooper Erwin	UAHS	\$1,600.00	1.0	
Site Manager	Cooper Erwin	UAHS	\$1,600.00	1.0	
Forensic Assistant Advisor	Kevin Lehr	UAHS	\$800.00	.3	
Forensic Assistant Advisor	Rose Aly	UAHS	\$700.00	.3	
Head Football Coach 2019-20	Jeremey Scally	UAHS	\$8,712.00	1.0	
Boys Assistant Tennis Coach	Ralph Walton	UAHS	\$2,486.50	1.0	
Boys Assistant Tennis Coach	Shelly Savan	UAHS	\$3,352.05	1.0	
Boys Head Tennis Coach	William Thieman	UAHS	\$4,721.00	1.0	
Girls Assistant Lacrosse Coach	Kaitlyn Bondy	UAHS	\$4,092.40	1.0	
Girls Assistant Lacrosse Coach	Sue Stimmel	UAHS	\$4,955.60	1.0	
Boys Assistant Lacrosse Coach	Sean Turner	UAHS	\$5,452.85	1.0	
Boys Head Lacrosse Coach	Kyle Olson	UAHS	\$6,296.00	1.0	
Boys Assistant Lacrosse Coach	Ted Wolford	UAHS	\$5,452.85	1.0	
Boys Head Track Coach	Bryan Ferres	UAHS	\$6,296.00	1.0	
Boys Assistant Track Coach	Kevin Bonner	UAHS	\$4,955.60	1.0	
Boys Assistant Track Coach	Scott Meyers	UAHS	\$3,777.80	1.0	
Girls Head Track Coach	Latisha Wilder	UAHS	\$7,624.00	1.0	
Girls Assistant Track Coach	Carrie Burggraf	UAHS	\$3,777.80	1.0	
Girls Assistant Track Coach	Phillip Wright	UAHS	\$4,092.40	1.0	

## Board Policies

Number	Policy
2261.03*	District and School Report Card
1662*	Anti-Harassment

\*revised policy number from previous board meeting

Professional Services Agreement with Syntero –Exhibit C-1

Acceptance of Gifts and Donations

School/Activity	Donor	Item	Value
<b>Burbank Early Childhood School (BECS)</b>			
Arts Fund	Upper Arlington Education Foundation	Cash	\$238.37
<b>Greensview Elementary School</b>			
Golden Bears A to Z book publishing	Upper Arlington Education Foundation	Cash	\$962.50
<b>Windermere Elementary School</b>			
Kate Parker visit	Upper Arlington Education Foundation	Cash	\$500.00
Julia Cook author visit	Upper Arlington Education Foundation	Cash	\$875.00
<b>Hastings Middle School</b>			
Hastings Garden	Upper Arlington Education Foundation	Cash	\$339.34
Speaker: Because I Said I Would	Hastings PTO	Cash	\$1,000.00
6 <sup>th</sup> grade Social Studies	Hastings PTO	Cash	\$300.00
Life Skills lunches for daycare/preschool program	Hastings PTO	Cash	\$375.00
<b>Upper Arlington High School</b>			
Olivia Van Ledtje visit	Upper Arlington Education Foundation	Cash	\$3,000.00
Combat Robot – Robotics Club	Upper Arlington Education Foundation	Cash	\$345.00
Hazel Varanese digital design	Upper Arlington Education Foundation	Cash	\$4,000.00
Hanif Abdurraqib visit	Upper Arlington Education Foundation	Cash	\$500.00
UA Idea Day	Upper Arlington Education Foundation	Cash	\$660.00
First Robotics – UA Rotary	Upper Arlington Education Foundation	Cash	\$4,000.00
UA Idea Day Substitutes	UAHS PTO	Cash	\$540.48
UA Idea Day	UAHS PTO	Cash	\$5,000.00
<b>District</b>			
Legacy Fund	Anonymous	Cash	\$500.00
Legacy Fund	Price and Alice Finley	Cash	\$2,000.00
Legacy Fund	Laura MacDonald	Cash	\$1,000.00
Legacy Fund	Carol and William Mohr	Cash	\$1,000.00
Legacy Fund	Julie and Tracy Peters	Cash	\$100,000.00
Legacy Fund	Bill Shkurti and Renee Houser	Cash	\$1,000.00
Legacy Fund	Aimee and Bob White	Cash	\$10,000.00

Approval to Sell/Dispose/Donate Equipment

Description of Asset/quantity	Building/Department	Tag-Serial Number	Reason
Web programming (18)	UAHS		No longer in use
HITACHI projector (9)	Graf	103530, 101558, 131, 111323, 103229, 6547, 130772, 5862, 101545	No longer working (broken)
Lumens Document Scanner	Hastings	101666	No longer working (broken)
Lumens Document Scanner	Barrington	111514	No longer working (broken)
Lumens Document Scanner (2)	UAHS	110708, 104996	No longer working (broken)
Lumens Document Scanner	Greensview	111526	No longer working (broken)
Lumens Document Scanner	Graf	101767	No longer working (broken)
Elmo	Graf	104229	No longer working (broken)
Cannon Camera	Graf	102864	No longer working (broken)
Kodak Camera	Graf	115588	No longer working (broken)
Acer Chromebook	Graf	104214	No longer working
Macbook (2)	Graf	101066, 100568	No longer working
Acer Windows	Graf	101720	No longer working

Approval to Sell/Dispose/Donate Equipment (continued)			
Description of Asset/quantity	Building/Department	Tag-Serial Number	Reason
Apple iMac Intel 21.5 Inch (2)	Graf	112939, 111704	No longer working
External hard-drive	Graf	3521	No longer working
iMac (2)	Graf	111704, 110927	No longer working
iPad (3)	Graf	101670, 104795, 205959	No longer working
HP Printer	Graf	102239	Broken
Acer Computer Netbooks (22)	Graf	104088, 104093, 104211, 104090, 104085, 104084, 104207, 104089, 111485, 104087, 104202, 104206, 104208, 104204, 104209, 104201, 104086, 104212, 104200, 104091, 104203, 104213	No longer working
Kodak Playsport	Graf	11244	No longer working
Battery backup	Graf	101760	No longer working
Epson scanner	Graf	02G-0113	No longer working

Ms. Comfort seconded to approve the consent agenda action items **19-9**

AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees, Mr. McKenzie

NAYS: None

**ADJOURNMENT**

At 6:45 p.m. Ms. Comfort moved, Mr. McKenzie seconded to adjourn. **19-10**

AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees, Mr. McKenzie

NAYS: None

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Treasurer

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Board President

**Upper Arlington Board of Education**  
**Special Meeting – Board Work Session**  
**Deer Creek Lodge and Conference Center, 22300 State Park Road #20, Mount Sterling OH 43143**  
**January 24, 2019 – 10:12am**

**CALL TO ORDER**

Members present: Ms. Stacey Royer, Ms. Nancy Drees, Ms. Robin Comfort, Mr. Scott McKenzie, Ms. Carol Mohr  
Administrative officials present: Dr. Paul W. Imhoff, Superintendent; Mr. Andrew L. Geistfeld, Treasurer;  
Dr. Kathy Jenney, Associate Superintendent, Dr. Andy Hatton, Director of Academic Affairs and Mr. Keith Pomeroy, Chief Academic Officer

**ROLL CALL**

**APPROVAL OF AGENDA**

Ms. Drees moved, Ms. Comfort seconded to approve the agenda as published. **19-11**  
AYES: Ms. Royer, Ms. Drees, Ms. Comfort, Mr. McKenzie and Ms. Mohr  
NAYS: None

**ITEM FOR INFORMATION**

Dr. Paul Imhoff made opening remarks regarding the next couple of days and introduced two guests: Dr. Jenny Hensley, Dynamics, and Dr. Brad Mitchell, Battelle for Kids, who will be participating later in the meeting.

**ITEM FOR INFORMATION - STRATEGIC PLANNING**

Mr. Keith Pomeroy:

- Led the board through an activity to begin creating norms for meetings
- Led a grounding activity reviewing iPad applications that will be used throughout the day.
- Reviewed the design thinking process and led the board through a design challenge activity involving the 10 steps of the design thinking.

At 12:30pm Ms. Mohr moved, Mr. McKenzie seconded to approve a 15 minute recess. **19-12**  
AYES: Ms. Royer, Ms. Drees, Ms. Comfort, Mr. McKenzie and Ms. Mohr  
NAYS: None

The Board reconvened at 12:45p.m.

**ITEM FOR INFORMATION - STRATEGIC PLANNING**

Dr. Brad Mitchell and Dr. Jenney Hensley reviewed the strategic planning principles, strategic priorities, strategic planning framework and timeline. The board participated in an activity regarding whole learning, continuous improvement, and student and staff well-being.

At 2:27p.m. Ms. Mohr moved, Mr. McKenzie seconded to approve a recess until 3:00p.m. **19-13**  
AYES: Ms. Royer, Ms. Drees, Ms. Comfort, Mr. McKenzie and Ms. Mohr  
NAYS: None

The Board reconvened at 3:00p.m.

**ITEM FOR INFORMATION - TEACHING AND LEARNING**

Dr. Kathy Jenney led an activity using the Sketches School app on the iPad.

Mr. Pomeroy led the Board in a STEM activity that highlighted updates to math pathways, science, and the types of learning experiences desired in our new facilities.

**ADJOURNMENT**

At 5:25 p.m. Mr. McKenzie moved, Ms. Comfort seconded to adjourn.

**19-14**

AYES: Ms. Royer, Ms. Drees, Ms. Comfort, Mr. McKenzie and Ms. Mohr

NAYS: None

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Treasurer

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Board President

**Upper Arlington Board of Education**  
**Special Meeting – Board Work Session**  
**Deer Creek Lodge and Conference Center, 22300 State Park Road #20, Mount Sterling OH 43143**  
**January 25, 2019 – 7:52a.m.**

**CALL TO ORDER**

Members present: Ms. Stacey Royer, Ms. Nancy Drees, Ms. Robin Comfort, Mr. Scott McKenzie, Ms. Carol Mohr  
Administrative officials present: Dr. Paul W. Imhoff, Superintendent; Mr. Andrew L. Geistfeld, Treasurer;  
Dr. Kathy Jenney, Associate Superintendent, Mr. Chris Potts, Chief Operating Officer, Dr. Andy Hatton, Director of Academic Affairs and Ms. Karen Truett, Director of Communications

**ROLL CALL**

**APPROVAL OF AGENDA**

Ms. Mohr moved, Mr. McKenzie seconded to approve the agenda as published. **19-15**  
AYES: Ms. Royer, Ms. Drees, Ms. Comfort, Mr. McKenzie and Ms. Mohr  
NAYS: None

**EXECUTIVE SESSION**

Ms. Drees moved, Ms. Comfort seconded to enter into executive session in accordance with O.R.C. **19-16**  
121.22 (G) (1) the employment of public employees at 7:53a.m.  
AYES: Ms. Royer, Ms. Drees, Ms. Comfort, Mr. McKenzie and Ms. Mohr  
NAYS: None

The Board returned to regular session at 9:15a.m.

**ITEM FOR INFORMATION – DIVERSITY, EQUITY AND INCLUSION**

Dr. Kathy Jenney and Dr. Andy Hatton led a session on cultural competency including activities and videos. This session included an activity on creating board values related to cultural competency.

**ITEM FOR INFORMATION – FACILITIES**

Mr. Chris Potts reviewed timelines and logistics for upcoming construction projects, including the current high school athletics' transition plan.

Dr. Imhoff provided an update on challenges related to the furniture, fixtures and equipment budget and the potential impact on prioritizing building alternates, if any.

Ms. Karen Truett reviewed ground breaking dates and activities for construction projects. She also reviewed future meetings and planned construction communications.

At 12:30pm Ms. Mohr moved, Mr. McKenzie seconded to approve a recess until 1:10p.m. **19-17**  
AYES: Ms. Royer, Ms. Drees, Ms. Comfort, Mr. McKenzie and Ms. Mohr  
NAYS: None

The Board reconvened at 1:10p.m.

**ITEM FOR INFORMATION – LEGAL UPDATE**

Julie Martin, Board Attorney, provided a legal update on several topics where changes occurred in 2018 or changes are expected in the near future. These topics included Janus v. AFSCME, teacher evaluations, student discipline, school treasurer liability, and transgender students. Ms. Martin also reminded the board of public record requirements, the Sunshine law and board-staff relationships.

At 2:21p.m. Ms. Comfort moved, Mr. McKenzie seconded to approve a 10 minute recess. **19-18**  
AYES: Ms. Royer, Ms. Drees, Ms. Comfort, Mr. McKenzie and Ms. Mohr  
NAYS: None

The Board reconvened at 2:31p.m.

**EXECUTIVE SESSION**

Ms. Drees moved, Ms. McKenzie seconded to enter into executive session in accordance with O.R.C. 121.22 (G) (1) the appointment, employment, promotion, or compensation of public employees and (G)(5) matters required to be kept confidential by federal law, regulations and state statutes at 2:31p.m. **19-19**

AYES: Ms. Royer, Ms. Drees, Ms. Comfort, Mr. McKenzie and Ms. Mohr  
NAYS: None

The Board returned to regular session at 5:07p.m.

**ADJOURNMENT**

At 5:07 p.m. Ms. Comfort moved, Ms. Mohr seconded to adjourn. **19-20**  
AYES: Ms. Royer, Ms. Drees, Ms. Comfort, Mr. McKenzie and Ms. Mohr  
NAYS: None

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Treasurer

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Board President



**Upper Arlington Board of Education**  
**Special Meeting – Board Work Session**  
**Deer Creek Lodge and Conference Center, 22300 State Park Road #20, Mount Sterling OH 43143**  
**January 26, 2019 – 8:00a.m.**

**CALL TO ORDER**

Members present: Ms. Stacey Royer, Ms. Robin Comfort, Mr. Scott McKenzie, Ms. Carol Mohr

Members absent: Ms. Nancy Drees

Administrative officials present: Dr. Paul W. Imhoff, Superintendent

**ROLL CALL**

**APPROVAL OF AGENDA**

Ms. Comfort moved, Ms. Mohr seconded to approve the agenda as published. **19-21**

AYES: Ms. Royer, Ms. Comfort, Mr. McKenzie and Ms. Mohr

NAYS: None

**EXECUTIVE SESSION**

Ms. Mohr moved, Mr. McKenzie seconded to enter into executive session in accordance with O.R.C. 121.22 (G) (1) the employment of public employees at 8:02a.m. **19-22**

AYES: Ms. Royer, Ms. Comfort, Mr. McKenzie and Ms. Mohr

NAYS: None

The Board returned to regular session at 11:20a.m.

**ADJOURNMENT**

At 11:21 a.m. Ms. Comfort moved, Mr. McKenzie seconded to adjourn. **19-23**

AYES: Ms. Royer, Ms. Comfort, Mr. McKenzie and Ms. Mohr

NAYS: None

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Treasurer

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Board President

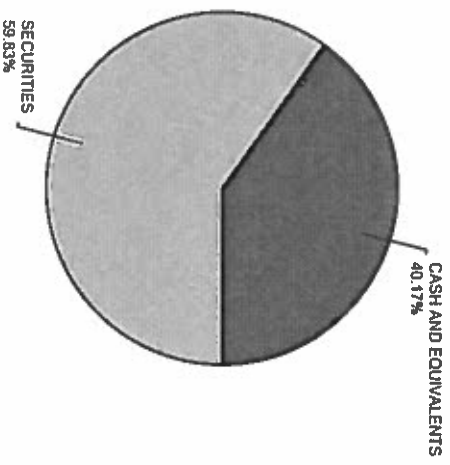


For the Account of: UPPER ARLINGTON CITY SCHOOL DISTRICT

Account Number: 57 00 0097 0 00  
Date: JANUARY 1, 2019 - JANUARY 31, 2019

# Account Summary

Asset Allocation (portfolio assets)



## Portfolio Summary

Portfolio Assets	Value on DEC 31, 2018	Value on JAN 31, 2019	Est. Ann Income	% Total Assets
CASH AND EQUIVALENTS	9,586,992.33	35,889,887.12	126,692.97	40.17
SECURITIES	52,021,439.20	53,454,645.90	1,108,005.33	59.83
<b>TOTAL ASSETS</b>	<b>61,608,431.53</b>	<b>89,344,533.02</b>	<b>1,234,698.30</b>	

## Cash Activity Summary

	Credits	Debits	YTD	This Period	YTD
SECURITIES PURCHASED	.00	-4,070,496.89	-23,679,296.15		
SECURITIES SOLD & REDEEMD	2,750,000.00	.00	16,096,000.00		
DEPOSITS & WITHDRAWALS	5,037.16	-2,008,747.96	-9,828,049.00		
DIVIDENDS	16,852.29	.00	222,151.24		
INTEREST	13,559.06	.00	357,509.12		
WITHHOLDING	.00	.00	.00		
OTHER ACTIVITY	.00	.00	6,072,156.29		
<b>INCOME</b>				<b>30,411.35</b>	<b>579,660.36</b>

## Realized Gain/Loss Summary

	This Period	YTD
SHORT-TERM	36,298.12	189,091.44
LONG-TERM	.00	.00

For the Account of: UPPER ARLINGTON CITY SCHOOL DISTRICT

Account Number: 57 00 0097 0 00

Date: JANUARY 1, 2019 -- JANUARY 31, 2019



# Portfolio Assets Detail

## CASH AND EQUIVALENTS

Description	Shares	Date Acquired	Total Cost	Current Share Price	Current Mkt Value	% of Portfolio	Unrealized Gain/Loss	Est. Ann Income	Yield at Cost
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HUNTINGTON (00209CASH) 30,899.795.81 01/31/2019 30,899,795.81 1.000 30,899,795.81 34.58 .00 .00 0.00

STAR OHIO (00001CASH) 152,067.73 01/31/2019 152,067.73 1.000 152,067.73 .17 .00 3,847.31 2.53

STAR OHIO SWEEP (8549STAR5) 2,332,807.42 01/31/2019 2,332,807.42 1.000 2,332,807.42 2.61 .00 59,020.03 2.53

STAR PLUS - TIER 1 (00002CASH) 2,500,000.00 01/31/2019 2,500,000.00 1.000 2,500,000.00 2.80 .00 63,750.00 2.55

STAR PLUS - TIER 2 (00003CASH) 5,216.16 01/31/2019 5,216.16 1.000 5,216.16 .01 .00 75.63 1.45

**TOTAL CASH AND EQUIVALENTS 35,889,887.12 35,889,887.12 35,889,887.12 .00 126,692.97 .35**

## TOTAL CASH AND EQUIVALENTS

## SECURITIES

Description	Shares	Date Acquired	Total Cost	Current Share Price	Current Mkt Value	% of Portfolio	Unrealized Gain/Loss	Est. Ann Income	Yield at Cost
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### MATURITY (0-5 YRS)

FNMA 1.30% 03/15/19 (3136G3DDQ5) 750,000.00 03/01/2016 750,000.00 99.853 748,897.50 .84 -1,102.50 9,750.00 1.30

TOYOTA MOTOR CP 04/12/19 (89233HRC0) 2,006,000.00 07/17/2018 1,967,620.76 99.496 1,995,889.76 2.23 28,269.00 39,518.20 2.62

TOYOTA MOTOR CP 05/03/19 (89233HS39) 500,000.00 08/07/2018 490,286.11 99.340 496,700.00 .56 6,413.89 9,943.90 2.65

For the Account of: UPPER ARLINGTON CITY SCHOOL DISTRICT

Account Number: 57 00 0097 0 00

Date: JANUARY 1, 2019 - JANUARY 31, 2019



# Portfolio Assets Detail

## SECURITIES

Description	Shares	Date Acquired	Total Cost	Current Share Price	Current Mkt Value	% of Portfolio	Unrealized Gain/Loss	Est. Ann Income	Yield at Cost
AMERICAN EXPR 1.75% 05/20/19 (02587DYC6)	247,000.00	05/20/2015	247,000.00	99.788	246,476.36	.28	-523.64	4,322.50	1.75
ST BK INDIA 1.65% 05/28/19 (856233YN0)	247,000.00	05/28/2015	247,000.00	99.774	246,441.78	.28	-558.22	4,075.50	1.65
TOYOTA MOTOR CREDIT CP 06/18/19 (89233HTJ3)	2,000,000.00	11/15/2018	1,966,913.89	98.992	1,979,840.00	2.22	12,926.11	33,600.00	2.82
FNMA 1.25% 06/28/19 (3135G0K93)	1,000,000.00	06/14/2016	1,000,000.00	99.494	994,940.00	1.11	-5,060.00	12,500.00	1.25
CALLABLE 03/28/2019									
DEXIA CREDIT LOCAL NY CP 07/11/19 (25214PM83)	1,813,000.00	10/19/2018	1,775,632.04	98.811	1,791,443.43	2.01	15,811.39	38,073.00	2.86
FNMA 1.27% 07/11/19 (3136G3VX0)	1,000,000.00	06/23/2016	1,000,000.00	99.454	994,540.00	1.11	-5,460.00	12,700.00	1.27
CALLABLE 04/11/2019									
CREDIT SUISSE NY CP 07/12/19 (2254EBUC3)	1,437,000.00	10/19/2018	1,407,163.89	98.784	1,419,526.08	1.59	12,362.19	30,320.70	2.87
CANADIAN IMPERIAL HOLDINGS CP 08/01/19 (13607FV11)	1,650,000.00	11/15/2018	1,615,574.58	98.588	1,626,702.00	1.82	11,127.42	35,970.00	2.96
CREDIT SUISSE CP 08/12/2019 (2254EBVC2)	1,800,000.00	11/15/2018	1,760,445.00	98.538	1,773,684.00	1.99	13,239.00	40,500.00	3.00
BNP PARIBAS CP 2.93% 9/23/19 (09659CWP9)	4,000,000.00	12/27/2018	3,914,218.89	98.167	3,926,680.00	4.39	12,461.11	87,600.00	2.93
NATIXIS NY CP 10/04/19 (63873KX44)	1,350,000.00	01/07/2019	1,320,941.25	98.077	1,324,039.50	1.48	3,098.25	29,700.00	2.93

For the Account of: UPPER ARLINGTON CITY SCHOOL DISTRICT

Account Number: 57 00 0097 0 00

Date: JANUARY 1, 2019 - JANUARY 31, 2019



# Portfolio Assets Detail

## SECURITIES

Description	Shares	Date Acquired	Total Cost	Current Share Price	Current Mkt Value	% of Portfolio	Unrealized Gain/Loss	Est. Ann Income	Yield at Cost
ARLINGTON 1.65% 10/28/19 (0000310CD)	920,699.02	04/28/2017	920,699.02	100.000	920,699.02	1.03	.00	15,191.53	1.65
CIT BANK 2.15% 11/05/19 (17284C2R4)	247,000.00	11/05/2014	247,000.00	99.750	246,382.50	.28	-617.50	5,310.50	2.15
DISCOVER 2.15% 11/05/19 (254672CX4)	247,000.00	11/05/2014	247,000.00	99.750	246,382.50	.28	-617.50	5,310.50	2.15
AMERICAN EXPR 2.15% 11/06/19 (02587CCL2)	247,000.00	11/06/2014	247,000.00	99.703	246,266.41	.28	-733.59	5,310.50	2.15
FNMA 1.75% 02/28/20 (3136G4LW1)	1,500,000.00	02/21/2017	1,500,000.00	99.165	1,487,475.00	1.66	-12,525.00	26,250.00	1.75
CALLABLE 02/28/2019									
BMW BANK 1.80% 04/21/20 (05580AHL1)	247,000.00	04/27/2017	247,000.00	99.044	244,638.68	.27	-2,361.32	4,446.00	1.80
FHLMC 1.72% 04/24/20 (3134GBKF8)	1,300,000.00	04/25/2017	1,299,675.00	98.969	1,286,597.00	1.44	-13,078.00	22,360.00	1.73
CALLABLE 04/24/2019									
ALLY 1.80% 05/04/20 (02006L2K8)	247,000.00	04/26/2017	247,000.00	99.008	244,549.76	.27	-2,450.24	4,446.00	1.80
FHLMC 1.50% 05/26/20 (3134G9MN4)	1,000,000.00	05/16/2016	1,000,000.00	98.667	986,670.00	1.10	-13,330.00	15,000.00	1.50
CALLABLE 02/26/2019									
FHLB 1.45% 06/15/20 (3130A8EM1)	500,000.00	06/20/2016	499,875.00	98.590	492,950.00	.55	-6,925.00	7,250.00	1.45
CALLABLE 02/08/2019									
DNB FIRST 1.80% 07/28/20 (25590AAJ9)	249,000.00	07/24/2017	248,626.50	98.747	245,880.03	.28	-2,746.47	4,482.00	1.86

For the Account of: UPPER ARLINGTON CITY SCHOOL DISTRICT

Account Number: 57 00 0097 0 00

Date: JANUARY 1, 2019 - JANUARY 31, 2019



# Portfolio Assets Detail

## SECURITIES

Description	Shares	Date Acquired	Total Cost	Current Share Price	Current Mkt Value	% of Portfolio	Unrealized Gain/Loss	Est. Ann Income	Yield at Cost
FNMA 1.45% 07/28/20 (3136G3P41) CALLABLE 01/28/2019	500,000.00	07/20/2016	500,000.00	98.481	492,405.00	.55	-7,595.00	7,250.00	1.45
WEX BANK 1.85% 08/03/20 (92937CFV5)	247,000.00	07/24/2017	246,382.50	98.816	244,075.52	.27	-2,306.98	4,569.50	1.94
TX EXCHANGE 1.90% 08/25/20 CALLABLE 02/25/18 (88241TBW9)	249,000.00	08/17/2017	248,626.50	98.821	246,064.29	.28	-2,562.21	4,731.00	1.96
FHLMC 1.70% 08/28/20 (3134GBD33) CALLABLE 02/28/2019	1,251,000.00	08/24/2017	1,251,000.00	98.696	1,234,686.96	1.38	-16,313.04	21,267.00	1.70
FHLB 1.50% 09/23/20 (3130A9GQ8) CALLABLE 03/23/2019	1,500,000.00	09/09/2016	1,500,000.00	98.381	1,475,715.00	1.65	-24,285.00	22,500.00	1.50
FHLMC 1.50% 09/30/20 (3134GANX8) CALLABLE 03/30/2019	1,245,000.00	09/19/2016	1,245,000.00	98.309	1,223,947.05	1.37	-21,052.95	18,675.00	1.50
FNMA 1.50% 09/30/20 (3136G4AL7) CALLABLE 03/30/2019	1,000,000.00	09/21/2016	1,000,000.00	98.389	983,890.00	1.10	-16,110.00	15,000.00	1.50
FNMA 1.70% 11/25/20 (3136G4HT3) CALLABLE 02/25/2019	1,000,000.00	11/22/2016	998,900.00	98.620	986,200.00	1.10	-12,700.00	17,000.00	1.73
FNMA 1.80% 11/25/20 (3136G4JF1) CALLABLE 02/25/2019	1,492,000.00	11/23/2016	1,492,000.00	98.139	1,464,233.88	1.64	-27,766.12	26,856.00	1.80
FHLMC 1.95% 06/29/21	740,000.00	07/05/2017	739,445.00	98.651	730,017.40	.82	-9,427.60	14,430.00	1.97

For the Account of: UPPER ARLINGTON CITY SCHOOL DISTRICT

Account Number: 57 00 0097 0 00

Date: JANUARY 1, 2019 - JANUARY 31, 2019



# Portfolio Assets Detail

## SECURITIES

Description	Shares	Date Acquired	Total Cost	Current Share Price	Current Mkt Value	% of Portfolio	Unrealized Gain/Loss	Est. Ann Income	Yield at Cost
(3134GBWV0) CALLABLE 03/29/2019									
FHLMC 1.80% 08/18/21 (3134GAEA8) CALLABLE 02/18/2019	2,000,000.00	08/15/2016	2,000,000.00	97.652	1,953,040.00	2.19	-46,960.00	36,000.00	1.75
FHLMC 2.00% 11/24/21 (3134GAZS6) CALLABLE 02/24/2019	1,500,000.00	11/15/2016	1,500,000.00	98.589	1,478,835.00	1.66	-21,165.00	30,000.00	2.00
JP MORGAN 2.10% 11/30/21 CALLABLE 11/30/17 (48126XNN1)	248,000.00	11/22/2016	248,000.00	97.789	242,516.72	.27	-5,483.28	5,208.00	2.10
THOMASTON BK 2.25% 12/13/21 CALLABLE 12/13/18 (88457PAL1)	247,000.00	11/28/2017	246,506.00	98.159	242,452.73	.27	-4,053.27	5,557.50	2.30
FHLB 2.20% 12/15/21 (3130ACWS9) CALLABLE 03/15/2019	1,750,000.00	11/29/2017	1,748,687.50	99.315	1,738,012.50	1.95	-10,675.00	38,500.00	2.22
FPCB 2.80% 02/28/22 (3133EJEA3) CALLABLE 02/28/2019	1,000,000.00	03/15/2018	999,150.00	100.005	1,000,050.00	1.12	900.00	28,000.00	2.82
GOLDMAN SACHS 2.35% 05/03/22 (38148PJP3) BARCLAYS 2.25% 07/26/22 (06740KKR7)	247,000.00	04/26/2017	247,000.00	98.018	242,104.46	.27	-4,895.54	5,804.50	2.35
FHLB 2.16% 08/17/22 (3130AC6P4) CALLABLE 02/17/2019	330,000.00	08/14/2017	330,000.00	98.206	324,079.80	.36	-5,920.20	7,128.00	2.16

For the Account of: UPPER ARLINGTON CITY SCHOOL DISTRICT

Account Number: 57 00 0097 0 00

Date: JANUARY 1, 2019 - JANUARY 31, 2019



## Portfolio Assets Detail

### SECURITIES

Description	Shares	Date Acquired	Total Cost	Current Share Price	Current Mkt Value	% of Portfolio	Unrealized Gain/Loss	Est. Ann Income	Yield at Cost
FHLB 2.375% 12/05/22 (3130ACX82)	2,500,000.00	11/29/2017	2,497,375.00	98.788	2,469,700.00	2.76	-27,675.00	59,375.00	2.40
CALLABLE 02/08/2019									
FHLB 2.375% 12/13/22 (3134GB6J6)	3,500,000.00	11/29/2017	3,500,000.00	99.292	3,475,220.00	3.89	-24,780.00	83,125.00	2.38
CALLABLE 03/13/2019									
FFCB 2.94% 02/15/23 (3133EJDA4)	2,000,000.00	02/08/2018	2,000,000.00	100.001	2,000,020.00	2.24	20.00	58,800.00	2.94
CITIBANK 3.40% 1/9/24 (17312QZ36)	245,000.00	01/04/2019	244,510.00	100.842	247,062.90	.28	2,552.90	8,330.00	3.44
FHLMC 3.21% 01/17/24 (3134GSO73)	2,505,000.00	01/04/2019	2,505,000.00	100.015	2,505,375.75	2.79	375.75	80,410.50	3.21
CALLABLE 04/17/2019									
<b>TOTAL MATURITY (0-5 YRS)</b>			<b>53,700,019.43</b>		<b>53,454,645.90</b>		<b>-245,373.53</b>	<b>1,108,005.33</b>	<b>2.29</b>
<b>TOTAL SECURITIES</b>			<b>53,700,019.43</b>		<b>53,454,645.90</b>		<b>-245,373.53</b>	<b>1,108,005.33</b>	<b>2.29</b>
<b>TOTAL ASSETS</b>			<b>89,589,906.55</b>		<b>89,344,533.02</b>		<b>-245,373.53</b>	<b>1,234,698.30</b>	<b>1.52</b>



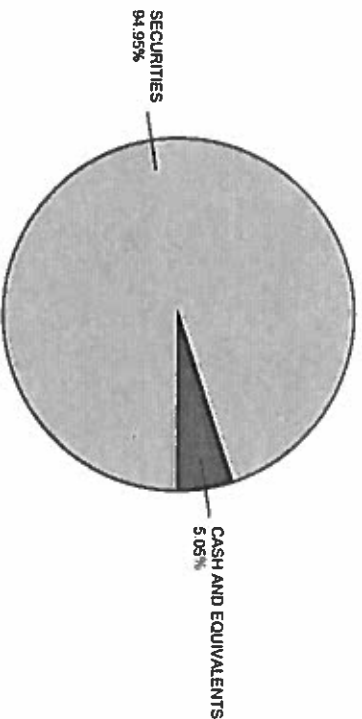
Account Number: 57 02 0097 0 00

Date: JANUARY 1, 2019 - JANUARY 31, 2019



# Account Summary

Asset Allocation (portfolio assets)



## Portfolio Summary

Portfolio Assets	Value on DEC 31, 2018	Value on JAN 31, 2019	Est. Ann Income	% Total Assets
CASH AND EQUIVALENTS	13,979,541.03	11,181,276.96	282,886.31	5.05
SECURITIES	209,939,383.35	210,373,323.84	4,150,359.16	94.95
<b>TOTAL ASSETS</b>	<b>223,918,924.38</b>	<b>221,554,600.80</b>	<b>4,433,245.47</b>	

## Cash Activity Summary

	Credits	Debits	YTD
SECURITIES PURCHASED	.00	-1,105,935.71	-86,220,177.20
SECURITIES SOLD & REDEEMD	1,130,000.00	.00	96,191,903.95
DEPOSITS & WITHDRAWALS	.00	-3,006,081.80	-8,795,744.96
DIVIDENDS	29,732.10	.00	134,360.43
INTEREST	154,021.34	.00	1,383,468.08
WITHHOLDING	.00	.00	.00
OTHER ACTIVITY	.00	.00	.00

## Realized Gain/Loss Summary

	This Period	YTD
SHORT-TERM	20,855.72	1,597,023.07
LONG-TERM	.00	.00

	This Period	YTD
<b>INCOME</b>	<b>183,753.44</b>	<b>1,517,828.51</b>

Account Number: 57 02 0097 0 00

Date: JANUARY 1, 2019 - JANUARY 31, 2019



# Portfolio Assets Detail

## CASH AND EQUIVALENTS

Description	Shares	Date Acquired	Total Cost	Current Share Price	Current Mkt Value	% of Portfolio	Unrealized Gain/Loss	Est. Ann Income	Yield at Cost
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STAR OHIO SWEEP (8549STAR5)	11,181,276.96	01/31/2019	11,181,276.96	1.000	11,181,276.96	5.05	.00	282,886.31	2.53
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TOTAL CASH AND EQUIVALENTS 11,181,276.96 11,181,276.96 11,181,276.96 .00 282,886.31 2.53

TOTAL CASH AND EQUIVALENTS 11,181,276.96 11,181,276.96 11,181,276.96 .00 282,886.31 2.53

## SECURITIES

Description	Shares	Date Acquired	Total Cost	Current Share Price	Current Mkt Value	% of Portfolio	Unrealized Gain/Loss	Est. Ann Income	Yield at Cost
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### MATURITY (0-5 YRS)

MUFG BANK LTD CP 02/19/19 (62479MPK3)	1,000,000.00	11/19/2018	993,427.78	99.870	998,700.00	.45	5,272.22	12,300.00	2.62
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TOYOTA MOTOR CREDIT CORP CP 02/21/2019 (89233HPM0)	2,000,000.00	11/19/2018	1,986,566.67	99.859	1,997,180.00	.90	10,613.33	20,800.00	2.62
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TOYOTA MOTOR CREDIT CORP CP 03/18/2019 (89233HQJ6)	4,000,000.00	11/19/2018	3,965,386.67	99.681	3,987,240.00	1.80	21,853.33	42,400.00	2.66
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CREDIT AGRICOLE CP 04/22/19 (22533URN5)	4,500,000.00	11/19/2018	4,447,788.75	99.422	4,473,990.00	2.02	26,201.25	52,650.00	2.76
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TOYOTA MOTOR CP 05/14/19 (89233HSE5)	2,300,000.00	11/20/2018	2,289,651.50	99.258	2,282,934.00	1.03	13,282.50	30,820.00	2.77
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MUFG BANK CP 05/20/19 (62479MSL8)	3,700,000.00	11/20/2018	3,647,540.17	99.182	3,669,734.00	1.66	22,193.83	53,650.00	2.86
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For the Account of: UPPER ARLINGTON CITY SCHOOL DISTRICT BUILDING FD

Account Number: 57 02 0097 0 00

Date: JANUARY 1, 2019 - JANUARY 31, 2019



## Portfolio Assets Detail

### SECURITIES

Description	Shares	Date Acquired	Total Cost	Current Share Price	Current Mkt Value	% of Portfolio	Unrealized Gain/Loss	Est. Ann Income	Yield at Cost
MJFG BANK CP 05/31/19 (62479MSX2)	2,000,000.00	11/20/2018	1,970,076.67	99.096	1,981,920.00	.89	11,843.33	30,400.00	2.86
T 0.875% 06/15/19 (912828R85)	288,000.00	05/14/2018	283,511.25	99.426	286,346.88	.13	2,835.63	2,520.00	2.34
JP MORGAN CP 06/18/19 (46640QTJ0)	6,000,000.00	11/20/2018	5,898,635.00	98.926	5,935,560.00	2.68	36,925.00	103,200.00	2.96
U.S. TREAS. 1.625% 06/30/19 (912828WSS5)	285,000.00	06/14/2018	282,795.71	99.664	284,042.40	.13	1,246.69	4,631.25	2.38
JP MORGAN SECURITIES CP 07/18/19 (46640QUJ8)	7,500,000.00	11/20/2018	7,353,612.50	98.682	7,401,150.00	3.34	47,537.50	165,000.00	3.00
FHLB 2.375% 08/09/19 (3130AERW2)	475,000.00	08/08/2018	474,468.00	99.929	474,662.75	.21	194.75	11,281.25	2.49
CREDIT SUISSE CP 08/16/19 (2254EBVG3)	12,740,000.00	11/26/2018	12,464,504.57	98.507	12,549,791.80	5.66	85,287.23	282,828.00	3.03
CREDIT AGRICOLE CP 08/23/19 (22533UVPS5)	11,480,000.00	11/26/2018	11,228,588.00	98.456	11,302,748.80	5.10	74,160.80	257,152.00	2.99
ING FUNDING CP 08/23/19 (4497W1VPS8)	15,980,000.00	11/26/2018	15,630,038.00	98.400	15,724,320.00	7.10	94,282.00	357,952.00	2.99
NATIXIS NY CP 08/23/19 (63873KVP9)	11,130,000.00	11/26/2018	10,883,748.75	98.421	10,954,257.30	4.94	70,508.55	251,538.00	3.02
NATIXIS NY CP 10/11/19 (63873KXB8)	1,130,000.00	01/15/2019	1,105,935.71	98.018	1,107,603.40	.50	1,667.69	24,587.91	2.91
T 1.25% 10/31/19 (912828TV2)	1,630,000.00	10/15/2018	1,605,932.03	99.043	1,614,400.90	.73	8,468.87	20,375.00	2.70
FHLB 1.875% 03/13/20 (313378J77)	470,000.00	02/27/2018	465,572.13	99.201	466,244.70	.21	672.57	8,812.50	2.35

Account Number: 57 02 0097 0 00

Date: JANUARY 1, 2019 - JANUARY 31, 2019



# Portfolio Assets Detail

## SECURITIES

Description	Shares	Date Acquired	Total Cost	Current Share Price	Current Mkt Value	% of Portfolio	Unrealized Gain/Loss	Est. Ann Income	Yield at Cost
FHLB 2.125% 03/13/20 (3130A12B3)	4,555,000.00	02/27/2018	4,535,094.65	99.539	4,534,001.45	2.05	-1,093.20	96,793.75	2.35
TAX LOT TOTAL	5,890,000.00	02/28/2018	5,864,849.70	99.539	5,862,847.10	2.65	-2,002.60	125,162.50	2.34
	10,445,000.00		10,399,944.35		10,396,848.55	4.70	-3,095.80	221,956.25	2.34
FFCB 1.60% 04/06/20 (3133EHEZ2)	305,000.00	02/27/2018	300,342.65	98.947	301,788.35	.14	1,445.70	4,880.00	2.35
FFCB 1.55% 05/08/20 (3133EHJA2)	2,000,000.00	02/28/2018	1,965,620.00	98.756	1,975,120.00	.89	9,500.00	31,000.00	2.36
FFCB 2.15% 05/08/20 (3133EJCA5)	5,500,000.00	02/28/2018	5,478,275.00	99.549	5,475,195.00	2.47	-3,080.00	118,250.00	2.34
FFCB 1.42% 05/13/20 (3133ECPD0)	650,000.00	02/27/2018	637,097.50	98.580	640,770.00	.29	3,672.50	9,230.00	2.35
FHLB 1.75% 06/12/20 (313383HU8)	5,500,000.00	02/28/2018	5,425,145.00	98.998	5,444,890.00	2.46	19,745.00	96,250.00	2.37
FHLB 1.875% 06/12/20 (313383MB4)	645,000.00	02/28/2018	637,930.80	99.167	639,627.15	.29	1,696.35	12,093.75	2.37
T 1.50% 06/15/20 (912828XU9)	3,930,000.00	03/05/2018	3,859,382.81	98.664	3,877,495.20	1.75	18,112.39	58,950.00	2.31
FFCB 1.92% 06/17/20 (3133ECS62)	575,000.00	02/28/2018	569,169.50	99.196	570,377.00	.26	1,207.50	11,040.00	2.38
FFCB 1.98% 06/17/20 (3133ECS7)	1,980,000.00	02/28/2018	1,962,556.20	99.277	1,965,684.60	.89	3,128.40	39,204.00	2.38
FNMA 1.50% 06/22/20 (3135G0D75)	5,000,000.00	02/27/2018	4,905,550.00	98.602	4,930,100.00	2.23	24,550.00	75,000.00	2.34
T 1.50% 07/15/20 (9128282J8)	5,845,000.00	03/05/2018	5,734,492.97	98.570	5,761,416.50	2.60	26,923.53	87,675.00	2.33



# Portfolio Assets Detail

## SECURITIES

Description	Shares	Date Acquired	Total Cost	Current Share Price	Current Mkt Value	% of Portfolio	Unrealized Gain/Loss	Est. Ann Income	Yield at Cost
FHLB 2.35% 07/28/20 (3130ADRR87)	4,670,000.00	02/28/2018	4,665,516.80	99.771	4,659,305.70	2.10	-6,211.10	109,745.00	2.39
FNMA 1.50% 07/30/20 (3135GOT60)	5,000,000.00	02/27/2018	4,897,450.00	98.550	4,927,500.00	2.22	30,050.00	75,000.00	2.38
FHLB 2.375% 08/28/20 (3130ADRR95)	5,000,000.00	03/02/2018	4,998,000.00	99.802	4,990,100.00	2.25	-7,900.00	118,750.00	2.39
TAX LOT TOTAL	2,555,000.00	03/05/2018	2,553,722.50	99.802	2,549,941.10	1.15	-3,781.40	60,681.25	2.40
	7,555,000.00		7,551,722.50		7,540,041.10	3.40	-11,681.40	179,431.25	2.39
FHLB 1.625% 09/29/20 (3137EAEJ4)	3,750,000.00	02/28/2018	3,678,187.50	98.604	3,697,650.00	1.67	19,462.50	60,937.50	2.40
TAX LOT TOTAL	3,450,000.00	03/05/2018	3,384,657.00	98.604	3,401,838.00	1.54	17,181.00	56,062.50	2.39
	7,200,000.00		7,062,844.50		7,099,488.00	3.21	36,643.50	117,000.00	2.40
FNMA 1.63% 10/30/20 (3135GORM7)	3,200,000.00	03/05/2018	3,135,456.00	98.483	3,151,456.00	1.42	16,000.00	52,160.00	2.42
FHLB 2.10% 11/16/20 (3134G3UL2)	400,000.00	02/28/2018	396,376.00	99.259	397,036.00	.18	660.00	8,400.00	2.45
FHLMC 1.875% 11/17/20 (3137EAEK1)	3,000,000.00	02/28/2018	2,956,830.00	98.917	2,967,510.00	1.34	10,680.00	56,250.00	2.43
FHLB 1.875% 12/11/20 (3130A3UC5)	5,500,000.00	02/28/2018	5,415,465.00	98.835	5,435,925.00	2.45	20,460.00	103,125.00	2.45
FHLB 2.00% 12/11/20 (3130AD4X7)	5,500,000.00	02/28/2018	5,434,165.00	99.109	5,450,995.00	2.46	16,830.00	110,000.00	2.45
TAX LOT TOTAL	3,575,000.00	03/02/2018	3,534,960.00	99.109	3,543,146.75	1.60	8,186.75	71,500.00	2.42
	9,075,000.00		8,969,125.00		8,994,141.75	4.06	25,016.75	181,500.00	2.44
FHLMC 1.75% 12/11/20 (3134G46F0)	1,500,000.00	02/28/2018	1,471,740.00	98.569	1,478,535.00	.67	6,795.00	26,250.00	2.46
FHLMC 2.00% 12/11/20 (3134G3WC0)	500,000.00	02/28/2018	493,785.00	98.981	494,905.00	.22	1,120.00	10,000.00	2.47

Account Number: 57 02 0097 0 00

Date: JANUARY 1, 2019 - JANUARY 31, 2019



# Portfolio Assets Detail

## SECURITIES

Description	Shares	Date Acquired	Total Cost	Current Share Price	Current Mkt Value	% of Portfolio	Unrealized Gain/Loss	Est. Ann Income	Yield at Cost
FFCB 2.15% 12/23/20 (3133EJAD1)	3,300,000.00	03/02/2018	3,274,887.00	99.289	3,276,537.00	1.48	1,650.00	70,950.00	2.43
FHLB 2.375% 02/08/21 (3130ADMJ8)	3,040,000.00	03/01/2018	3,035,257.60	99.704	3,031,001.60	1.37	-4,256.00	72,200.00	2.43
FHLMC 2.375% 02/16/21 (3137EAE19)	3,050,000.00	03/01/2018	3,044,296.50	99.762	3,042,741.00	1.37	-1,555.50	72,437.50	2.44
FFCB 2.50% 03/01/21 (3133EJEM7)	1,800,000.00	03/02/2018	1,801,062.00	99.912	1,798,416.00	.81	-2,646.00	45,000.00	2.48
MIRGN STANLEY 2.70% 03/08/21 (61747MN31)	246,000.00	03/01/2018	245,262.00	99.844	245,616.24	.11	354.24	6,642.00	2.80
LIVE OAK 2.55% 03/09/21 (538036DN1)	249,000.00	03/01/2018	248,751.00	99.537	247,847.13	.11	-903.87	6,349.50	2.58
MERRICK BANK 2.55% 03/09/21 (59013JP45)	246,000.00	03/01/2018	245,754.00	99.537	244,861.02	.11	-892.98	6,273.00	2.58
FHLB 2.375% 03/12/21 (3130A0XD7)	3,500,000.00	03/02/2018	3,488,765.00	99.742	3,490,970.00	1.58	2,205.00	83,125.00	2.49
CONNECTONE 2.55% 03/15/21 (20786ACA1)	246,000.00	03/01/2018	245,754.00	99.526	244,833.96	.11	-920.04	6,273.00	2.58
UNITY BANK 2.55% 03/16/21 (91330ABN6)	249,000.00	03/01/2018	248,751.00	99.525	247,817.25	.11	-933.75	6,349.50	2.58
T 2.25% 03/31/21 (912828C57)	3,330,000.00	03/05/2018	3,311,789.06	99.543	3,314,781.90	1.50	2,992.84	74,925.00	2.44
FFCB 1.75% 04/01/21 (3133ECKF0)	1,500,000.00	03/02/2018	1,467,180.00	98.329	1,474,935.00	.67	7,755.00	26,250.00	2.46
TAX LOT TOTAL	5,500,000.00	03/05/2018	5,385,215.00	98.329	5,408,095.00	2.44	22,880.00	96,250.00	2.46
	7,000,000.00		6,852,395.00		6,883,030.00	3.11	30,635.00	122,500.00	2.46

For the Account of: UPPER ARLINGTON CITY SCHOOL DISTRICT BUILDING FD

Account Number: 57 02 0097 0 00

Date: JANUARY 1, 2019 - JANUARY 31, 2019



## Portfolio Assets Detail

### SECURITIES

Description	Shares	Date Acquired	Total Cost	Current Share Price	Current Mkt Value	% of Portfolio	Unrealized Gain/Loss	Est. Ann Income	Yield at Cost
FNMA 1.58% 05/17/21 (3136G3LH6)	300,000.00	03/02/2018	291,756.00	97.961	293,883.00	.13	2,127.00	4,740.00	2.48
FHLB 1.875% 06/11/21 (313379RB7)	700,000.00	03/05/2018	686,889.00	98.414	688,898.00	.31	2,009.00	13,125.00	2.48
FHLB 2.125% 06/11/21 (313383MC2)	215,000.00	03/05/2018	212,587.70	99.080	213,022.00	.10	434.30	4,568.75	2.48
T 1.125% 06/30/21 (912828S27)	700,000.00	03/08/2018	670,003.91	96.957	678,699.00	.31	8,695.09	7,875.00	2.48
T 2.125% 08/15/21 (912828RC6)	710,000.00	03/08/2018	701,125.00	99.176	704,149.60	.32	3,024.60	15,087.50	2.51
SUMMIT COMMNTY 2.55% 09/13/21 (337630BJ5)	249,000.00	03/01/2018	248,564.25	99.178	246,953.22	.11	-1,611.03	6,349.50	2.60
FIRSTRUST 2.50% 09/16/21 (86604XMT0)	249,000.00	03/01/2018	248,564.25	99.046	246,624.54	.11	-1,939.71	6,225.00	2.55
T 2.125% 09/30/21 (912828F21)	585,000.00	03/08/2018	577,299.02	99.168	580,132.80	.26	2,833.78	12,431.25	2.51
T 2.00% 11/15/21 (912828RR3)	950,000.00	03/08/2018	932,892.58	98.816	938,752.00	.42	5,859.42	19,000.00	2.51
BRIDGEWATER 2.55% 12/16/21 (108622GN5)	249,000.00	03/01/2018	248,626.50	98.964	246,420.36	.11	-2,206.14	6,349.50	2.59
FHLMC 2.375% 01/13/22 (3137EADB2)	1,184,000.00	03/02/2018	1,175,901.44	99.746	1,180,992.64	.53	5,091.20	28,120.00	2.56
T 2.00% 02/15/22 (912828SF8)	1,140,000.00	03/05/2018	1,116,932.81	98.738	1,125,613.20	.51	8,680.39	22,800.00	2.54
FHLB 2.25% 03/11/22 (313378CR0)	100,000.00	03/02/2018	98,585.00	99.087	99,087.00	.04	502.00	2,250.00	2.62

For the Account of: UPPER ARLINGTON CSD BOND RETIREMENT

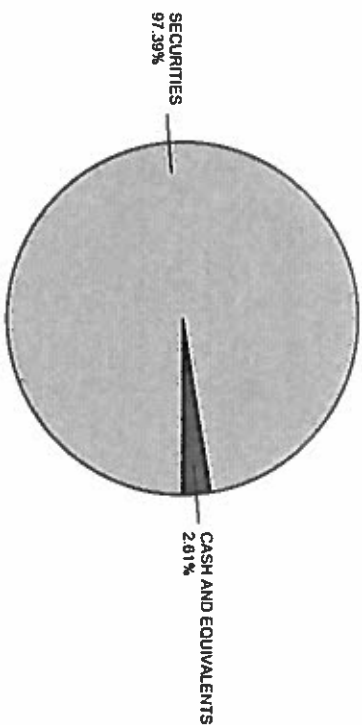
Account Number: 57 03 0097 0 00

Date: JANUARY 1, 2019 - JANUARY 31, 2019



# Account Summary

Asset Allocation (portfolio assets)



## Portfolio Summary

Portfolio Assets	Value on DEC 31, 2018	Value on JAN 31, 2019	Est. Ann Income	% Total Assets
CASH AND EQUIVALENTS	328,810.92	329,474.93	8,335.72	2.61
SECURITIES	12,269,200.20	12,286,388.45	193,271.25	97.39
<b>TOTAL ASSETS</b>	<b>12,598,011.12</b>	<b>12,615,863.38</b>	<b>201,606.97</b>	

## Cash Activity Summary

	Credits	Debits	YTD
SECURITIES PURCHASED	.00	.00	.00
SECURITIES SOLD & REDEEMED	.00	.00	3,967,919.43
DEPOSITS & WITHDRAWALS	.00	.00	-5,455,479.00
DIVIDENDS	664.01	.00	22,851.67
INTEREST	.00	.00	100,235.01
WITHHOLDING	.00	.00	.00
OTHER ACTIVITY	.00	.00	.00
<b>INCOME</b>		<b>This Period</b>	<b>YTD</b>
		664.01	123,086.68

## Realized Gain/Loss Summary

	This Period	YTD
SHORT-TERM	.00	61,063.81
LONG-TERM	.00	.00



For the Account of: UPPER ARLINGTON CSD BOND RETIREMENT

Account Number: 57 03 0097 0 00  
 Date: JANUARY 1, 2019 - JANUARY 31, 2019



# Portfolio Assets Detail

## CASH AND EQUIVALENTS

Description	Shares	Acquired Date	Total Cost	Current Share Price	Current Mkt Value	% of Portfolio	Unrealized Gain/Loss	Est. Ann Income	Yield at Cost
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STAR OHIO SWEEP (8549STAR5)	329,474.93	01/31/2019	329,474.93	1.000	329,474.93	2.61	.00	8,335.72	2.53
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TOTAL CASH AND EQUIVALENTS 329,474.93 329,474.93 8,335.72 2.53

TOTAL CASH AND EQUIVALENTS 329,474.93 329,474.93 8,335.72 2.53

## SECURITIES

Description	Shares	Acquired Date	Total Cost	Current Share Price	Current Mkt Value	% of Portfolio	Unrealized Gain/Loss	Est. Ann Income	Yield at Cost
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FHLB 1.375% 05/28/19 (3130ABF92)	3,475,000.00	03/01/2018	3,442,804.13	99.659	3,463,150.25	27.45	20,346.12	47,781.25	2.13
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FNMA 1.00% 10/24/19 (3135GDR39)	3,500,000.00	03/01/2018	3,431,679.13	98.871	3,460,485.00	27.43	28,805.87	35,000.00	2.22
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FICB 2.15% 05/08/20 (3133EJCA5)	3,360,000.00	02/28/2018	3,346,728.00	99.549	3,344,846.40	26.51	-1,881.60	72,240.00	2.34
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FHLMC 1.875% 11/17/20 (3137EAEK1)	2,040,000.00	02/28/2018	2,010,644.40	98.917	2,017,906.80	16.00	7,262.40	38,250.00	2.43
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TOTAL MATURITY (0-5 YRS) 12,231,855.66 12,286,388.45 54,532.79 193,271.25 2.26

TOTAL SECURITIES 12,231,855.66 12,286,388.45 54,532.79 193,271.25 2.26

TOTAL ASSETS 12,561,330.59 12,615,863.38 54,532.79 201,606.97 2.27

**UPPER ARLINGTON CITY SCHOOLS**  
**January 2019 - Financial Report**

Exhibit B-2  
February 19, 2019

	FY19 Five Year Forecast Cash Flow 7/1/18-1/31/19	FY19 ACTUAL Cash Flow 7/1/18-1/31/19	VARIANCE Better (Worse) Than Forecasted	% Better (Worse) Than Forecasted
<b>REVENUES:</b>				
General Property (Real Estate)	\$ 48,663,555	\$ 58,779,675	\$ 10,116,120	20.8%
Tangible Personal Property Tax	\$ 1,382,411	\$ 1,382,411	\$ -	0.0%
Unrestricted Grants-In-Aid	\$ 2,602,302	\$ 2,655,481	\$ 53,179	2.0%
Restricted Grants-In-Aid	\$ 8,925	\$ 8,898	\$ (27)	-0.3%
Property Tax Allocation	\$ 4,519,682	\$ 4,505,359	\$ (14,322)	-0.3%
Investment Income	\$ 583,952	\$ 1,181,684	\$ 597,742	102.4%
All Other Operating Revenue	\$ 1,182,726	\$ 1,222,491	\$ 39,765	3.4%
<b>Total Revenue</b>	<b>\$ 58,943,552</b>	<b>\$ 69,736,008</b>	<b>\$ 10,792,457</b>	<b>18.3%</b>
<b>OTHER FINANCING SOURCES:</b>				
Total Other Financing Sources	\$ 103,000	\$ 531,513	\$ 428,513	416.0%
<b>Total Revenue and Other Financing Sources</b>	<b>\$ 59,046,552</b>	<b>\$ 70,267,522</b>	<b>\$ 11,220,970</b>	<b>19.0%</b>
<b>EXPENDITURES:</b>				
Personal Services	\$ 32,863,750	\$ 33,079,042	\$ (215,292)	-0.7%
Employee's Retirement / Insurance Benefits	\$ 11,793,150	\$ 11,764,729	\$ 28,421	0.2%
Purchased Services	\$ 7,109,805	\$ 7,072,289	\$ 37,516	0.5%
Supplies and Materials	\$ 1,406,276	\$ 1,251,800	\$ 154,476	11.0%
Capital Outlay	\$ 199,751	\$ 216,089	\$ (16,338)	-8.2%
Other Objects	\$ 366,335	\$ 343,354	\$ 22,981	6.3%
<b>Total Expenditures</b>	<b>\$ 53,739,067</b>	<b>\$ 53,727,303</b>	<b>\$ 11,764</b>	<b>0.0%</b>
<b>OTHER FINANCING USES:</b>				
Total Other Financing Uses	\$ 482,000	\$ 919,922	\$ (437,922)	-90.9%
<b>Total Expenditure and Other Financing Uses</b>	<b>\$ 54,221,067</b>	<b>\$ 54,647,224</b>	<b>\$ (426,158)</b>	<b>-0.8%</b>
<b>Excess Rev &amp; Oth Fin Sources over (under) Exp</b>	<b>\$ 4,825,485</b>	<b>\$ 15,620,297</b>	<b>\$ 10,794,812</b>	<b>-223.7%</b>
<b>Beginning Cash Balance</b>	<b>\$ 50,054,888</b>	<b>\$ 50,054,888</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Ending Cash Balance</b>	<b>\$ 54,880,373</b>	<b>\$ 65,675,185</b>	<b>\$ 10,794,812</b>	<b>19.7%</b>
<b>FUND BALANCE RESERVES</b>				
Outstanding Encumbrances	\$ 5,069,073	\$ 5,069,073	\$ -	
Budget Reserve	\$ -	\$ -	\$ -	
<b>Total Reservations</b>	<b>\$ 5,069,073</b>	<b>\$ 5,069,073</b>	<b>\$ -</b>	
<b>Unreserved Fund Balance</b>	<b>\$ 49,811,300</b>	<b>\$ 60,606,112</b>	<b>\$ 10,794,812</b>	<b>21.7%</b>

Date: 02/06/2019  
 Time: 4:52 pm

Upper Arlington City Schools  
 Financial Report by Fund Type/Fund/SCC

Page: 1  
 (FINSUM)

Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
TOTAL FOR Fund Type 11- General Fund:							
50,054,888.48	28,264,197.31	70,267,521.03	8,148,881.88	54,647,224.45	65,675,185.06	5,069,072.59	60,606,112.47
TOTAL FOR Fund Type 12- Special Revenue:							
1,904,270.95	171,080.17	2,598,892.79	389,021.25	2,498,246.23	2,004,917.51	563,891.58	1,441,025.93
TOTAL FOR Fund Type 13- Debt Service:							
24,201,317.70	4,287,000.00	10,616,594.71	0.00	16,296,791.62	18,521,120.79	5,088,025.43	13,433,095.36
TOTAL FOR Fund Type 14- Capital Projects:							
230,597,777.40	1,256,290.10	5,873,826.44	869,760.41	9,951,556.86	226,520,046.98	16,209,465.38	210,310,581.60
TOTAL FOR Fund Type 21- Enterprise:							
2,630,197.41	542,714.88	3,022,565.31	413,349.72	2,606,519.80	3,046,242.92	339,621.47	2,706,621.45
TOTAL FOR Fund Type 22- Internal Service:							
5,574,093.96	989,621.06	7,682,839.46	801,282.80	7,048,845.03	6,208,088.39	765,181.51	5,442,906.88
TOTAL FOR Fund Type 33- Agency Fund:							
619,081.79	143,250.95	1,014,161.35	139,660.19	860,418.10	772,825.04	115,823.69	657,001.35
GRAND TOTALS:							
315,581,627.69	35,654,154.47	101,076,401.09	10,761,956.25	93,909,602.09	322,748,426.69	28,151,081.65	294,597,345.04



**UPPER ARLINGTON CITY SCHOOLS  
JOB DESCRIPTION**

<b><u>Position:</u></b>	Fiscal Coordinator (previously Accountant)
<b><u>Time Schedule:</u></b>	12 months (260 Days)
<b><u>Reports to:</u></b>	Treasurer/Assistant Treasurer
<b><u>Employment Status:</u></b>	Classified - Regular/Full-time
<b><u>FLSA Status:</u></b>	Non-Exempt
<b><u>Description:</u></b>	Assist the Treasurer/Assistant Treasurer in maintaining accounting data to permit the conversion of cash basis records to financial reports that conform to Generally Accepted Accounting Principles, to work with auditors, to perform reconciliations, oversee district insurance activity, tracking of district capital expenditures and to perform other procedures as assigned by the Treasurer or Assistant Treasurer.
<b><u>Probationary Period:</u></b>	120 work days

**NOTE:** The lists below are not ranked in order of importance:

**Qualifications:**

- Bachelors degree in accounting, business management or related field from an accredited college or university or equivalent work experience.
- Formal training/experience in accounting and fiscal procedures
- Experience in school district or public accounting and/or auditing preferred
- Such alternatives to the above qualifications as the Treasurer and/or Board of Education may find appropriate.

**Required Knowledge, Skills and Abilities**

- Ability to work effectively with others
- Ability to communicate ideas and directives clearly and effectively both orally and in writing
- Effective, active listening skills
- Organizational and problem solving skills
- Knowledge of public school accounting and finance
- Computer proficiency including word processing, database, spreadsheet and presentation software
- Ability to operate various office equipment

**Essential Functions:**

- Maintain and monitor appropriate accounting and auditing principles and Board of Education policies.
- Assist in the preparation of monthly reconciliations, monthly financial report, and other reports as needed by the Treasurer and Assistant Treasurer
- Assist with audit preparation and works with the GAAP conversion team.
- Work with the auditors to ensure compliance with federal, state and local procedures.
- Oversee all district insurance activities.
- Assist the Treasurer and Assistant Treasurer in developing and updating the accounting policies and procedures for purchasing, fixed assets, accounting, and internal controls.

- Assist administration with tracking and reporting project cost associated with capital expenditures.
- Assist with grant management and oversight.
- Assist in the implementation of new programs to improve efficiencies and operations.
- Ability to work effectively with others and provide customer service.
- Oversee/manage financial aspects of athletic accounts and student activity groups.
- Provide training, support, and offer guidance to district staff in proper execution of their job responsibilities and proper account procedures
- Maintain inventory listing of fixed assets in all buildings/departments and assist with physical inventory procedures
- Prepare account transfers as needed.
- Review and analyze budgets and financial reports.
- Make contacts with the public with tact and diplomacy.
- Maintain respect at all times for confidential information.
- Interact in a positive manner with staff, students, and parents.
- Attend meetings and in-services as required.
- Alternatives to the above essential functions as Treasurer and/or Board of Education may find appropriate

**Other Duties and Responsibilities:**

- Perform other duties as assigned by the Treasurer and or Assistant treasurer
- Respond to routine questions and requests in an appropriate manner
- Ability to work independently and collaboratively

**Additional Working Conditions:**

- Occasional operation of a vehicle under inclement weather conditions (i.e., being prepared to report to work on all scheduled days, including calamity days)
- Occasional travel
- Occasional evening/weekend work; e.g., committee meetings, etc.
- Occasional interruptions by staff, students, parents, visitors to the school district.
- Regular requirement to sit, stand, walk, talk, hear, see, read, speak, reach, stretch with hands and arms, crouch, climb, kneel, and stoop
- Frequent repetitive hand motion, e.g., computer keyboard, typing, calculator, writing

Employee shall remain free of any alcohol or non-prescribed controlled substance use in the workplace throughout his/her employment with the District.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the incumbent. The incumbent will be required to follow the instructions and perform the duties required by the incumbent's supervisor and or appointing authority.

\_\_\_\_\_  
 Superintendent or designee

\_\_\_\_\_  
 Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

## Board Policy Update: Item of Information/Action

<i>Number</i>	<i>Policy</i>	<i>Description</i>
<b>Revised</b>		
1415	Retirement Severance Pay for Administrators	Update to align policy to current practice.

**PARKING LOT LICENSE, INDEMNITY AND RELEASE AGREEMENT**

THIS PARKING LOT LICENSE, INDEMNITY AND RELEASE AGREEMENT (“Agreement”) is entered into as of the 12<sup>th</sup> day of February, 2019, by and between **Upper Arlington City School District Board of Education** (“Licensee”), and **The Kroger Co.**, an Ohio corporation (“Licensor”).

**1. PREMISES.**

Licensor hereby grants to Licensee a non-exclusive license to occupy and use, subject to all the terms and conditions herein set forth, the parking spaces outlined in red and identified on Exhibit “A” attached hereto and made a part hereof (the “Premises”), which Premises are located at **3180 Kingsdale Center, Columbus, OH 43221**.

**2. TERM.**

The term of the license granted by this Agreement shall commence on March 1, 2019 (“Commencement Date”) and shall expire on February 29, 2020 (“Expiration Date”) unless sooner terminated as set forth therein.

The term shall not be extended past the Expiration Date without prior agreement by Licensor, which may be withheld in Licensor’s sole discretion. Either party shall have the option to cancel this Agreement by providing the other party with thirty (30) days prior written notice at any time during the term. The right to cancel this Agreement shall be with or without cause.

**3. PERMITTED USE.**

The Premises shall be used solely for the purpose of parking spaces for passenger vehicles for Licensee’s employees and students and for pedestrian access for such employees and students to and from such parking spaces. No overnight parking or parking of commercial vehicles is allowed. Such use will be in common with Licensor’s own use of the parking lot, and will not conflict with Licensor’s use. Licensee also acknowledges that Licensor may enter into separate license agreements with other licensees (the “Other Licensees”) giving such licensees rights to use the Premises. Licensee will cooperate with such Other Licensees in good faith to negotiate and arrange between themselves the details of which portions of the Premises will be used by Licensee and the Other Licensees at what times. Licensor will have no involvement in such negotiations.

Licensee is permitted to restripe the parking lot spaces at Licensee’s cost. Licensee will keep the Premises clear of trash and may install additional trash cans (to be serviced by Licensee).

**4. LICENSEE OPERATIONS.**

Licensee agrees that all vehicles are expected to be properly licensed and parked in an orderly fashion. Licensee further agrees that the ingress and egress upon, over and through



Licensors parcel will not be inhibited in any manner and reasonable efforts will be used to minimize inconvenience to the customers and invitees of Licensors parcel. Under no circumstances are any stakes or other items to be used which would bring damage to the asphalt.

## **5. INSURANCE.**

Licensee agrees to carry at its own expense throughout the term of this Agreement and any renewals thereof (1) public liability insurance covering Licensee's use of the Premises and covering Licensee's obligations set forth herein, with companies and in a form satisfactory to Licensors with a combined single limit for property damage and bodily injury of not less than Three Million and 00/100 Dollars (\$3,000,000.00), per occurrence, and (2) workers' compensation coverage for Licensee's employees in accordance with state law. Licensee agrees to deposit said policy or policies (or certificates thereof) with Licensors prior to the date of any use or occupancy of the Premises by Licensee; said policy or policies shall name Licensors as an additional insured and shall bear endorsements to the effect that the insurer agrees to notify Licensors not less than thirty (30) days in advance of any modifications or cancellations thereof.

## **6. INDEMNITY BY LICENSEE.**

As a school district, Licensee cannot enter into an agreement to indemnify Licensors for any costs that are not certain and certified in accordance with Ohio Revised Code 5705.412. Licensee, however, shall indemnify, hold harmless and defend Licensors from and against any and all claims, actions, damages, liability, and expenses, including but not limited to, reasonable attorneys' fees and other professional fees in connection with loss of life, personal injury and/or damage to property arising from or out of the occupancy or use of the Premises or any part thereof, or any part of the Licensors' property occasioned wholly or in part by any act or omission of Licensee, its officers, agents, contractors, employees or invitees ("Claims") to the maximum extent permitted by applicable law, including up to the limits of the Licensee's existing liability insurance upon a determination that coverage for such loss exists. The foregoing indemnity will extend to and cover, without limitation, claims for injury to or death of persons or property damage (including damage to vehicles) and theft (including theft of vehicles). Licensee agrees to notify Licensors in writing within 10 days of any claim made against Licensee in connection with its use of the Premises. Licensee acknowledges that Licensors has no obligation to provide security services relating to the Premises, and that Licensee's employees and invitees will park at the Premises at their own risk. Licensee, on behalf of itself and its officers, agents, contractors, employees, and invitees, releases Licensors from any claims which it, or its officers, agents, contractors, employees, and/or invitees may have against Licensors, its officers and employees, arising out of Licensee's activities at the Premises. Except as permitted by applicable law, Licensee shall incur no expenses in connection with the foregoing indemnity in addition to insurance coverage covering such Claims.

## **7. DAMAGE TO PREMISES.**

Licensee is liable for damages to the Premises and upon demand, shall reimburse Licensors for the cost of repair of the Premises or any other damage elsewhere in the Licensors' property caused by or arising from Licensee, its officers, agents, contractors, employees or



invitees. Except for the restriping and installation of trash cans described in Section 3 above, Licensee may not make alterations to Licensor's property. Licensee is responsible for any damages to the asphalt or other property and the repair and cost thereof on demand by the Licensor. The costs incurred as a result of this provision are limited to the amounts covered by Licensee's usual insurance coverage or such other amounts as Licensee may be liable or responsible for as permitted by applicable law.

#### **8. NON-ASSIGNABILITY; NATURE OF LICENSEE'S RIGHTS.**

Licensee may not assign this Agreement for any reason. This Agreement is intended solely to grant Licensee certain rights of use with respect to the Premises and will not be construed to grant to Licensee any title, estate, interest or ownership in the Premises, including but not limited to any easement or leasehold interest. The rights granted to Licensee in this Agreement are personal to Licensee and are not intended to benefit any other person or entity.

#### **9. DEFAULT.**

If Licensee violates any provision of or fails to perform any obligation of Licensee under this Agreement, Licensor will provide notice to Licensee of the violation or failure to perform and provide an opportunity to correct such violation/failure. If such violation or failure is not corrected within 10 days, Licensor may immediately terminate this Agreement.

#### **10. MISCELLANEOUS.**

This Agreement may not be modified except in a writing signed by both Licensor and Licensee. If a court finds any provision of this Agreement to be invalid, the remainder of the Agreement will be valid, enforceable and effective. Section titles in this Agreement are for convenience only and will not limit the terms hereof. This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio. This Agreement may be executed in counterparts, each of which will be deemed an original. Facsimile signatures and/or signature sent via pdf shall be sufficient to bind the parties. This Agreement shall not be recorded.

#### **11. NOTICES.**

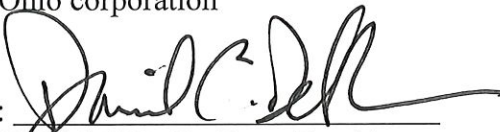
All notices and other communications required to be given or which may be given in connection with this Agreement shall be in writing and shall be sent by (a) certified or registered mail, return receipt requested, postage prepaid, (b) national prepaid overnight delivery service, charges prepaid, or (c) personal delivery with receipt acknowledged in writing, directed to the applicable party at the following addresses: Licensor at 4111 Executive Parkway Westerville OH 43081, Attention Real Estate Department, and to Licensee at Christopher Potts, 1950 North Mallway Drive, Upper Arlington, OH 43221. Any notice so sent by certified or registered mail shall be deemed given (3) days after deposit with the United States Post Office. All other notices shall be deemed given the earlier of (i) when actually received or refused by the party to whom the same is directed; or (ii) one (1) day after deposit with a national prepaid overnight carrier. Either party may change its address for notices by giving written notice to the other party in accordance with this Section.

[remainder of page intentionally left blank; signature page to follow]

IN WITNESS WHEREOF, the parties have executed this Agreement under their respective names as of the date and year first written above.

LICENSOR:

THE KROGER CO.  
an Ohio corporation

By:   
Daniel C De La Rosa, President  
Columbus Marketing Area

LICENSEE:

Upper Arlington City School District  
Board of Education

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Exhibit A

[drawing of Premises outlined in red to be attached]



