

**Upper Arlington Board of Education  
1650 Ridgeview Road  
March 14, 2016 – 5:00 p.m.**

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**CALL TO ORDER**

Members present: Ms. Nancy Drees, Ms. Robin Comfort,  
Ms. Stacey Royer, Mr. Matt McClellan

Member absent: Ms. Carol Mohr (arrived at 5:54pm)

Administrative officials present: Mr. Paul W. Imhoff, Superintendent; Mr. Andrew L. Geistfeld, Treasurer; Mr. Chris Potts, Executive Director for Business Services; Dr. Kathy Jenney, Associate Superintendent; Mr. Keith Pomeroy, Chief Technology Officer; Dr. Kevin Gorman, Director Student Services; Ms. Emilie Greenwald, Chief Academic Officer; Mr. Tom Bates, Director of Elementary Curriculum; Ms. Michelle Banks, Associate Director of Elementary Learning; Mr. Brett Gambill, Principal Tremont Elementary

**ROLL CALL**

**APPROVAL OF AGENDA**

Ms. Drees moved, Ms. Royer seconded to approve the agenda as amended. **16-19**

AYES: Ms. Drees, Ms. Comfort, Ms. Royer, Mr. McClellan  
NAYS: None

**PLEDGE OF ALLEGIANCE**

Led by students from Tremont Elementary.

**APPROVAL OF MINUTES**

Ms. Royer moved, Ms. Drees seconded to approve the February 4, 2016, February 5, 2016 and February 16, 2016 minutes. **16-20**

AYES: Ms. Drees, Ms. Comfort, Ms. Royer, Mr. McClellan  
NAYS: None

**COMMUNICATIONS TO THE BOARD**

Co-Presidents of UAEEA were present and highlighted staff members involved in district's Family Consumer Science Program and related service learning projects.

The President of OAPSE Chapter 201 was present and thanked all the classified staff for their work over the Winter season and shared his excitement about heading into Spring.

## **PUBLIC PARTICIPATION**

None

## **ITEMS FOR INFORMATION**

### Superintendent Update

Mr. Paul Imhoff commented on various student achievements and activities throughout the buildings.

Mr. Andrew Geistfeld, Mr. Paul Imhoff, and Mr. Chris Potts gave an update on the Efficiency Goal: Facilities Master Planning Process. This update included:

- Presenting draft cost estimates associated with each high school option (repair, renovate, rebuild);
- Presenting district-wide draft cost estimates;
- Reviewing intent of master plan and estimate development;
- Reviewing school facilities funding; and
- Reviewing next steps regarding meetings in the community.

Mr. Brett Gambill, Principal of Tremont Elementary School, along with a few Tremont staff and students reviewed their 2015-16 goals, shared service learning projects and other examples of their successes.

Ms. Carol Mohr arrived at 5:54pm

Mr. Tom Bates and the Elementary Trimester Committee, consisting of staff members, presented their findings and recommendations regarding switching to trimesters for the elementary grade level in the future.

Ms. Emilie Greenwald reviewed the high school and middle school program of studies for 2016-17 school year.

### Treasurer Update

Mr. Geistfeld reviewed:

- Financial information as of February 29, 2016;
- Various agenda items including:
  - Resolution to authorize issuance of \$4.5million in tax anticipation notes; and
  - Resolution authorizing the exchange of real property with the City of Upper Arlington

## **CONSENT AGENDA**

Ms. Royer moved the Board approve the following consent agenda action items as recommended by the Superintendent:

Middle Schools' and High School's 2016-17 Program of Studies

Investment Report February 2016 — Exhibit B-1.

Financial Statement for the Month Ending February 29, 2016 — Exhibit B-2.

Purchases in Accordance with O.R.C. 5705.41(D) 1

<b>Vendor</b>	<b>Item Purchased</b>	<b>Fund</b>	<b>Amount</b>
Gordon Food Services	Food	Food Service	\$67,665.88
Sanfillipo Produce	Food	Food Service	\$3,985.20

Resolution accepting the amount and rates as determined by the Budget Commission and authorizing the Necessary tax levies and certifying them to the County Auditor. – Exhibit B-3

Authorizing the issuance of notes in the amount of not to exceed \$4,500,000 in anticipation of the collection of the proceeds of the 2.0 mill continuing permanent improvement levy approved by electors of the school district at the election held November 6, 2007; and authorizing and approving related matters.

WHEREAS, the electors of the School District approved at the November 6, 2007 election a continuing permanent improvement levy (the "Levy") in the amount of 2.00 mills for each one dollar of valuation for the purpose of acquisition, construction, enlargement, renovation and financing of general, on-going permanent improvements, for a continuing period of time; and

WHEREAS, the County Auditor of Franklin County, Ohio, as secretary of the budget commission of such county (the "Budget Commission"), has certified that the amount estimated by the Budget Commission to be received by the School District during the Tax Collection Year 2016 of the Levy will be \$3,195,164.30; and

WHEREAS, based on the amount of \$3,195,164.30 estimated by the Budget Commission to be received by the School District during the Tax Collection Year 2016, the amount estimated to be received from the Levy during the next ten years is \$31,951,643; and

WHEREAS, this Board deems it necessary to borrow in anticipation of the collection of the proceeds of the Levy, in accordance with the provisions of the Ohio Revised Code ("Revised Code"), and particularly Section 5705.21(D)(3) thereof, the amount of not to exceed \$4,500,000;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION, UPPER ARLINGTON CITY SCHOOL DISTRICT, FRANKLIN COUNTY, OHIO, THAT:

Pursuant to Revised Code Section 5705.21, and in anticipation of the collection of tax revenues levied and to be levied by the Board upon the duplicate of the School District for the next ten years of the Levy (Tax Collection Years 2016-2025), it is necessary to borrow and there shall be borrowed the principal sum of not to exceed \$4,500,000, which borrowing shall be evidenced by notes of the School District designated "Upper Arlington City School District, Franklin County, Ohio Permanent Improvement Levy Tax Anticipation Notes, Series 2016," or as otherwise designated by the Treasurer of the Board (the "Notes").

The Notes shall be issued as fully registered notes in such denominations as shall be determined by the Treasurer of the Board (the "Treasurer"), but not exceeding the principal amount of Notes maturing on any one date; shall be numbered consecutively from R-1 upward, as determined by the Treasurer; and shall have such final terms as shall be determined by the Treasurer and set forth in the Certificate of Fiscal Officer provided for in Section 3 herein.

The Treasurer is hereby authorized and directed to execute on behalf of the School District a Certificate of Fiscal Officer Relating to Terms of Notes (the "Certificate of Fiscal Officer") setting forth the aggregate principal amount and the final terms of the Notes, which aggregate principal amount and terms, subject to the limitations set forth in this Resolution, shall be as determined by the Treasurer. The Certificate of Fiscal Officer shall indicate the dated date for the Notes, the dates on which interest on the Notes is to be paid (the "Interest Payment Dates"), the purchase price for the Notes (which shall be not less than 97% of the aggregate principal amount thereof), the maturity schedule for the Notes (provided that the maximum

maturity date of the Notes shall not exceed 10 years), the interest rates for the Notes (provided that the true interest cost for all Notes in the aggregate shall not exceed 5.00% per annum), the optional and mandatory redemption provisions, if any, and such other terms not inconsistent with this Resolution as the Treasurer shall deem appropriate.

The Notes shall be issued with interest payable semiannually on each Interest Payment Date until the principal sum is paid or provision has been duly made therefor as shall be set forth in the Certificate of Fiscal Officer. Interest shall be calculated on the basis of a 360-day year of twelve 30-day months. Unless otherwise determined by the Treasurer and set forth in the Certificate of Fiscal Officer, the Notes shall be in the denominations of \$5,000 or any integral multiple thereof.

The Notes shall be subject to optional and mandatory redemption prior to stated maturity as provided in the Certificate of Fiscal Officer. If optional redemption of the Notes at a redemption price exceeding 100% is to take place on any date on which a mandatory redemption of the Notes of the same maturity will take place, the Notes to be redeemed by optional redemption shall be selected by the Note Registrar (as defined hereinbelow) prior to the selection of the Notes to be redeemed at par on the same date.

When partial redemption is authorized, the Note Registrar shall select Notes or portions thereof by lot within a maturity in such manner as the Note Registrar may determine, provided, however, that the portion of any Note so selected shall be in the amount of \$5,000 or any integral multiple thereof.

The notice of the call for redemption of Notes shall identify (i) by designation, letters, numbers or other distinguishing marks, the Notes or portions thereof to be redeemed, (ii) the redemption price to be paid, (iii) the date fixed for redemption, and (iv) the place or places where the amounts due upon redemption are payable. From and after the specified redemption date interest on the Notes (or portions thereof) called for redemption shall cease to accrue. Such notice shall be sent by first class mail at least 30 days prior to the redemption date to each registered holder of the Notes to be redeemed at the address shown in the Note Register (as defined hereinbelow) on the 15th day preceding the date of mailing. Failure to receive such notice or any defect therein shall not affect the validity of the proceedings for the redemption of any Note.

This Board hereby determines and declares that the aggregate principal amount of the Notes shall not exceed 50% of the total proceeds of the Levy, as estimated by the Budget Commission, to be collected by the School District in each year over ten years after the issuance of the Notes, in accordance with Revised Code Section 5705.21(D)(3).

The Notes shall express upon their faces the purpose for which they are issued and that they are issued pursuant to this Resolution. The Notes shall be executed by the President of the Board (the "President") and by the Treasurer in their official capacities, provided that either or both of their signatures may be a facsimile. No Note shall be valid or become obligatory for any purpose or shall be entitled to any security or benefit under this Resolution unless and until a certificate of authentication, as printed on the Note, is signed by the Note Registrar as authenticating agent. Authentication by the Note Registrar shall be conclusive evidence that the Note so authenticated has been duly issued and delivered under this Resolution and is entitled to the security and benefit of this Resolution. The certificate of authentication may be signed by any officer or officers of the Note Registrar or by such other person acting as an agent of the Note Registrar as shall be approved by the Treasurer on behalf of the School District. It shall not be necessary that the same authorized person sign the certificate of authentication on all of the Notes.

The principal of and interest on the Notes shall be payable in lawful money of the United States of America without deduction for the services of the Note Registrar as paying agent. The principal of the Notes shall be payable upon presentation and surrender of the Notes at the principal office of the Note Registrar. Each Note shall bear interest from the later of the date thereof, or the most recent Interest Payment Date to which interest has been paid or duly provided for, unless the date of authentication of any Note is less than 15 days prior to an Interest Payment Date, in which case interest shall accrue from such Interest Payment Date. Interest on any Note shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Note is registered, at the close of business on the 15th day next preceding that Interest

Payment Date (the "Record Date") (unless such date falls on a non-business day, in which case the Record Date shall be the preceding business day), on the Note Register at the address appearing therein.

Any interest on any Note which is payable, but is not punctually paid or provided for, on any Interest Payment Date (herein called "Defaulted Interest") shall forthwith cease to be payable to the registered owner on the relevant Record Date by virtue of having been such owner and such Defaulted Interest shall be paid to the registered owner in whose name the Note is registered at the close of business on a date (the "Special Record Date") to be fixed by the Note Registrar, such Special Record Date to be not more than 15 nor less than 10 days prior to the date of proposed payment. The Note Registrar shall cause notice of the proposed payment of such Defaulted Interest and the Special Record Date therefor to be mailed, first class postage prepaid, to each noteholder, at such noteholder's address as it appears in the Note Register, not less than 10 days prior to such Special Record Date, and may, in its discretion, cause a similar notice to be published once in a newspaper in each place where Notes are payable, but such publication shall not be a condition precedent to the establishment of such Special Record Date.

Subject to the foregoing provisions of this Section, each Note delivered by the Note Registrar upon transfer of or in exchange for or in lieu of any other Note shall carry the rights to interest accrued and unpaid, and to accrue, which were carried by such other Note.

The Treasurer is hereby authorized and directed to serve as authenticating agent, note registrar, transfer agent, and paying agent (the "Note Registrar") for the Notes, or to execute on behalf of the Board a Note Registrar Agreement with such bank or other appropriate financial institution as shall be acceptable to the Treasurer, pursuant to which such bank or financial institution shall agree to serve as Note Registrar for the Notes. If at any time the Note Registrar shall be unable or unwilling to serve as such, or the Treasurer in such officer's discretion shall determine that it would be in the best interest of the School District for such functions to be performed by another party, the Treasurer may, and is hereby authorized and directed to, enter into an agreement with a national banking association or other appropriate institution experienced in providing such services, to perform the services required of the Note Registrar hereunder. Each such successor Note Registrar shall promptly advise all noteholders of the change in identity and new address of the Note Registrar.

So long as any of the Notes remain outstanding, the School District shall cause to be maintained and kept by the Note Registrar, at the office of the Note Registrar, all books and records necessary for the registration, exchange and transfer of Notes as provided in this Section (the "Note Register"). Subject to the provisions of this Resolution, the person in whose name any Note shall be registered on the Note Register shall be regarded as the absolute owner thereof for all purposes. Payment of or on account of the principal of and interest on any Note shall be made only to or upon the order of that person. Neither the School District nor the Note Registrar shall be affected by any notice to the contrary, but the registration may be changed as herein provided. All payments shall be valid and effectual to satisfy and discharge the liability upon the Notes, including the interest thereon, to the extent of the amount or amounts so paid.

Any Note, upon presentation and surrender at the office of the Note Registrar, together with a request for exchange signed by the registered owner or by a person authorized by the owner to do so by a power of attorney in a form satisfactory to the Note Registrar, may be exchanged for Notes of the same form and of any authorized denomination or denominations equal in the aggregate to the unmatured principal amount of the Notes surrendered, and bearing interest at the same rate and maturing on the same date.

A Note may be transferred only on the Note Register upon presentation and surrender thereof at the office of the Note Registrar, together with an assignment executed by the registered owner or by a person authorized by the owner to do so by a power of attorney in a form satisfactory to the Note Registrar. Upon that transfer, the Note Registrar shall complete, authenticate and deliver a new Note or Notes of any authorized denomination or denominations equal in the aggregate to the unmatured principal amount of the Notes surrendered, and bearing interest at the same rate and maturing on the same date.

The School District and the Note Registrar shall not be required to transfer or exchange (i) any Note during a period beginning at the opening of business 15 days before the day of mailing of a notice of

redemption of Notes, and ending at the close of business on the day of such mailing, or (ii) any Notes selected for redemption, in whole or in part, following the date of such mailing.

In all cases in which Notes are exchanged or transferred hereunder, the School District shall cause to be executed and the Note Registrar shall authenticate and deliver Notes in accordance with the provisions of this Resolution. The exchange or transfer shall be without charge to the owner; except that the School District and the Note Registrar may make a charge sufficient to reimburse them for any tax or other governmental charge required to be paid with respect to the exchange or transfer. The School District or the Note Registrar may require that those charges, if any, be paid before it begins the procedure for the exchange or transfer of the Notes. All Notes issued upon any transfer or exchange shall be the valid obligations of the School District, evidencing the same debt, and entitled to the same benefits under this Resolution, as the Notes surrendered upon that transfer or exchange.

The Notes shall be sold at private sale to the purchaser designated by the Treasurer and set forth in the Certificate of Fiscal Officer (the "Original Purchaser") at the purchase price set forth in the Certificate of Fiscal Officer, plus interest accrued to the date of delivery of the Notes to the Original Purchaser. The Superintendent of the School District (the "Superintendent"), the President and the Treasurer, or any of them individually, are authorized and directed to execute on behalf of the Board a purchase agreement, term sheet, or similar document with the Original Purchaser, setting forth the conditions under which the Notes are to be sold and delivered, which agreement shall be in such form, not inconsistent with the terms of this Resolution, as the Treasurer shall determine.

The proceeds from the sale of the Notes, except the premium and accrued interest thereon, shall be used for the purpose aforesaid and for no other purpose. Any accrued interest received from such sale shall be transferred to the bond retirement fund to be applied to the payment of the principal of and interest on the Notes, or other obligations of the School District, as permitted by law. Any premium from the sale of the Notes may be used to pay the financing costs of the Notes within the meaning of Ohio Revised Code Section 133.01(K) or be deposited into the bond retirement fund.

The Board hereby covenants that it will comply with the requirements of all existing and future laws which must be satisfied in order that interest on the Notes is and will continue to be excluded from gross income for federal income tax purposes, including without limitation restrictions on the use of the property financed with the proceeds of the Notes so that the Notes will not constitute "private activity bonds" within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended (the "Code"). The Board further covenants that it will restrict the use of the proceeds of the Notes in such manner and to such extent, if any, as may be necessary, after taking into account reasonable expectations at the time the Notes are issued, so that they will not constitute arbitrage bonds under Section 148 of the Code and the regulations prescribed thereunder (the "Regulations").

The Treasurer, or any other officer of this Board, is hereby authorized and directed (a) to make or effect any election, selection, designation, choice, consent, approval or waiver on behalf of the Board with respect to the Notes as permitted or required to be made or given under the federal income tax laws, for the purpose of assuring, enhancing or protecting favorable tax treatment or the status of the Notes or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing any rebate amount or any payment of penalties, or making any payments of special amounts in lieu of making computations to determine, or paying, any excess earnings as rebate, or obviating those amounts or payments, as determined by the Treasurer, which action shall be in writing and signed by the Treasurer, or any other officer of this Board, on behalf of the Board; (b) to take any and all actions, make or obtain calculations, and make or give reports, covenants and certifications of and on behalf of the Board, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Notes; and (c) to give an appropriate certificate on behalf of the Board, for inclusion in the transcript of proceedings, setting forth the facts, estimates and circumstances, and reasonable expectations of the Board pertaining to Section 148 and the Regulations, and the representations, warranties and covenants of the Board regarding compliance by the Board with Sections 141 through 150 of the Code and the Regulations.

The Treasurer shall keep and maintain adequate records pertaining to investment of all proceeds of the Notes sufficient to permit, to the maximum extent possible and presently foreseeable, the School District to comply with any federal law or regulation now or hereafter having applicability to the Notes which limits the amount of Note proceeds which may be invested on an unrestricted yield or requires the School District to rebate arbitrage profits to the United States Department of the Treasury. The Treasurer is hereby authorized and directed to file such reports with, and rebate arbitrage profits to, the United States Department of the Treasury, to the extent that any federal law or regulation having applicability to the Notes requires any such reports or rebates.

The Notes shall be special obligations of the School District issued in anticipation of the collection of the Levy, and the proceeds of the Levy to be received by the School District are hereby pledged for the payment of the principal and interest on the Notes. There shall be and hereby is appropriated from proceeds of Levy to be received by the School District an amount sufficient to pay the principal of and interest on the Notes as the same shall fall due.

The officer having charge of the minutes of the Board and any other officers of the Board, or any of them individually, are hereby authorized and directed to prepare and certify a true transcript of proceedings pertaining to the Notes and to furnish a copy of such transcript to the Original Purchaser. Such transcript shall include certified copies of all proceedings and records of the Board relating to the power and authority of the School District to issue the Notes and certificates as to matters within their knowledge or as shown by the books and records under their custody and control, including but not limited to a general certificate of the Treasurer and a no-litigation certificate of the President and the Treasurer, and such certified copies and certificates shall be deemed representations of the School District as to the facts stated therein.

The Treasurer and the President are hereby authorized and directed to take such action (including, but not limited to, hiring bond counsel and such other professionals and consultants as may be needed to facilitate the issuance of the Notes) and to execute and deliver, on behalf of the Board, such additional instruments, agreements, certificates, and other documents as may be in their discretion necessary or appropriate in order to carry out the intent of this Resolution. Such documents shall be in the form not substantially inconsistent with the terms of this Resolution, as they in their discretion shall deem necessary or appropriate.

It is hereby found and determined that all acts, conditions and things necessary to be done precedent to and in the issuing of the Notes in order to make them legal, valid and binding special obligations of the School District have happened, been done and been performed in regular and due form as required by law; that the faith, credit and revenue of the School District are hereby irrevocably pledged for the prompt payment of the principal and interest thereof at maturity; and that no limitation of indebtedness or taxation, either statutory or constitutional, has been exceeded in issuing the Notes.

It is hereby found and determined that all formal actions of the Board concerning and relating to the passage of this Resolution were taken in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Revised Code Section 121.22.

The Treasurer is hereby directed to forward a certified copy of this Resolution to the County Auditor Franklin County, Ohio.

Authorizing the exchange of real property with the City of Upper Arlington – Exhibit B-5

WHEREAS, the Board is currently making certain classroom and other improvements to the Tremont Elementary School which requires the Board to acquire the parcel of real property described in Exhibit A attached hereto (“Building Improvement Parcel”) owned by the City of Upper Arlington, Ohio (the “City”); and

WHEREAS, the City and its residents will benefit from Tremont Elementary School having more usable space; and

WHEREAS, the City is currently making certain street, sidewalk, and other right of way improvements to Tremont Road in the vicinity of Tremont Elementary School which requires the City to acquire the parcel of real property described in Exhibit B attached hereto (“ROW Improvement Parcel”); and

WHEREAS, the School District and its students, parents and guests will benefit from the right of way improvements to Tremont Road; and

WHEREAS, the exchange of the two parcels pursuant to Section 3313.40 of the Ohio Revised Code will be mutually beneficial to the School District and the City.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE UPPER ARLINGTON CITY SCHOOL DISTRICT, FRANKLIN COUNTY, OHIO:

Section 1. This Board hereby declares that the transfer of the ROW Improvement Parcel to the City in exchange for the transfer of the Building Improvement Parcel to the Board will be mutually beneficial to the Upper Arlington City School District and to the City.

Section 2. The President and Treasurer are authorized and directed to execute an agreement in the form attached hereto as Exhibit C for the exchange of the ROW Improvement Parcel for the Building Improvement Parcel, to execute and deliver, or cause to be delivered, upon the terms set forth in the agreement, a quitclaim deed conveying the Board’s interest in the ROW Improvement Parcel to the City, and to do all things necessary and consistent with this resolution.

Section 3. The Treasurer is authorized and directed to promptly certify a copy of this Resolution to the City.

Section 4. This Board hereby finds and determines that all formal actions of the School District concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberation of this Board and of any of its committees that resulted in those formal actions were in meeting open to the public, in compliance with law, including Ohio Revised Code Section 121.22.

Section 5. This Resolution shall be in full force and effect from and immediately upon its adoption.

Approval of student trips

School	Group	Location	Trip Dates
High School	Girls’ Lacrosse	Sycamore, OH	May 13-14, 2016

**Administrative Staff**

<b>Name</b>	<b>Assignment/Level</b>	<b>Type of Contract</b>
Irene Hunt	Director of Nutritional Services (Level II)	April 18, 2016 – July 31, 2018 up to 5 transitional days at per diem rate may be increased by Superintendent if necessary

**Licensed Staff**Acceptance of Resignation/Retirement

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Effective Date</b>
Michael Hunt	Teacher	Resignation	05/31/2016

Leave of Absence - Revision

<b>Name</b>	<b>Amount of Leave</b>	<b>Assignment</b>	<b>Reason</b>	<b>Effective Date</b>
Jennifer Garner	1.0	Teacher	Childcare	08/15/2016 – 05/30/2017
Kerry Jackson	.2	Teacher	Sabbatical	08/15/2016 – 05/30/2017
Laura Kunkle	.70	Guidance Counselor	Childcare	08/15/2016 – 01/03/2017
Shawna McEvoy	1.0	Teacher	Childcare	03/29/2016 – 05/31/2016
Christy Ray	1.0	Teacher	Childcare	08/15/2016 – 05/30/2017
Becky Searls	1.0	Teacher	Sabbatical	08/15/2016 – 05/30/2017

Leave of Absence - Revision

<b>Name</b>	<b>Amount of Leave</b>	<b>Assignment</b>	<b>Reason</b>	<b>Effective Date</b>
Ronald Eric Kauffman	1.0	Teacher	Sabbatical - Revision	01/11/2016 – 05/31/2016

Home Instruction Tutors

<b>Name</b>	<b>Position</b>	<b>Rate of Pay</b>
Doug Amtsberg	Home Instruction Tutor	\$31.38 p/hour
Julia Gomez	Home Instruction Tutor	\$31.38 p/hour
Elyzabeth Johnson	Home Instruction Tutor	\$31.38 p/hour
Elizabeth McCormick	Home Instruction Tutor	\$31.38 p/hour
Sandra Murray	Home Instruction Tutor	\$31.38 p/hour
Chris Robbins	Home Instruction Tutor	\$31.38 p/hour
Dameion Wagner	Home Instruction Tutor	\$31.38 p/hour

Extended School Year

<b>Name</b>	<b>Position</b>	<b>Rate of Pay</b>	<b>Effective Date</b>
Beth Abramovitz	Orton Gillingham	\$60.00 p/hour	06/01/2016
Kaitlyn Berry	Intervention Specialist	\$36.68 p/hour	06/01/2016
Diane Bowling	Orton Gillingham	\$60.00 p/hour	06/01/2016
Jennifer Bricker	Intervention Specialist	\$60.00 p/hour	06/01/2016
Megan Byrne	Intervention Specialist	\$36.68 p/hour	06/01/2016
Nancy Case	Orton Gillingham	\$60.00 p/hour	06/01/2016
Tony Cleveland	Intervention Specialist	\$36.68 p/hour	06/01/2016
Mark Crawford	Intervention Specialist	\$36.68 p/hour	06/01/2016
Sandy DeCrane	Orton Gillingham	\$60.00 p/hour	06/01/2016
Nathan Evans	Orton Gillingham	\$60.00 p/hour	06/01/2016
Heather Goodall	Intervention Specialist	\$60.00 p/hour	06/01/2016
Abby Huber	Orton Gillingham	\$60.00 p/hour	06/01/2016
Chelsea Huff	Orton Gillingham	\$60.00 p/hour	06/01/2016
Bobby Huffman	Intervention Specialist	\$36.68 p/hour	06/01/2016
Leah Johnson	Physical Therapist	\$57.95 p/hour	06/01/2016
Michele Joubert	Orton Gillingham	\$60.00 p/hour	06/01/2016
Christine Kamdar	Orton Gillingham	\$60.00 p/hour	06/01/2016
Kelsey Knight	Intervention Specialist	\$36.68 p/hour	06/01/2016
Jean Lampe	Orton Gillingham	\$60.00 p/hour	06/01/2016
Coby Long	Intervention Specialist	\$36.68 p/hour	06/01/2016
Carla Luppino	Intervention Specialist	\$36.68 p/hour	06/01/2016
Ashley Marguglio	Speech/Language Pathologist	\$60.00 p/hour	06/01/2016
Kathryn Martin	Speech/Language Pathologist	\$60.00 p/hour	06/01/2016
Mary McNamara	Intervention Specialist	\$36.68 p/hour	06/01/2016
Allyson Miles	Intervention Specialist	\$36.68 p/hour	06/01/2016
Sandra Murray	Intervention Specialist	\$36.68 p/hour	06/01/2016
Katyn Napier	Intervention Specialist	\$36.68 p/hour	06/01/2016
Alana Oif	Orton Gillingham	\$60.00 p/hour	06/01/2016
Jennifer Ozbek	Orton Gillingham	\$60.00 p/hour	06/01/2016
Melissa Pfeiffer	Intervention Specialist	\$36.68 p/hour	06/01/2016
Joanne Rhodes	Intervention Specialist	\$36.68 p/hour	06/01/2016
Grant Riesen	Intervention Specialist	\$36.68 p/hour	06/01/2016
Kari Rouse	Orton Gillingham	\$60.00 p/hour	06/01/2016
Elisa Serra	Intervention Specialist	\$36.68 p/hour	06/01/2016
Amelia Smith	Intervention Specialist	\$36.68 p/hour	06/01/2016

Extended School Year, Continued

<b>Name</b>	<b>Position</b>	<b>Rate of Pay</b>	<b>Effective Date</b>
Karen Starling	Orton Gillingham	\$60.00 p/hour	06/01/2016
Elizabeth Strobe	Speech/Language Pathologist	\$60.00 p/hour	06/01/2016
Doug Thomas	Intervention Specialist	\$36.68 p/hour	06/01/2016
Kathy Ubbing	Orton Gillingham	\$60.00 p/hour	06/01/2016
Anna Wallace	Intervention Specialist	\$36.68 p/hour	06/01/2016
Tabatha Walls	Orton Gillingham	\$60.00 p/hour	06/01/2016

**Classified Staff**Acceptance of Resignation/Retirement

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Effective Date</b>
Matthew Lawson	Pre K-8 Cook	Resignation	03/04/2016
Marricca Bowers	Substitute Bus Driver	Resignation	01/12/2016

Initial Appointment

<b>Name</b>	<b>Position</b>	<b>Step</b>	<b>Effective Date</b>
Olivia Harmon	Pre K-8 Cook	1	03/09/2016

Change of Status

<b>Name</b>	<b>Current Position</b>	<b>New Position</b>	<b>Step</b>	<b>Effective</b>
Pamela Thompson	Secretary	Program Secretary	9	03/14/2106
Barb Pardi*	Receptionist 3.25 hours p/day	Receptionist 5 hours p/day	4	02/22/2016

*\* correction of previously approved change of status*

Substitutes

<b>Name</b>	<b>Position</b>	<b>Rate of Pay</b>	<b>Effective Date</b>
Robert McGee	Secretary	\$15.76 p/hour	03/14/2016
Michelle Saint Jacques	Secretary	\$15.76 p/hour	03/14/2016

**Other Staff**Appointment of Other Staff

<b>Name</b>	<b>Position</b>	<b>Rate of Pay/Step</b>	<b>Effective Date</b>
Diane Haddad	AP Proctor	\$95.00 p/day	03/01/2016
Marilyn Paulsen	AP Proctor	\$95.00 p/day	03/01/2016
David Root	AP Proctor	\$95.00 p/day	03/01/2016
James Root	AP Proctor	\$95.00 p/day	03/01/2016
Rebecca Volkmann	AP Proctor	\$95.00 p/day	03/01/2016
Kathryn Williams	Executive Assistant to Director	3	04/11/2016 Up to 5 transitional days at per diem rate

Volunteers

<b>Name</b>	<b>Position</b>	<b>Building</b>	<b>Supervisor</b>
Edward Chung	Boys Lacrosse	High School	Ted Wolford
Sarah Eschleman	Girls Softball	Jones	Brad Campbell
Tiffany Hart	Girls Softball	Jones	Brad Campbell
James Lafferty	Boys Lacrosse	High School	Ted Wolford

Supplemental Contracts

<b>POSITION</b>	<b>EMPLOYEE</b>	<b>SCHOOL</b>	<b>AMOUNT</b>	
Assistant Baseball Coach	Rick Oyster	High School	\$2,608.69	**
Assistant Baseball Coach	Nate Campbell	High School	\$2,608.69	**
Assistant Track Coach	Courtney Ruppert	Hastings	\$1,624.00	
Assistant Track Coach	Dana Flowers	Hastings	\$2,041.90	
Assistant Track Coach	Grant Reisen	Jones	\$1,624.00	
Respect Program Co-Tech Director	Greg Varner	District	\$100.00	
Respect Program Co-Tech Director	Allison Tomlin	District	\$100.00	
Assistant Girls Crew Coach	Katie Coons	High School	\$826.00	**
Assistant Girls Crew Coach	Amanda Jones	High School	\$2,000.00	**
Assistant Girls Crew Coach	Lisa Malloure	High School	\$1,895.00	
Assistant Girls Crew Coach	Annie Weber	High School	\$1,895.00	
Assistant Boys Crew Coach	Spencer Grisvard	High School	\$1,895.00	
Assistant Boys Crew Coach	Joe Lambert	High School	\$2,000.00	**
Assistant Boys Crew Coach	Grant Schick	High School	\$521.74	
Assistant Boys Crew Coach	Michael Szablewski	High School	\$521.74	**
Assistant Boys Crew Coach	Richard Witt	High School	\$1,895.00	
Science Material Coordinator	Teresa Plattenburg	Windermere	\$1,000.00	

\*\*Funded through source other than general fund.

Redaction of previously issued supplemental contracts

<b>POSITION</b>	<b>EMPLOYEE</b>	<b>SCHOOL</b>	<b>AMOUNT</b>
Boys Tennis Coach	Naveen Das	Jones	\$2,263.00
Respect Program Tech Director	Lynda Guenther	District	\$200.00

**Operations**Acceptance of Gifts and Donations

<b>School /Activity</b>	<b>Donor</b>	<b>Item</b>	<b>Value</b>
Greensview Elementary			
Being a Girl at Greensview ROX	Upper Arlington Education Foundation	Cash	\$2,250.00
Wickliffe Elementary			
Math Camp	Upper Arlington Education Foundation	Cash	\$1,113.00
Windermere Elementary			
Lego Education	Upper Arlington Education Foundation	Cash	\$1,129.00
Upper Arlington High School			
Fostering the Future of Robotics	Upper Arlington Education Foundation	Cash	\$5,600.00
From Digital to Physical	Upper Arlington Education Foundation	3D Printer	\$2,799.00
Innovation Lab	Upper Arlington Education Foundation	Cash	\$43,641.00
Upper Arlington High School Athletics			
Boys Baseball	Upper Arlington Baseball Boosters Club	Cash	\$6,000.00
Crew	Upper Arlington Crew, Inc.	Cash	\$6,750.00

Approval to Sell/Dispose/Donate Equipment

<b>Description of Asset/quantity</b>	<b>Building/ Department</b>	<b>UACSD Tag and/or Serial Number ISBN number (if applicable)</b>	<b>Reason</b>
Media Center materials (287)	Tremont Media Center		Outdated

Contract addendum with architects, Legat Kingscott for Phase 1 & Phase 2 at Tremont Elementary School in the amount of \$71,000.

Approval to go to bid on The Graf Center parking lot improvement project.

Ms. Comfort seconded to approve the action items.

AYES: Ms. Drees, Ms. Mohr, Ms. Royer, Ms. Comfort, Mr. McClellan  
NAYS: None

**ADJOURNMENT**

At 6:24 p.m. Ms. Drees moved, Ms. Mohr seconded to adjourn.

**16-21**

AYES: Ms. Drees, Ms. Mohr, Ms. Royer, Ms. Comfort, Mr. McClellan  
NAYS: None

*Portions of the meeting described in these minutes are audio recorded. The tape is on file in the office of the Treasurer of the school district and is available for inspection at reasonable times during regular business hours.*

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Board President