

**Upper Arlington Board of Education**  
**City Chamber Offices – 3600 Tremont Road**  
**December 10, 2019 – 4:30pm**

*Exhibit VII-1*  
*January 7, 2020*

**CALL TO ORDER**

Members present: Ms. Nancy Drees, Ms. Stacey Royer, Mr. Scott McKenzie, Ms. Carol Mohr, Ms. Marjory Pizzuti

Members absent: Absent: None

Administrative officials present: Dr. Paul W. Imhoff, Superintendent; Mr. Andrew Geistfeld, Treasurer; Dr. Kathy Jenney, Associate Superintendent; Mr. Chris Potts, Chief Operating Officer; Mr. Keith Pomeroy, Chief Academic Officer; Ms. Karen Truett, Director of Communications

**ROLL CALL**

**APPROVAL OF AGENDA**

Mr. McKenzie moved, Ms. Mohr seconded to approve the agenda as published **19-132**  
AYES: Ms. Drees, Mr. McKenzie, Ms. Mohr, Ms. Pizzuti and Ms. Royer  
NAYS: None

**EXECUTIVE SESSION**

Ms. Drees moved, Ms. Mohr seconded to enter into executive session in accordance with ORC 121.22 (G) (1) to consider the appointment, employment, promotion and/or compensation of public employees at 4:32pm **19-133**  
AYES: Ms. Drees, Mr. McKenzie, Ms. Mohr, Ms. Pizzuti and Ms. Royer  
NAYS: None

The board returned to regular session at 5:59pm

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

Ms. Drees moved, Ms. Mohr seconded to approve the November 19, 2019 special meeting and the November 19, 2019 regular meeting minutes **19-134**  
AYES: Ms. Drees, Mr. McKenzie, Ms. Mohr, Ms. Pizzuti and Ms. Royer  
NAYS: None

**COMMUNICATIONS TO THE BOARD**

2019 Ohio Middle Level Regional Award presentation – Jones Middle School team of Ms. Sarah Santilli, Mr. Christopher Lape, Ms. Gretchen Zunic, Ms. Alice Aichele and Ms. Katie Widing received this award for the Fall Production.

**PUBLIC PARTICIPATION**

Ms. Josie Stewart, high school student, requested Journalism III become an honors weighted class.

**ITEMS FOR INFORMATION**

Superintendent's update

Dr. Imhoff reviewed district highlights for the month.

Mr. Jason Wulf, Principal at Greensview Elementary, reviewed activities for the year. He also addressed a key building goal: focusing on the well-being of students/staff by focusing on social-emotional learning through PRIDE

December 10, 2019

Pals lessons, town meetings and grade-level service learning. Greensview is working toward becoming an Apple School of Distinction, and using these newly learned skills in the classrooms with students. They have been utilizing the iPad technology in the classrooms preparing for the new collaborative learning spaces in the new school. Three Greensview teachers shared examples of using technology in the classroom. Mark Walter, 2<sup>nd</sup> grade teacher, shared an example of his class learning Key Note and using this application to create presentations. Sam Clark and Christie Kish, fifth grade teachers, shared examples of Greensview Geographic. In this project students research, write, peer review and create books in Pages and then export to books

Dr. Imhoff reviewed the proposed 2020 Board of Education Meeting Dates

Proposed 2020 Board of Education Meeting Dates

Date	Meeting Type	Time	Location
Tuesday, January 7, 2020	Organizational and Regular Meeting	6:00pm	City Chambers
Tuesday, February 18, 2020	Regular Meeting	6:00pm	City Chambers
Tuesday March 10, 2020	Regular Meeting	6:00pm	City Chambers
Monday, April 14, 2020	Regular Meeting	6:00pm	City Chambers
Tuesday, May 12, 2020	Retiree Reception Regular Meeting	5:00pm 6:00pm	City Chambers
Tuesday, June 16, 2020	Regular Meeting	6:00pm	City Chambers
Wednesday, June 24, 2020	Regular Meeting	8:00am	District Central Office
Tuesday, August 11, 2020	Regular Meeting	6:00pm	City Chambers
Tuesday, September 15, 2020	Regular Meeting	6:00pm	City Chambers
Tuesday, October 13, 2020	Regular Meeting	6:00pm	City Chambers
Tuesday, November 17, 2020	Regular Meeting	6:00pm	City Chambers
Tuesday, December 8, 2020	Regular Meeting	6:00pm	City Chambers

Strategic Plan Update

Dr. Imhoff reviewed items from the November 20<sup>th</sup> Teacher and Learning Team Meeting. These items included progress on the engaged learner profile and the creation of a subcommittee for job-embedded professional learning plans. Dr. Imhoff also shared the dates for the continuation of the America to Me series in January 2020.

Enrollment Update

Dr. Kathy Jenney reviewed the updated enrollment projections completed by a third party. These projections are consistent with past projections illustrating continued growth during the next 10 years.

Owner's Representative Update

Mr. Mike Hilton, District owner's representative from Turner Construction, provided his monthly status report related to the capital improvement projects.

Treasurer's Update

Mr. Geistfeld reviewed the financial activity through November 2019 and other agenda items including: BECS tuition rates for 2020-21/SU 2020 and transfers.

Mr. Geistfeld also shared the 2018-19 audit was completed by the Ohio Auditor of State and the district's financial statements were released. The district, once again, received the best possible opinion, an unmodified opinion.

**CONSENT AGENDA**

Ms. Pizzuti moved the Board to approve the following consent agenda action items as recommended by the Superintendent:

Approve Nancy Drees as temporary chairperson to preside over meetings until a new Board President is elected at organizational meeting.

**Student Field Trips**

School	Group	Location	Trip Dates
UAHS	UAHS JV & Varsity Hockey	Sylvania, Ohio	November 15 – November 16, 2019
UAHS	UAHS Varsity Hockey	Lansing, Michigan	November 16 – November 17, 2019
UAHS	UAHS Varsity Softball	Myrtle Beach, South Carolina	March 15 – March 20, 2020

Investment Report November 30, 2019 — Exhibit B-1

Financial Statement for the month ending November 30, 2019 — Exhibit B-2

Purchases in Accordance with O.R.C. 5705.41(D)(1)

Vendor	Item Purchased	Fund	Amount
Big Brothers/Big Sisters Camp Oty'okwa	Hastings 2019 6th grade camp	Student activity fund	21,529.94
Riddell	UAHS football equipment	Athletic fund	4,766.13

Amend FY 2020 Appropriations by Fund — Exhibit B-3

**Advances on Tax Settlements**

The treasurer/CFO is hereby authorized to secure advance payments from the County Auditor when funds from property taxes are available and payable to the school district for Tax Year 2019.

Burbank Early Childhood School (BECS) tuition rates for 2020-2021 and summer 2020— Exhibit B-4

**Transfers**

Transfer From	Transfer To	Amount
Permanent Improvement Fund (003)	Debt Service Fund (002)	\$776,549.00

**Certified Staff****Home Instruction Tutors**

Name	Position	Rate of Pay
Amy Oxley	Home Instruction Tutor	\$33.89 p/hour
Frank Tuttle	Home Instruction Tutor	\$33.89 p/hour
Jaren Woodland	Home Instruction Tutor	\$33.89 p/hour

**Classified Staff****Acceptance of Resignation/Retirement**

Name	Position	Reason	Effective Date
Catherine Thomas	Head Building Secretary	Retirement	12/31/2019

**Other Staff****Initial Appointment\***

Name	Position	Rate of Pay	Effective Date
Matthew Hollis	SACC Program Aide	\$12.00 p/hour	11/22/2019
Maddie Rakich	SACC Program Aide	\$12.00 p/hour	11/22/2019
Amy Webber	Education Aide	\$13.62 p/hour	12/02/2019
•	<i>Appointments of personnel are specifically conditioned on and subject to successful background checks, receipt and final administrative review of all application records and receipt of all other necessary documentation.</i>		

Acceptance of Resignation/Retirement

Name	Position	Reason	Effective Date
Mia Walters	Educational Aide	Resignation	11/29/2019

Change of Status

Name	Current Position	New Position	Salary	Effective Date
Tom Faist	Technology Support Technician	Technology Professional Learning Coordinator	\$52,600.00	01/02/2020
Richard Sams	Technology Support Technician	Technology Professional Learning Coordinator	\$55,300.00	01/02/2020

Board Policies

Number	Policy
<b>New</b>	
1650	Use Of Tobacco By Administrators
7440.03	Small Unmanned Aircraft Systems
<b>Revised (changes reflect additions to and/or deletions from existing policies)</b>	
1310	Employment of the Treasurer
1340	Non-Reemployment of the Treasurer
2431	Interscholastic Athletics
3215	Use of Tobacco by Professional Staff
4215	Use of Tobacco by Classified Staff
5113.02	School Choice Options
5200	Attendance
5350	Student Mental Health and Suicide Prevention
5460	Graduation Requirements
5512	Use of Tobacco
7300	Disposition of Real Property/Personal Property
7434	Use of Tobacco on School Premises
8403	School Resource Officer
8462	Student Abuse and Neglect
8500	Food Services

Volunteers

Name	Position	Building	Supervisor
Collin Burt	Wrestling	High School	Tony Pusateri
Thomas Cooper	Wrestling	High School	Tony Pusateri
Jack Gothier	Wrestling	High School	Tony Pusateri
Luciano Mendicino	Wrestling	High School	Tony Pusateri
Blake Reid	Wrestling	High School	Tony Pusateri
Louis Sauter	Wrestling	High School	Tony Pusateri

Substitutes\*

Name	Position	Rate of Pay	Effective Date
Patricia Everson	Education Aide Substitute	\$13.09 p/hour	12/06/2019
Kirsten Carroll	HR-Fiscal Substitute	\$22.00 p/hour	10/28/2019
Matthew Morley	Custodian	\$17.28 p/hour	12/09/2019

\*Appointments of personnel are specifically conditioned on and subject to successful background checks, receipt and final administrative review of all application records and receipt of all other necessary documentation.

Redaction of Previously Issued Contracts

Position	Employee	School
Wrestling Coach Assistant	Colin Burt	UAHS

Supplemental Contracts

Position	Employee	School	Amount	FTE	
Summer Capstone	Shane McCloskey	District	\$5,264.08		
7th Grade Boys Head Basketball Coach	Michael Schaefer	Jones	\$5,210.00		
Wrestling Head Coach	Gordon Gavin	Jones	\$3,512.00		
District Team Leader	Tony Naska	UAHS	\$1,200.00		
District Team Leader	Julia Voegt-Brooking	UAHS	\$1,200.00		
Fall Production Assistant Director	Laurie Sutherin	Jones	\$500.00		
Fall Production Accompanist	Ginny Fisher	Jones	\$1,000.00		
Assistant Girls Basketball Coach	Karli Bonar	UAHS	\$1,115.56	.25	%
Assistant Girls Basketball Coach	Abby Dorsainvil	UAHS	\$3,648.95	.75	
Assistant Girls Basketball Coach	Karli Bonar	UAHS	\$892.45	.2	**
Assistant Boys Basketball Coach	Joe Bills	UAHS	\$2,831.40		**
**	Funded through source other than general fund		%	Correction from previously approved	

Pupil Activity Program Contracts\*

Position	Employee	School	Amount	FTE	
Fall Production Audio Technician	Mike Freeze	Jones	\$50.00 p/hour		
8th Grade Girls Head Basketball Coach	Jim Long	Jones	\$5,210.00		
Assistant Ice Hockey Coach	Hamish Baird	UAHS	\$3,623.90		**
Assistant Ice Hockey Coach	Steve Pileski	UAHS	\$3,205.15		**
Wrestling Assistant Coach	Jacob Bresciani	UAHS	\$3,790.15		
7th Grade Girls Head Basketball Coach	Spencer Giese	Jones	\$3,512.00		
7th Grade Cheerleading Head Coach	Sara Wizniak	Jones	\$1,750.00		
8th Grade Cheerleading Head Coach	Josie Finnell	Jones	\$1,750.00		
Wrestling Assistant Coach	Harper Nelson	Jones	\$2,021.50		
Site Manager #2	Noah Tornes	Jones	\$675.00		
Wrestling Assistant Coach	Sam Beam	UAHS	\$3,790.15		
Head Basketball Cheerleading Coach	Chris Hayes	UAHS	\$6,22700		%
*	All appointments of personnel are specifically conditioned on and subject to successful background checks, receipt and final administrative review of all application records and receipt of all other necessary documentation.				
**	Funded through source other than general fund		%	Correction from previously approved	

Game Workers\* ( Effective 07/01/2019)

Position	Employee	School	Amount
Game Worker	Amy Anderson	District	\$30 p/game
Game Worker	Jim Blosser	District	\$30 p/game
Game Worker	Julie Borders	District	\$30 p/game
Game Worker	Jim Coletta	District	\$30 p/game
Game Worker	Vivian Coletta	District	\$30 p/game
Game Worker	Logan Erwin	District	\$30 p/game
Game Worker	Jim Evans	District	\$30 p/game
Game Worker	Patricia Everson	District	\$30 p/game
Game Worker	Mark Fergus	District	\$30 p/game
Game Worker	Jim Fronk	District	\$30 p/game
Game Worker	Randy Hardesty	District	\$30 p/game
Game Worker	Monique Kindrix	District	\$30 p/game
Game Worker	Karl Kirkpatrick	District	\$30 p/game
Game Worker	Mike Kull	District	\$30 p/game
Game Worker	Pam Meadows	District	\$30 p/game
Game Worker	Radonna Miller	District	\$30 p/game
Game Worker	Mike Mimnaugh	District	\$30 p/game
Game Worker	Marlene Rapp	District	\$30 p/game
Game Worker	Matt Rice	District	\$30 p/game
Game Worker	Nicole Scherb	District	\$30 p/game

## Game Workers\*(continued)

Position	Employee	School	Amount
Game Worker	Ken Slavik	District	\$30 p/game
Game Worker	Pam Thompson	District	\$30 p/game
Game Worker	Ted Thompson	District	\$30 p/game
Game Worker	Andy Tuttle	District	\$30 p/game
Game Worker	Perry Tuttle	District	\$30 p/game
Game Worker	Robbin Tuttle	District	\$30 p/game
Game Worker	Jeff Watts	District	\$30 p/game
*	<i>All appointments of personnel are specifically conditioned on and subject to successful background checks, receipt and final administrative review of all application records and receipt of all other necessary documentation.</i>		

## Tournament Workers\*(effective 07/01/2019: Treasurer to approve rate based on events and position)

Position	Employee	School
Tournament Workers	Julie Borders	UAHS
Tournament Workers	Jim Coletta	UAHS
Tournament Workers	Vivian Coletta	UAHS
Tournament Workers	Cooper Erwin	UAHS
Tournament Workers	Logan Erwin	UAHS
Tournament Workers	Jim Evans	UAHS
Tournament Workers	Tom Evans	UAHS
Tournament Workers	Julie Hall	UAHS
Tournament Workers	Randy Hardesty	UAHS
Tournament Workers	Mark Fergus	UAHS
Tournament Workers	Pat McCorkle	UAHS
Tournament Workers	Radonna Miller	UAHS
Tournament Workers	Mike Mimnaugh	UAHS
Tournament Workers	Steve Nari	UAHS
Tournament Workers	Dave Parsons	UAHS
Tournament Workers	Marlene Rapp	UAHS
Tournament Workers	Joe Ray	UAHS
Tournament Workers	Bill Ruoff	UAHS
Tournament Workers	Nicole Scherb	UAHS
Tournament Workers	Ken Slavik	UAHS
Tournament Workers	Spencer Smith	UAHS
Tournament Workers	Shawn Stamps	UAHS
Tournament Workers	McKenna Teague	UAHS
Tournament Workers	Andy Tuttle	UAHS
Tournament Workers	Perry Tuttle	UAHS
Tournament Workers	Robin Tuttle	UAHS
*	<i>All appointments of personnel are specifically conditioned on and subject to successful background checks, receipt and final administrative review of all application records and receipt of all other necessary documentation.</i>	

## Approval To Sell/Dispose/Donate Equipment

Description of Asset/quantity	Building/Department	Tag-Serial Number	Reason
Apple iPad Air 2	Graf	206935	Damaged/Biohazard
Apple iPad Air	Graf	206637	Damaged/headphone jack
Dell Monitor	Graf	101184	Damaged
Apple iPad Pro	Graf	113249	Damaged
Apple MacBook Air 11 inch	Graf	113051	No Longer Working
Lumens DC265 Document Camera	Graf	101774	No Longer Working
Apple iPad Air	Graf	206761	Damaged
Apple iPad Air	Graf	206749	Damaged

Acceptance Of Gifts And Donations

School/Activity	Donor	Item	Value
Jones Middle School			
Mentor Program	The Stand Project	Cash	\$1,000.00
Upper Arlington High School Athletics			
Coaches	Upper Arlington Boys Basketball Boosters	Cash	\$3,256.11
Coaches	Upper Arlington Hockey Association	Cash	\$7,853.41
Coaches	Upper Arlington Girls Basketball Boosters	Cash	\$1,026.32
District			
4/4 Cello	Joe Boehm	Cello	\$1,000.00
Legacy Fund	John and Blair Adams	Cash	\$250.00
Legacy Fund	Roland and LeaAnne Brooks	Cash	\$500.00
Legacy Fund	Bradley and Kathryn Campbell	Cash	\$5,000.00
Legacy Fund	Dana and Jim Cowardin(Obermiller, LLC)	Cash	\$2,500.00
Legacy Fund	Mary E. Cowardin, Family Trust	Cash	\$2,500.00
Legacy Fund	Brad DeHays	Cash	\$10,000.00
Legacy Fund	Robert and Amy Dunn	Cash	\$665.00
Legacy Fund	Ford Family Foundation	Cash	\$3,000.00
Legacy Fund	Mark and Patty French	Cash	\$5,000.00
Legacy Fund	Jana and Christopher Holland	Cash	\$100.00
Legacy Fund	Anonymous	Cash	\$1,000.00
Legacy Fund	Joshua and Anne Houser	Cash	\$5,000.00
Legacy Fund	Matthew and Kathleen Jordan	Cash	\$100.00
Legacy Fund	Brendan and Kelly King	Cash	\$5,000.00
Legacy Fund	Jason and Michelle Main	Cash	\$20.00
Legacy Fund	Mark and Molly Miely	Cash	\$2,000.00
Legacy Fund	William and Kristie Mason	Cash	\$2,500.00
Legacy Fund	Charles and Carol Mix	Cash	\$200.00
Legacy Fund	Jared and Laura Moore	Cash	\$500.00
Legacy Fund	Edwin and Mary Jane Overmyer	Cash	\$5,000.00
Legacy Fund	Perkins & Will	Cash	\$2,500.00
Legacy Fund	Carl and Sally Rechner	Cash	\$5,000.00
Legacy Fund	Jamie Trainor	Cash	\$50.00
Legacy Fund	P. Brent and Heather Wrightsel	Cash	\$5,000.00

Ms. Drees seconded to approve the consent agenda action items. **19-135**

AYES: Ms. Drees, Mr. McKenzie, Ms. Mohr, Ms. Pizzuti and Ms. Royer

NAYS: None

Mr. McKenzie moved the Board to approve the following action item as recommended by the Superintendent:

Award contract to provide network electronics and selecting companies for security and AV technology packages — Exhibit X-1

Ms. Pizzuti seconded to approve the action item. **19-136**

AYES: Ms. Drees, Mr. McKenzie, Ms. Mohr, Ms. Pizzuti and Ms. Royer

NAYS: None

Ms. Mohr moved the Board to approve the following action item as recommended by the Superintendent:

Resolutions

Easement by Columbia Gas at the new Wickliffe Progressive Elementary School — Exhibit X-2

Ms. Drees seconded to approve the action item. **19-137**

AYES: Ms. Drees, Mr. McKenzie, Ms. Mohr, Ms. Pizzuti and Ms. Royer

NAYS: None

**BOARD OF EDUCATION RECOGNITION**

Current board members Margie Pizzuti and Stacey Royer, as well as late board member, Robin Comfort were recognized for their service to the district as their terms near completion.

Dulcy Delcamp, music teacher, led a few Windermere students in the singing of the Windermere Hawk Song in appreciation of Stacey Royer's, Board President, years of service.

Other members of the board, Dr. Imhoff and Mr. Geistfeld shared memories and other comments regarding the three individuals being recognized and thanked them for their service. Ms. Pizzutti, Ms. Royer and Mr. Greg Comfort (representing the Comfort family) shared comments regarding their tenure on the board and appreciation of the district.

**ADJOURNMENT**

At 7:48pm Mr. McKenzie moved, Ms. Mohr seconded to adjourn.

**19-138**

AYES: Ms. Drees, Mr. McKenzie, Ms. Mohr, Ms. Pizzuti and Ms. Royer

NAYS: None

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Treasurer

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Board President