

**Upper Arlington Board of Education**  
**City Chamber Offices, 3600 Tremont Road**  
**December 11, 2018 – 6:00pm**

**CALL TO ORDER**

Members present: Ms. Carol Mohr, Ms. Stacey Royer, Ms. Robin Comfort, Ms. Nancy Drees, Mr. Scott McKenzie  
Dr. Paul W. Imhoff, Superintendent; Mr. Andrew L. Geistfeld, Treasurer;  
Administrative officials present: Dr. Kathy Jenney, Associate Superintendent; Dr. Andrew Hatton, Director of Academic Affairs;  
Mr. Keith Pomeroy, Chief Academic Officer, Ms. Karen Truett, Director of Communications; Mr. Chris Potts, Chief Operating Officer; Ms. Denise Lutz, Chief Technology Officer.

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA AND ADDENDUM**

Ms. Comfort moved, Mr. McKenzie seconded to approve the agenda as amended. **18-114**  
AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees and Mr. McKenzie  
NAYS: None

**APPROVAL OF MINUTES**

Ms. Drees moved, Ms. Royer seconded to approve the November 6 and November 19, 2018 minutes. **18-115**  
AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees and Mr. McKenzie  
NAYS: None

**COMMUNICATIONS TO THE BOARD**

UAEA Update: Stacie Caruso, Barrington staff member, shared about Barrington's partnership with Columbus City Schools – West Broad Elementary.

**PUBLIC PARTICIPATION**

The following individuals addressed the board of education:

- Justin Rucker– football coach
- Mike Billman– football coach
- Kristi Kapros– football coach
- Debbie Krimm– football coach
- Emily Ness– football coach

**ITEMS FOR INFORMATION**

**Superintendent's update**

Dr. Paul Imhoff commented on various achievements and activities in the buildings.

Mr. Jason Fine, Jones Middle School Principal, and Mr. Robb Gonda, Hastings Middle School Principal, gave a middle school update. This update included an overview of the middle level review, discussion of curricular work through Professional Learning Committees (PLCs) and a focus of teaming. Teachers Brad Pinnno and Margie Belair shared examples of what occurs in weekly advisory meeting with students.

Dr. Imhoff shared that the district safety team met this week and members of the district attended a threat assessment training.

Dr. Imhoff commented on the enrollment projections shared at the last Board meeting. He receives questions routinely on how can the district be growing when the district is land locked? The district will continue to work

on communication involving this question and other implications of enrollment growth.

Dr. Imhoff shared that meetings have begun this month related to the development of the new strategic plan.

Dr. Imhoff introduced Ms. Denise Lutz and Mr. Keith Pomeroy to provide a personalized learning update, specifically related to the process that occurred during review of technology devices and the change to iPads in 2019. This review included sharing observations from site visits, a timeline of future meetings for students, parents and teachers and teaching and learning benefits of the iPads.

#### Treasurer's Update

Mr. Andrew Geistfeld reviewed various agenda items including TIF Resolution for Lane II project and a lease with Apple Financing.

Mr. Geistfeld also reviewed the financial activity through November 2018.

#### CONSENT AGENDA

Ms. Comfort moved the Board to approve the following consent agenda action items as recommended by the Superintendent

Approve Carol Mohr as temporary chairperson to preside over meetings until a new Board President is elected at organizational meeting

Approve January Board of Education Organizational Meeting date: January 15, 2019

#### Student Field Trips

<u>School</u>	<u>Group</u>	<u>Location</u>	<u>Dates</u>
UAHS	UAHS Boys Hockey	Padua Hockey Tournament Strongsville, OH	December 14 – December 16, 2018
UAHS	UAHS Swim and Dive Team	Canton McKinley High School Canton, OH	December 26 – December 27, 2018
UAHS	UAHS Boys Hockey	Gilmour Academy Gates Mill, OH 44040	January 4 – January 6, 2019
UAHS	UAHS Boys Hockey	Sylvania Tam O Shanter Sylvania, OH 43560	January 18 – January 20, 2019
UAHS	UAHS Swim and Dive Team	Canton McKinley High School Canton, OH	February 21 – February 23, 2019
UAHS	UAHS Boys Baseball	Nashville, TN, Memphis, TN, and Southaven, MS	March 8 – March 16, 2019
UAHS	UAHS Boys Lacrosse	Cathedral High School Indianapolis, IN	March 29 – March 31, 2019
UAHS	UAHS Girls Lacrosse	New Trier High School Northfield, IL	April 5- April 6, 2019
UAHS	UAHS Boys Lacrosse	Pittsburgh, PA	April 5- April 7, 2019
UAHS	UAHS Boys Lacrosse	IMG Academy Lacrosse -- Bradenton, FL	April 11- April 14, 2019
UAHS	UAHS Crew	Cincinnati Invite -- Bethel, OH	April 12 – April 13, 2019
UAHS	UAHS Crew	Midwest Scholastic Rowing Championship Nashport, OH	April 12 – April 13, 2019
UAHS	UAHS Crew	Dogwood Junior Championship Oakridge, TN	April 26 – April 28, 2019
UAHS	UAHS Boys Baseball	Cincinnati LaSalle -- Bethel, OH	April 27- April 28, 2019
UAHS	UAHS Crew	Indianapolis Junior Sprints Indianapolis, IN	May 4 – May 5, 2019
UAHS	UAHS Boys Lacrosse	Midwest Tournament -- Columbus, OH	May 10 – May 11, 2019
UAHS	UAHS Crew	Midwest Juniors -- Bethel, OH	May 10 – May 12, 2019
UAHS	UAHS Crew	Scholastic Nationals (SRAAs) Nashport, OH	May 23 – May 25, 2019
UAHS	UAHS Boys Lacrosse	IMG Academy Lacrosse -- Bradenton, FL	June 11- June 14, 2019

Investment Report for November 30, 2018 — Exhibit B-1Financial Statement for the month ending November 30, 2018 — Exhibit B-2Purchases in Accordance with O.R.C. 5705.41(D)(1)

Vendor	Item Purchased	Fund	Amount
BEEMS BP	Fuel	General	\$5,351.02

Establish a checking account at Huntington National Bank for the Capital Campaign – Legacy FundEstablish an organizational endowment fund with The Columbus Foundation for the Capital Campaign – Legacy FundAdvances on Tax Settlements

The treasurer/CFO is hereby authorized to secure advance payments from the County Auditor when funds from property taxes are available and payable to the school district for Tax Year 2018.

Burbank Early Childhood School (BECS) tuition rates for 2019-2020 and summer 2019 – Exhibit B-3Certified StaffIssuance of Contract

Name	Assignment	Training/Step	FTE	Type of Contract
Kelsey Swain	Teacher	BA+15/1	1.0	One year limited contract for the 2018-2019 school year

Leave of Absence

Name	Position	Amount of Leave	Reason	Effective Date
Marlis Fischer	Teacher	1.0	Unpaid Childcare	02/08/2019 – 03/08/2019
Allison Gold	Teacher	1.0	Unpaid Childcare	01/09/2019 – 03/08/2019
Jennifer Watson	Teacher	1.0	Unpaid Personal	01/10/2019 – 05/28/2019

Home Instruction Tutors

Name	Position	Rate of Pay
Roseandrea Fumi	Home Instruction Tutor	\$33.23 p/hour
Michelle Hughes	Home Instruction Tutor	\$33.23 p/hour
Melissa Izar	Home Instruction Tutor	\$33.23 p/hour
Yevgenia Nocera	Home Instruction Tutor	\$33.23 p/hour
Paul Preston	Home Instruction Tutor	\$33.23 p/hour

Classified StaffInitial Appointment

Name	Position	Step	Effective Date
Laura Brown	Food Service Cashier	1	11/26/2018
Elizabeth Carpenter	Food Service Cashier	2	12/03/2018
Mary Retterer	Pre K-8 Cook	1	11/08/2018
Robert Wakefield	Custodian	2	10/15/2018

Acceptance of Resignation/Retirement

Name	Position	Reason	Effective Date
Michael Borders	Truck Driver	Retirement	12/31/2018
Dow Lee Bridgewater	Bus Driver	Retirement	12/31/2018
Sarah Lacey	High School Cook	Resignation	11/12/2018
Rebecca Thomas	Food Service Cashier	Resignation	11/23/2018
Linda Wells	Food Service Cashier	Resignation	12/20/2018

Other Staff

## Appointment of Other Staff

Name	Position	Rate of Pay	Effective Date
Magdalena Beachy	Teaching Assistant	\$14.03 p/hour	11/26/2018

## Acceptance of Resignation/Retirement

Name	Position	Reason	Effective Date
Marianne Birie	SACC Program Aide	Resignation	11/20/2018
Lisa Card	Educational Aide	Resignation	12/19/2018
Elizabeth Moore	EMIS Coordinator	Resignation	01/02/2019
Andrew Parker	Accountant	Resignation	11/30/2018
Julia Wilson	SACC Program Aide	Resignation	11/02/2018
Carly Woodruff	SACC Program Aide	Resignation	11/30/2018

Board Policies

<i>Number</i>	<i>Policy</i>
<b>New</b>	
2261.01	District and School Report Card
<b>Revised</b>	
0131	Legislative
0141.2	Conflict of Interest
0164	Notice of Meetings
0165.1	Regular Meetings
0165.2	Special Meetings
0165.3	Recess/Adjournment
0166	Executive Session
0168	Minutes
0169.1	Public Participation
1240.01	Non-Reemployment of the Superintendent
1541/3140/4140	Termination and Resignation requirements for maintaining current license for their position of employment
1422/3122/4122	Nondiscrimination and Equal Opportunity
1622/3362/4362	Anti-harassment
2600	Nondiscrimination and Equal Opportunity
2111	Parent and Family Engagement
4162	Drug and Alcohol Testing of CDL License Holders and other Employees who Perform Safety Sensitive Functions
5610	Removal, Suspension, Expulsion, Permanent Exclusion of Students
5610.02	In-School Discipline
5610.03	Emergency Removal of Students
5611	Due Process Rights
6325	Procurement-Federal Grants/Funds
6423	Use of Credit Cards
8141	Mandatory Reporting of Misconduct by Licensed Employees
8403	School Resource Officer

Substitutes

Name	Position	Rate of Pay	Effective Date
Kirsten Carroll	Payroll	\$20.75 p/hour	11/01/2018
Debra Day	Bus Driver	\$21.35 p/hour	11/26/2018
Nora Hofmeister	Food Service	\$11.00 p/hour	11/15/2018
Kathleen Rivera	Bus Driver	\$21.35 p/hour	12/11/2018
Jamie Stout	Secretary	\$16.40 p/hour	11/07/2018

Volunteers

Name	Position	Building	Supervisor
Kristian Simms	Boys Wrestling Coach	High School	Matt Stout
Caitlain Spangler	Water Polo	High School	Dan Peterkoski

Supplemental Contracts

Position	Employee	School	Amount	FTE	
Intramurals	Eliza Kroger	Tremont	\$1,000.00	**	
Fall Pro Assistant	Laurie Sutherin	Jones	\$500.00	**	
Interim Head Coach	Barry Fox	UAHS	\$1,461.80	%	
District Mentor	Sarah Giles	District	\$125.00		
District Mentor	Molly Hinkle	District	\$125.00		
RE Mentor	Nancy Rapport	District	\$500.00		
RE Mentor	Amy Tomasko	District	\$1,000.00		
Intramurals-Basketball	Jayson Schott	Windermere	\$306.00	**	
Intramurals-Basketball	Jodi Palmer	Windermere	\$174.08	**	
<i>**Funded through source other than general fund</i>					
<i>%-Correction from previously approved amount</i>					

Redaction of Previously Issued Contracts

Position	Employee	School
Instrumental Performance	Kolin Redman	District

Ticket Takers

Position	Employee	School	Amount
Game Worker	Ted Thompson	District	\$30 Per Game
Game Worker	Matt Rice	District	\$30 Per Game
Game Worker	Perry Tuttle	District	\$30 Per Game
Game Worker	Karl Kirkpatrick	District	\$30 Per Game
Game Worker	Patricia Everson	District	\$30 Per Game
Game Worker	Pam Thompson	District	\$30 Per Game
Game Worker	Monic Kendricks	District	\$30 Per Game
Game Worker	Amy Anderson	District	\$30 Per Game
Game Worker	Radonna Miller	District	\$30 Per Game
Game Worker	Pam Meadows	District	\$30 Per Game
Game Worker	Robbin Tuttle	District	\$30 Per Game
Game Worker	Julie Borders	District	\$30 Per Game
Game Worker	Mike Mimnaugh	District	\$30 Per Game
Game Worker	Randy Hardesty	District	\$30 Per Game
Game Worker	Mark Fergus	District	\$30 Per Game
Game Worker	Marlene Rapp	District	\$30 Per Game
Game Worker	Andy Tuttle	District	\$30 Per Game
Game Worker	Ken Slavik	District	\$30 Per Game
Game Worker	Mike Kull	District	\$30 Per Game
Game Worker	Jim Evans	District	\$30 Per Game
Game Worker	Jim Blosser	District	\$30 Per Game

Ticket Takers (continued)			
Position	Employee	School	Amount
Game Worker	Jeff Watts	District	\$30 Per Game
Game Worker	Jim Fronk	District	\$30 Per Game
*effective 07/01/2018			

## Tournament Workers

Position	Employee	School
Tournament Workers	Spencer Smith	UAHS
Tournament Workers	Bill Ruoff	UAHS
Tournament Workers	Tom Evans	UAHS
Tournament Workers	Cooper Erwin	UAHS
Tournament Workers	Robin Tuttle	UAHS
Tournament Workers	McKenna Teague	UAHS
Tournament Workers	Randy Hardesty	UAHS
Tournament Workers	Dave Parsons	UAHS
Tournament Workers	Julie Hall	UAHS
Tournament Workers	Ken Slavik	UAHS
Tournament Workers	Paul Bode	UAHS
Tournament Workers	Radonna Miller	UAHS
Tournament Workers	Julie Borders	UAHS
Tournament Workers	Andy Tuttle	UAHS
Tournament Workers	Mark Fergus	UAHS
Tournament Workers	Stephen Rusterholz	UAHS
Tournament Workers	Tanner Gillum	UAHS
Tournament Workers	Pat McCorkle	UAHS
Tournament Workers	Marlene Rapp	UAHS
Tournament Workers	Zachary Sorosiak	UAHS
Tournament Workers	Shawn Stamps	UAHS
Tournament Workers	Jim Evans	UAHS
Tournament Workers	Joe Ray	UAHS
Tournament Workers	Steve Nari	UAHS
*effective 07/01/2018: Treasurer to approve rate based on events and position		

Revised Job Description of Truck DriverApproval to Sell/Dispose/Donate Equipment

Description of Asset/quantity	Building/Department	Tag-Serial Number	Reason
iMac	Graf	104561	Obsolete
iPad first Gen.	Hastings	104072	Obsolete
Monitor	Graf	102145	No longer working
Monitor	Graf	111374	No longer working
Samsung Chromebook	Windermere	116513	Obsolete
iPad 2	Graf	111957	Obsolete
iPad Air (original)	Graf	116865	Obsolete
Hitachi Projector CP-X305	Hastings	103241	No longer working
MacBook Pro	Graf	111301	Obsolete
iMac	Graf	112954	No longer working
Media Center materials (254)	Jones		Outdated
Media Center materials (272)	St. Agath	Copyrights from 1968-1993	Outdated
Social Studies – Harcourt Brace (24)	St. Agatha	Copyright 2002	No longer in use
Science, A Closer Look – McGraw Hill (13)	St. Agatha	Copyright 2008	No longer in use
Wonders, McGraw Hill (7)	St. Agatha	Copyright 2014	No longer in use

Acceptance of Gifts and Donations

School/Activity	Donor	Item	Value
Greensview Elementary School			
Classroom Needs	Van Lemmon	Cash	\$2,000.00
Tremont Elementary School			
Intramurals	Tremont School Association (TSA)	Cash	\$1,150.00
Hastings Middle School			
6 <sup>th</sup> Science grade field trips	Hastings PTO	Cash	\$1,500.00
Jones Middle School			
6 <sup>th</sup> grade Camp	Jones PTO	Cash	\$3,000.00
7 <sup>th</sup> grade Camp	Jones PTO	Cash	\$3,000.00
8 <sup>th</sup> grade DC Trip	Jones PTO	Cash	\$3,000.00
Fall Production	Fall Pro Parents	Cash	\$800.00
Upper Arlington High School			
Principal Fund	UAHS PTO	Cash	\$1,000.00

Ms. Royer seconded to approve the consent agenda action items

**18-116**

AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees, Mr. McKenzie

NAYS: None

**CONSTRUCTION**Approve Design Development Stage Submission for the new Upper Arlington High School Project

Ms. Drees moved the Board approve the design development stage submission for the new Upper Arlington High School Project as recommended by the Superintendent

Rationale:

1. Perkins+Will, the Associate Architect for Moody Nolan, responsible for design through the Design Development stage for the new Upper Arlington High School (Project), after meeting with staff and District administrators, prepared the design development stage drawings and specifications for the Project, and Ruscilli Construction Company, the Construction Manager at Risk for the Project (Construction Manager), reviewed the documents prepared by the Associate Architect, and provided comments on the documents, which have been reviewed and considered in preparing the design development stage documents for the Project.
2. The Associate Architect assembled the design development stage documents submission for the Project, which include the drawings, specifications and other required documents, including the design development stage budget of \$109,145,000, and reflect comments from the Construction Manager and District administrators and others to meet the vision for the Project.
3. The Board wishes to approve the design development stage submission for the Project and to authorize Moody Nolan, with the Associate Architect as needed, and the Construction Manager to proceed with the construction documents for the Project.

The Upper Arlington City School District Board of Education resolves as follows:

1. The design development stage submission prepared for the Project is approved, including the design development stage budget of specifications and other required documents, including the design development stage budget of \$109,145,000.
2. The Board authorizes Moody Nolan, with the Associate Architect as needed, and the Construction Manager to continue with the preparation of the construction documents for the Project.

Mr. McKenzie seconded to approve the design development stage submission for the new Upper Arlington High School Project

**18-117**

AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees, Mr. McKenzie

NAYS: None

Resolution approving a tax incremental financing (TIF) real property tax exemptions in connection with the proposed Lane II project and approving certain related matters - Exhibit IX- 2

Ms. Drees moved, Ms. Royer seconded for the Board to approve the resolution approving a tax incremental financing (TIF) real property tax exemptions in connection with the proposed Lane II project and approving certain related matters as recommended by the Superintendent **18-118**

AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees, Mr. McKenzie

NAYS: None

Resolution authorizing the lease purchase of computers, technology and related equipment, and authorizing execution of a master lease purchase agreement and/or related documents, schedules, and addendums in connection therewith

Ms. Royer moved the Board approve the following lease purchase resolution as recommended by the Superintendent:

**LEASE PURCHASE RESOLUTION**

**RESOLUTION AUTHORIZING THE LEASE PURCHASE OF COMPUTERS, TECHNOLOGY AND RELATED EQUIPMENT, AND AUTHORIZING EXECUTION OF A MASTER LEASE PURCHASE AGREEMENT AND/OR RELATED DOCUMENTS, SCHEDULES, AND ADDENDUMS IN CONNECTION THEREWITH**

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Upper Arlington City School District, Franklin County, Ohio, that:

Section 1. The Board of Education (the "Board") of the Upper Arlington City School District, Franklin County, Ohio is hereby authorized to enter into a master lease purchase agreement and/or related documents, schedules, and addendums (collectively, the "Lease Purchase Agreement"), with Apple Inc., or such other entity as determined by the Treasurer, for the lease and purchase of computers, technology and related equipment (collectively, the "Equipment").

Section 2. On behalf of the Board, the Treasurer is hereby authorized to execute the Lease Purchase Agreement, which agreement shall be in such form, not inconsistent with the terms of this Resolution. The Treasurer is also hereby authorized to execute any other agreements, or other documents necessary in connection with the lease and purchase of the Equipment. The Treasurer's execution of such documents shall be conclusive evidence of the Board's approval of such documents.

Section 3. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Ms. Drees seconded to approve the lease purchase resolution **18-119**

AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees, Mr. McKenzie

NAYS: None

**ADJOURNMENT**

At 7:41 p.m. Mr. McKenzie moved, Ms. Royer seconded to adjourn. **18-120**

AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees, Mr. McKenzie

NAYS: None

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Treasurer

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Board President