

**Upper Arlington Board of Education
Regular Meeting
District Central Office
1950 N. Mallway Dr.
February 20, 2018 - 6:00 p.m.**

CALL TO ORDER

Members present: Ms. Stacey Royer, Ms. Carol Mohr, Ms. Robin Comfort,
Ms. Nancy Drees, Mr. Scott McKenzie

Members Absent:

Administrative officials present: Mr. Paul W. Imhoff, Superintendent, Mr. Andrew L. Geistfeld
Treasurer, Mr. Chris Potts, Chief Operating Officer, Dr. Kathy
Jenney, Associate Superintendent, Lucas Ratliff, Assistant
Treasurer, Mr. Andrew Hatton, Director of Academic Affairs,
Mr. Keith Pomeroy, Chief Academic Officer, Mr. Jason Wulf,
Principal, Greensview Elementary

ROLL CALL

APPROVAL OF AGENDA OF REGULAR MEETING

Ms. Drees moved, Ms. Comfort seconded to approve the agenda as amended.

18-23

AYES: Ms. Royer, Ms. Comfort, Ms. Mohr, Ms. Drees, Mr. McKenzie
NAYS: None

PLEDGE OF ALLEGIANCE

Ms. Mohr asked for a moment of silence for those who have lost their lives due to school shootings across the United States.

APPROVAL OF MINUTES

Mr. McKenzie moved, Ms. Royer seconded to approve the January 9, 24, 25, 26, 2018 minutes.

18-24

AYES: Ms. Royer, Ms. Comfort, Ms. Mohr, Ms. Drees, Mr. McKenzie
NAYS: None

COMMUNICATIONS TO THE BOARD

Mr. Imhoff thanked the board members for their service and presented student made gifts from the elementary schools to celebrate board appreciation month.

Mr. Curt Bixel presented on the current state of the High School robotics program. Ms. Cynthia Belheim shared information about the AP/IB program and the National Honor Society at the High School.

PUBLIC PARTICIPATION

None

ITEMS FOR INFORMATION

Superintendent Update

Mr. Jason Wulf, Principal, Greenview Elementary and staff members reviewed their 2017-2018 building goals related to performance and personalization.

Mr. Paul Imhoff commented on various achievements and activities at the buildings.

Mr. Chris Potts gave an update on the design phase and shared various contracts and resolutions related to construction projects that are on the agenda. Additionally, Mr. Potts shared future meeting dates for the Building Steering Committees and Districtwide Green Team.

Mr. Keith Pomeroy gave an update on the 2018-2019 High School programs of studies.

Mr. Imhoff shared information regarding the District's capital campaign, including the recommended dollar amounts for future naming rights.

Treasurer's Update

Mr. Geistfeld shared the district presented to the bond rating agencies in early 2018 resulting in the bond rating reaffirming the district's ratings (Moody's-AA1, Standard & Poors-AAA). These strong ratings were a key reason for a successful \$230 Million bond sale in late January in a challenging market. The district expects to close this bond deal in late February.

Mr. Geistfeld also reviewed investments and financial information as of January 31, 2018.

CONSENT AGENDA

Ms. Drees moved the Board approve the following consent agenda action items as recommended by the Superintendent:

Board of Education meeting updates: The March 6 meeting will have an executive session beginning at 2:30pm, regular meeting will begin at 4:30pm. Location will be the district central office

Upper Arlington High School 2018-2019 Program of Studies

Joint Resolution Utilizing the ESC of Central Ohio's Business Advisory Council

WHEREAS, R.C. 3313.82 requires the Upper Arlington City School District Board of Education ("Board") to appoint a Business Advisory Council ("Council") unless it agrees to use the Business Advisory Council of an educational service center that the Board receives services from under R.C. 3313.843 or R.C. 3313.845;

WHEREAS, the Council's role is to provide recommendations and advice to the Board including, but not limited to: the delineation of employment skills and the development of curriculum to instill these skills; changes in the economy and in the job market, and the types of employment in which future jobs are most likely to be available; and, suggestions for developing a working relationship among businesses, labor organizations, and educational personnel;

WHEREAS, the Educational Service Center of Central Ohio (“ESC of Central Ohio”) has or will appoint a Council in accordance with Ohio law and standards set forth by the Ohio Department of Education; and

WHEREAS, the Board has entered into an agreement under R.C. 3313.843 or R.C. 3313.845 to receive services from the Educational Service Center of Central Ohio (“ESC of Central Ohio”), and now wishes to utilize the Council appointed by the ESC of Central Ohio.

NOW, THEREFORE, BE IT RESOLVED by the Board and the ESC of Central Ohio that:

1. Pursuant to R.C. 3313.82, the Board agrees to utilize the Business Advisory Council appointed by the ESC of Central Ohio; and
2. The Board directs that its Superintendent, Treasurer, and other appropriate administrators provide information to the ESC of Central Ohio Business Advisory Council as may be requested from time to time to assist the Council with its recommendations and advice; and
3. The Board directs that the Superintendent or designee attends Council meetings regularly and keeps the Board apprised of any recommendations and advice provided by the Council; and
4. The ESC of Central Ohio Business Advisory Council shall represent the Business of the Board in accordance with R.C. 3313.82 and the standards set forth by the Ohio Department of Education.

Facilities Master Plan Capital Campaign

		SPACE	NO. AVAILABLE	PRICE
UPPER ARLINGTON HIGH SCHOOL	Auditorium		1	\$1,000,000
	Natorium		1	\$1,000,000
	Field House		1	\$1,000,000
	Competition Gym		1	\$1,000,000
	Tremont Athletic Park		1	\$1,000,000
	Tremont Turf Field		1	\$500,000
	Tennis Facility		1	\$500,000
	Softball Diamond		1	\$250,000
	Baseball Diamond		1	\$250,000
	Main Entrance		1	\$250,000
	Commons/Cafe		1	\$250,000
	Media Center/Learning Center		1	\$250,000
	Science Wing		1	\$250,000
	Art Wing		1	\$250,000
	Stage		1	\$250,000
	Baseball Field		1	\$250,000
	Turf Practice Field at UAHS		1	\$250,000
	South Entrance		1	\$125,000
	Main Athletic Entrance		1	\$100,000
	Wellness Center		1	\$100,000
	Track		1	\$100,000
	Stadium Pressbox		1	\$100,000
	Practice Gym Court		3	\$50,000
Blackbox Theater		1	\$50,000	
TV Production Studio		1	\$50,000	
“Green” Roof		1	\$50,000	
Cardio Room		1	\$50,000	
Erg Room		1	\$50,000	

(continued)

UPPER ARLINGTON HIGH SCHOOL

SPACE	NO. AVAILABLE	PRICE
Band Pavilion	1	\$50,000
Boys Locker Room	1	\$50,000
Indoor Concession Stand	1	\$50,000
Choir Room	1	\$50,000
Band Room	1	\$50,000
Administrative Offices	1	\$50,000
Science Labs	4	\$35,000
Educators Hall of Fame	1	\$35,000
Alumni Hall of Fame	1	\$35,000
Athletic Hall of Fame	1	\$35,000
Tennis Courts	10	\$25,000
Classroom	10	\$25,000
Courtyards	2	\$25,000
Natatorium Locker Rooms	2	\$25,000
Team Meeting Room	2	\$25,000
Green Room	1	\$25,000
School Store	1	\$25,000
District Central Offices	1	\$25,000
Coffee Shop	1	\$25,000
Counseling Center	1	\$25,000
College Center	1	\$25,000
Box Office	1	\$25,000
Control Booth	1	\$25,000
Wood Shop	1	\$25,000
Metal Shop	1	\$25,000
Flagpoles	1	\$25,000
Gardens for Agriculture	1	\$25,000
Trainers' Room	1	\$25,000
Visiting Locker Room	1	\$25,000
Softball Clubhouse	1	\$25,000
Natatorium Coach's Office	1	\$25,000
Ice Room	1	\$15,000

ELEMENTARY SCHOOLS

SPACE	NO. AVAILABLE	PRICE
Multipurpose Rooms	5	\$50,000
Media Centers / Learning Centers	5	\$25,000
Interior Courtyards	3	\$25,000
Art Rooms	5	\$15,000
Music Rooms	5	\$15,000

PREVIOUSLY NAMED SPACES

UPPER ARLINGTON HIGH SCHOOL

Marv Moorehead Stadium
Stonehedge Investment North Entrance (Stadium)
Ted Wolford Field
Fred Clark Field (Softball)
Jim Hamilton Court (Main Gym)
Rotary Fitness Center
Rotary Walk of Fame
Saunders Wrestling Room
Marsalka Clubhouse (Baseball)
David Dunlap Batting Cage (Baseball)
Carl Zipf Concession Stand (Stadium)
Gross Family Foundation Girls Locker Room (Stadium)
Marilyn Paulsen Classroom (Learning Center)
Innovation Research & Design Lab
Various benches and memorial trees

Investment Report January 31, 2018- Exhibit B-1

Financial Statement for the Month Ending January 31, 2018- Exhibit B-2

Amended Appropriation Measure by Fund- Exhibit B-3

Contract

- Approval of Second Amendment to Discretionary Investment Management Agreement with Meeder Investment Management – Exhibit B-4

Purchase in Accordance with O.R.C. 5705.41(D)1

Vendor	Item Purchased	Fund	Amount
Educational Service Center Of Central Ohio	Crosscreek	General Fund	\$10,010.00

Certified Staff

Revision of Contract

Name	Position	Current Contract	Revised Contract
Beth Abramovitz	Teacher	MA, Step 10	MA+20, Step 10

Acceptance of Certified Staff participation in Separation Incentive Program

Name	Position	Reason	Effective Date
Paul Albright	Teacher	Retirement	5/31/2018
Kim Cullen	Teacher	Resignation	5/31/2018

James Dimitroff	Teacher	Retirement	5/31/2018
Andrea Flinta	Teacher	Retirement	5/31/2018
Karen Frame	Teacher	Retirement	5/31/2018
Judith Hardy	Teacher	Retirement	5/31/2018
Lynne Lupton	Teacher	Retirement	5/31/2018
Susan Myers	Teacher	Retirement	5/31/2018

Acceptance of Retirement/Resignation

Name	Position	Reason	Effective Date
Paul Albright	Teacher	Retirement	5/31/2018
Kim Cullen	Teacher	Resignation	5/31/2018
James Dimitroff	Teacher	Retirement	5/31/2018
Andrea Flinta	Teacher	Retirement	5/31/2018
Karen Frame	Teacher	Retirement	5/31/2018
Judith Hardy	Teacher	Retirement	5/31/2018
Lynne Lupton	Teacher	Retirement	5/31/2018
Susan Myers	Teacher	Retirement	5/31/2018

Leave of Absence

Name	Amount of Leave	Present Assignment	Reason	Effective Date
Erin Bowden	1.0	School Counselor	Non-paid Professional Leave	08/10/2018 – 5/28/2019
Laura Kunkle	.70	School Counselor	Non-paid Childcare	08/10/2018 – 5/28/2019
Kristin McClellan	1.0	Teacher	Non-paid Personal Leave	02/23/2018, 04/30/2018, 05/01/2018
Ashley Stechschulte	1.0	Teacher	Non-paid Childcare	02/05/2018 - 03/30/2018
Allison Tomlin	1.0	Teacher	Non-paid Childcare	03/02/2018 – 04/13/2018

Home Instruction Tutor

Name	Position	Rate of Pay
Christy Charlton	Home Instruction Tutor	\$32.58 p/hour
Anthony Cleveland	Home Instruction Tutor	\$32.58 p/hour
Bret Cuthbert	Home Instruction Tutor	\$32.58 p/hour
Marlis Fischer	Home Instruction Tutor	\$32.58 p/hour
Warren Orloff	Home Instruction Tutor	\$32.58 p/hour
Lynn Reese	Home Instruction Tutor	\$32.58 p/hour
Scott Shinaberry	Home Instruction Tutor	\$32.58 p/hour
Betsy Sidor	Home Instruction Tutor	\$32.58 p/hour
Nancy Volksen	Home Instruction Tutor	\$32.58 p/hour

Dameion Wagner	Home Instruction Tutor	\$32.58 p/hour
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Salary/Contract Adjustments

Name	From	To	Step
Jean Allocco	MA+10	MA+20	9
Debra Amling	MA+30	MA+40	21
Diane Balog	BA+30	MA	9
Allen Banks	MA+10	MA+20	18
Carly Camilleri	BA+30	MA	5
Kathleen Gaffney	BA+15	MA	3
Robert Huffman	BA+30	MA	9
Michelle Johnson	MA+10	MA+20	16
Erin McGuire	MA+30	MA+40	15
Beth McInnerney	MA+30	MA+40	11
Ashley Osinski	MA	MA+10	6
Kathy Rekestis	MA+10	MA+20	16
Erica Riesen	BA	MA	11
Mycal Schmidt	MA+20	MA+40	8
Julia Smith	MA+20	MA+40	7
Jamie Trainor	BA+15	MA	7
Jordan Walker	BA+30	MA	6

Extended School Year

Name	Position	Rate of Pay	Effective Date
Lori Bennett	Intervention Specialist	\$37.41 p/hour	06/01/2018
Kaitlyn Berry	Intervention Specialist	\$37.41 p/hour	06/01/2018
Diane Bowling	Orton Gillingham	\$60.00 p/hour	06/01/2018
Megan Byrne	Intervention Specialist	\$37.41 p/hour	06/01/2018
Tony Cleveland	Orton Gillingham	\$60.00 p/hour	06/01/2018
Rebecca Darling	Intervention Specialist	\$37.41 p/hour	06/01/2018

Extended School Year-continued

Name	Position	Rate of Pay	Effective Date
Kristin Drummond	Orton Gillingham	\$37.41 p/hour	06/01/2018
Megan Eisaman	Intervention Specialist	\$37.41 p/hour	06/01/2018
Karin Greathouse	Intervention Specialist	\$37.41 p/hour	06/01/2018
Amy Heil	Speech/Language Pathologist	\$60.00 p/hour	06/01/2018
Haley Hashemi	Intervention Specialist	\$37.41 p/hour	06/01/2018
Kari Hutson	Orton Gillingham	\$60.00 p/hour	06/01/2018
Leah Johnson	Physical Therapist	\$60.00 p/hour	06/01/2018
Abby Larson	Intervention Specialist	\$37.41 p/hour	06/01/2018
Carla Luppino	Intervention Specialist	\$37.41 p/hour	06/01/2018

Ashley Margulio	Speech/Language Pathologist	\$60.00 p/hour	06/01/2018
Shane McCloskey	Intervention Specialist	\$37.41 p/hour	06/01/2018
Amy Mumaw	Orton Gillingham	\$60.00 p/hour	06/01/2018
Jennifer Ozark	Orton Gillingham	\$60.00 p/hour	06/01/2018
Grant Riesen	Intervention Specialist	\$37.41 p/hour	06/01/2018
Lauren Roy	Occupational Therapist	\$60.00 p/hour	06/01/2018
Sharon Speth	Orton Gillingham	\$60.00 p/hour	06/01/2018
Tabatha Walls	Orton Gillingham	\$60.00 p/hour	06/01/2018

Classified Staff

Acceptance of Resignation/Retirement

Name	Position	Reason	Effective Date
Jodi Mague	Head Building Secretary	Retirement	05/31/2018
Joseph Mulholland	Bus Driver	Retirement	05/31/2018
Ronnetta Ridley	Substitute Bus Driver	Resignation	02/13/2018

Change of Status

Name	Position	New Position	Step	Effective Date
Fred Gibson	Substitute Bus Driver	Bus Driver	2	01/26/2018

Substitutes

Name	Position	Rate of Pay	Effective Date
Christy Blamer	Secretary	\$16.08 p/hour	01/25/2018
Leslie Fladberg	Secretary	\$16.08 p/hour	02/01/2018
Mike Wagner	Custodian	\$16.61 p/hour	01/22/2018

Other Staff

Appointment of Other Staff

Name	Position	Rate of Pay	Effective Date
Jazmin Aguirre-Moreno	SACC Program Aide	\$9.27 p/hour	01/22/2018
Francine Alexander	SACC Program Aide	\$9.55 p/hour	02/13/2018
Juliana Cohen	SACC Program Aide	\$9.84 p/hour	02/05/2018
Jan Grosso	Cafeteria Aide	\$12.47 p/hour	02/12/2018
Sarah Santilli	Auditorium Supervisor	Position rate approved at 1/9/2018 Board meeting	01/08/2018
Nicholas Withers	SACC Program Aide	\$9.55 p/hour	02/19/2018
Madison Wrightsel	SACC Program Aide	\$9.84 p/hour	01/09/2018
Rachel Zeaman	SACC Program Aide	\$9.84 p/hour	01/19/2018

Acceptance of Retirement/Resignation

Name	Position	Reason	Effective Date
Neidra Davis	SACC Substitute	Resignation	08/01/2017

Substitutes

Name	Position	Rate of Pay	Effective Date
Leslie Fladberg	Educational Aide	\$12.47 p/hour	01/31/2018
Marsha Gauch	BECS Substitute Teacher	\$95.00 p/day	01/29/2018
Catrina Hiller	Transportation Aide	\$12.47 p/hour	01/18/2018
Laura Mazzaferri	Health Aide	\$19.26 p/hour	01/25/2018
Jennifer Saad	BECS Substitute Teacher	\$95.00 p/day	01/29/2018
McKenna Teague	Saturday School	\$20.81 p/hour	01/08/2018

Volunteers

Name	Position	Building	Supervisor
Carolyn Chao	Girls Lacrosse	UAHS	Wendy Pinta
Kyle Mosses	Boys Lacrosse	UAHS	Kyle Olson
Audrey Shreve	Track and Field	Hastings	Dana Flowers

Board Policy

Number	Policy
9141	Business Advisory Council

Technology

- Job description: Student Information Systems Coordinator (PowerSchool) – Exhibit C-1
- Job description: Network/Systems/Program Coordinator – Exhibit C-2
- Job description: Technology Support Technician Coordinator– Exhibit C-3

Supplemental Contracts

POSITION	EMPLOYEE	SCHOOL	AMOUNT	
Assistant Cross Country Coach	Sheridan Spychalski	UAHS	\$360.27	
Assistant Cross Country Coach	Jonathan Fausey	UAHS	\$360.27	
District Mentor	Jennifer Whitt	Windermere	\$125.00	
Boys Head Crew Coach	Andy Wimmer	UAHS	\$3,825.00	
Girls Head Softball Coach	Terry Streng	UAHS	\$5,724.00	
Girls Assistant Softball Coach	Rick Wickiser	UAHS	\$2,350.00	
Girls Assistant Softball Coach	Lisa Cordova	UAHS	\$2,213.90	
Boys Head Volleyball Coach	Greg Holowchak	UAHS	\$3,478.00	
Boys Head Tennis Coach	William Thieman	UAHS	\$2,761.00	
Boys Assistant Tennis Coach	Shelly Savan	UAHS	\$2,417.00	

Girls Head Crew Coach	Lia Snell	UAHS	\$2,761.00	
Boys Assistant Baseball Coach	Shane McCloskey	UAHS	\$3,698.10	%
Boys Assistant Baseball Coach	Sam Clark	UAHS	\$3,063.90	%
7 th Grade Head Softball Coach	Diane Balog	Hastings	\$3,825.00	%
Boys Track and Field Assistant Coach	TJ Burbridge	Jones	\$1,056.40	
Boys Track and Field Assistant Coach	Grant Riesen	Jones	\$1,418.90	
Boys Track and Field Assistant Coach	Jacqueline Magrill	Jones	\$1,056.40	
Girls Track and Field Assistant Coach	Jill White	Jones	\$2,124.00	
Girls Track and Field Assistant Coach	James Fronk	Jones	\$2,723.00	
Boys Head Lacrosse Coach	Christopher Maisenbacher	Hastings	\$3,825.00	
Girls 7 th Grade Head Lacrosse Coach	Rachel Tooker	Hastings	\$3,454.00	
Girls 8 th Grade Head Softball Coach	Laurie Sutherin	Jones	\$3,825.00	
Girls Lacrosse Assistant Coach	Jeff Turner	UAHS	\$2,434.60	**
Girls Lacrosse Assistant Coach	Macowley Mikes	UAHS	\$2,434.60	**
Boys Lacrosse Assistant Coach	Brian Burke	UAHS	\$2,700.00	**
Boys Lacrosse Assistant Coach	Scott Lathrop	UAHS	\$400.00	**
Boys Lacrosse Assistant Coach	Grant Devilbiss	UAHS	\$400.00	**
Boys Lacrosse Assistant Coach	Jim Lafferty	UAHS	\$2,350.00	**
Boys Lacrosse Assistant Coach	Ted Wolford	UAHS	\$4,359.00	**
Boys Lacrosse Assistant Coach	Charlie Houk	UAHS	\$400.00	**
Boys Lacrosse Assistant Coach	Will Morgan	UAHS	\$500.00	**
Boys Lacrosse Assistant Coach	David Otis	UAHS	\$1,000.00	**
Boys Lacrosse Assistant Coach	Brian Sanders	UAHS	\$400.00	**
Boys Lacrosse Assistant Coach	Joe Cameruca	UAHS	\$400.00	**
Boys Lacrosse Assistant Coach	Kyle Moses	UAHS	\$400.00	**
Boys Lacrosse Assistant Coach	Joe Wallace	UAHS	\$400.00	**
Boys 7 th Grade Lacrosse Coach	Eli Hall	Jones	\$1,380.50	

Supplemental Contracts-continued

POSITION	EMPLOYEE	SCHOOL	AMOUNT	
Boys 7 th Grade Lacrosse Coach	Charles Shy	Jones	\$1,380.50	
Ski Club Chaperone	Janie Greiner	Jones/Hastings	\$60 p/event	
Ski Club Chaperones	TBD	Jones/Hastings	\$60 p/event	^
Lead Ski Club Chaperones	TBD	Jones/Hastings	\$120 p/event	^
Vocal Music Director	David Monseur	UAHS	\$4,721.33	
Vocal Music Production	Anthony Aleshire	UAHS	\$2,391.31	**
Vocal Music Production	Chris Lape	UAHS	\$517.40	**
Vocal Music Production	Amy Leacock	UAHS	\$1,521.26	**
Vocal Music Production	George Edge	UAHS	\$869.57	**

Pep Band Director	Todd Fessler	UAHS	\$1,000.00	
Business Department Coordinator	Eva Frustacia	UAHS	\$500.00	
Language Arts District Dept. Chair	Sean Martin	UAHS	\$2,000.00	
Science District Department Chair	Frank Tuttle	UAHS	\$2,000.00	
Social Studies District Department Chair	Cathy Johnson	Hastings	\$2,000.00	
Respect Program Co-Tech Director	Greg Varner	District	\$100.00	
Respect Program Director	Greg Varner	District	\$500.00	
Intramurals	Lou Tiberi	Barrington	\$1,293.18	**
Ticket Takers	Andrew Shapiro	Jones/Hastings	\$20 p/game	^
Ticket Takers	Julianne Tolliver	Jones/Hastings	\$20 p/game	^
Game Worker	Stephen Rusterholz	Jones/Hastings	\$35 p/game	^
Game Worker	Pat McCorkle	Jones/Hastings	\$35 p/game	^
Game Worker	Jeff Watts	Jones/Hastings	\$35 p/game	^
Game Worker	Radonna Miller	District	\$30 p/game	^
Game Worker	Pam Meadows	District	\$30 p/game	^
Game Worker	Pat McCorkle	District	\$30 p/game	^
Game Worker	Maryilyn Paulson	District	\$30 p/game	^
Game Worker	Robbin Tuttle	District	\$30 p/game	^
Game Worker	Julie Boarders	District	\$30 p/game	^
Game Worker	Mike Mimnaugh	District	\$30 p/game	^
Game Worker	Dave Parsons	District	\$30 p/game	^
Game Worker	Randy Hardasty	District	\$30 p/game	^
Game Worker	Mark Furgus	District	\$30 p/game	^
Game Worker	Marlene Rapp	District	\$30 p/game	^
Game Worker	Andy Tuttle	District	\$30 p/game	^
Game Worker	Ken Slavik	District	\$30 p/game	^
Game Worker	Mike Kull	District	\$30 p/game	^
Game Worker	Jim Evans	District	\$30 p/game	^
Game Worker	Jim Blosser	District	\$30 p/game	^
Game Worker	Geri Spitzer	District	\$30 p/game	^

Supplemental Contracts-continued

POSITION	EMPLOYEE	SCHOOL	AMOUNT	
Game Worker	Lee Spitzer	District	\$30 p/game	^
Game Worker	Jeff Watts	District	\$30 p/game	^
Game Worker	Jim Fronk	District	\$30 p/game	^
Game Worker	Chris Mitchell	District	\$30 p/game	^
**	<i>funded through source other than general fund</i>			
^	<i>Effective 07/01/2017</i>			

Redaction of previously issued contract

Position	Employee	School
Boys Assistant Lacrosse Coach	Scott (Joe) Wallace	Jones

Tournament Workers

POSITION	EMPLOYEE	SCHOOL
Tournament Workers	Michael Rossetti	UAHS
Tournament Workers	Bill Ruoff	UAHS
Tournament Workers	Tom Evans	UAHS
Tournament Workers	Logan Erwin	UAHS
Tournament Workers	Robin Tuttle	UAHS
Tournament Workers	Marilyn Paulson	UAHS
Tournament Workers	Radonna Miller	UAHS
Tournament Workers	Julie Boarders	UAHS
Tournament Workers	Mark Fergus	UAHS
Tournament Workers	Mike Mimnaugh	UAHS
Tournament Workers	Pat McCorkle	UAHS
Tournament Workers	Marlene Rapp	UAHS
<i>*effective 07/01/2017: Treasurer to approve rate based on events and position</i>		

Acceptance of Gifts and Donations

School/Activity	Donor	Item	Value
Corensview Corensview Elementary School	Upper Arlington Education Foundation	Cash	\$1,725.00
Sphero	Upper Arlington Education Foundation	Cash	\$1,799.99
Tremont Elementary School			
Athletic Fields	Michael Fitzpatrick	Cash	\$5,000.00
Windermere Elementary School			
Sphero	Upper Arlington Education Foundation	Cash	\$1,799.99
Jones Middle School			

Acceptance of Gifts and Donations-continued

School/Activity	Donor	Item	Value
Upper Arlington High School			
FIRST Robotics	Upper Arlington Education Foundation	Cash	\$2,500.00
UA Idea Day	Upper Arlington High School PTO	Cash	\$7,206.00
Vocal Music Production	UA Vocal Music Boosters Inc.	Cash	\$6,095.01
Upper Arlington High School Athletics			
Girls Lacrosse Assistant Coaches	UA Girls Lacrosse	Cash	\$5,599.58
Boys Lacrosse Assistant Coaches	Upper Arlington Men's Lacrosse	Cash	\$15,765.35

Approval to Sell/Dispose/Donate Equipment

Description of asset/quantity	Building	Tag Number	Reason
Laptop carts, miscellaneous (10)	Graf-Technology		Broken/outdated
Media laptop cart, white (2)	Graf-Technology	003468, 003433	Broken/outdated
I Mac 20 inch	Graf-Technology	102129	Repair higher than replacement
Hitachi CP Projector (5)	Graf-Technology	103525, 103426, 103777, 102412, 103536	Repair higher than replacement
Apple ibook	Graf-Technology	005823	Repair higher than replacement
Apple Macbook Pro (5)	Graf-Technology	113710, 110808, 103930, 104791, 104567	Repair higher than replacement
Apple Macbook	Graf-Technology	102072	Repair higher than replacement
Chromebook (3)	Graf-Technology	116516, 116518, 115564	Repair higher than replacement
ACER C720 (3)	Graf-Technology	111475, 111474, 111480	Repair higher than replacement
iPad (8)	Graf-Technology	112209, 116579, 104796, 112174, 112227, 205959, 112138, 104795	Broken
Apple iPad2 WiFi 16GB Black (20)	Windermere	112008, 112004, 112025, 111878, 112007, 112005, 112010, 112013, 112011, 112012, 112030, 112038, 112041, 112043, 112024, 112032, 112034, 112031, 112036, 112042	Obsolete
iMac (16)	Graf-Technology	102613, 101708, 008464, 102819, 008327, 112455, 110851, 110921, 110966, 110872, 110928, 112353, 110982, 112450, 111540, 112489	Obsolete
Lumens Model DC265 Camera	Graf-Technology	101673	Obsolete
Ipod Touch	Graf-Technology	102881	Broken
Camera	Graf-Technology	102864	Broken

AYES: Ms. Royer, Ms. Comfort, Ms. Mohr, Ms. Drees Mr. McKenzie

NAYS: None

Ms. Comfort moved to approve the following contract and resolutions:

Contract

Consultant Agreement for Owner Representative/Program Manager Services effective November 10, 2017 with Turner Construction Company in the amount of \$4,929.660. – Exhibit D-1

Resolutions

**DESIGNATING BOARD'S AUTHORIZED REPRESENTATIVE
FOR CONSTRUCTION PROJECTS AND DELEGATING AUTHORITY
TO CONDUCT BUSINESS RELATED TO THE PROJECTS, INCLUDING
CHANGE ORDER AUTHORITY**

Ms. Royer seconded and approved the action items.

18-2

The Superintendent requests designation as the Board's authorized representative for construction projects and delegation of authority to conduct business related to construction projects, including but not limited to the Phase 1 projects and the Tremont Athletic Field Project, including change order authority.

Background:

Interaction with governmental agencies having jurisdiction over construction projects will be required during the course of each project, and other decisions related to projects will be required; the Superintendent, working with the Treasurer/CFO and Chief Operating Officer, is the appropriate person to serve as its authorized representative to make decisions related to these projects and to report to the Board on developments related to projects.

When using the CMR delivery method, the Board is also required to approve subcontractor criteria presented by the CMR and to approve the list of prequalified subcontractors from which pricing will be solicited to perform the work on the project, and the Board's authorized representative may make these decisions.

During construction of the Project, there will be changes to the work to be performed by the CMR and other contractors awarded construction contracts for the Project that may result in changes to the contract sum and/or time for performance of one or more construction contracts, and these changes may be documented by field work orders before final pricing and scope of work is determined, so that work can proceed without delay, and/or change orders prepared by the design firm selected for the Project or modifications to the guaranteed maximum price (GMP) through a GMP Amendment for the Project. Changes to the contract sum or GMP must be documented in writing and approved and executed. The Superintendent requests authority for changes up to the contingencies (CMR Contingency and Owners Contingency) included in the budget approved by the Board for the Project, which will allow him to work with the Treasurer/CFO and Chief Operating Officer, and the CMR, when applicable, in order to address changes as needed and allow each project to progress without delay.

The Owner Representative for the Project will be on-site during construction and will be faced with field decisions related to the work; granting authority to the Owner Representative to approve changes to work that are within the construction contingency (CMR Contingency) and have a value or no more than \$5,000 will allow the work to proceed without delay and possible increased costs. All such decisions will be reported promptly to the Chief Operating Officer and tracked as part of the report maintained by the Owner Representative documenting all changes to the work.

It is in the Board's best interest to authorize its Superintendent, the Treasurer/CFO, and the Chief Operating Officer to conduct such other business related to the Project as is required between Board meetings, including, but not limited to, approval of bid packages for work on a project, signature on behalf of the Board for approvals and agreements for services and work related to a project (so long as such items have been included in the project budget approved by the Board for any individual improvement), establishment of bank accounts required for a project, obtaining required insurance for a project, placement of advertisements for bids for services and work related to a project, the solicitation of proposals and quotations for services and work related to a project, entering contracts for such services, payment of fees related to a project, and all other related business activities without the necessity of bringing each item before the Board for approval.

The Upper Arlington City School District Board resolves as follows:

1. The Superintendent is designated as the Board's authorized representative for reviewing issues requiring a decision between Board meetings and to make decisions on behalf of the Board or to request a special meeting for the required decision by the Board as a whole, including meeting with other governmental agencies to review issues related to the Project and to negotiate the terms required for improvements. The Superintendent will work with the Treasurer/CFO and Chief Operating Officer on all project issues.
2. The Superintendent, Treasurer/CFO, and Chief Operating Officer, in consultation with each other, are authorized to conduct whatever business related to a construction project is required between

Board meetings, including, but not limited to, approving bid packages for work on a project, signing approvals and agreements for services and/or work in connection with a project on behalf of the Board, approving subcontractor criteria and a short-list of prequalified subcontractors, placement of advertisements or posting of notices for bids or proposals for services and work related to a project, the solicitation of proposals and quotations for services and work related to a project, entering contracts for such services, payment of fees related to a project, reviewing change orders for work under current construction contracts, and all other related business activities, including procurement of insurance coverage and establishment of banking accounts required for a project.

3. The authority to approve and sign changes to a project on behalf of the Board is delegated as follows:

(a) The Superintendent, Treasurer/CFO, or Chief Operating Officer may sign Change Orders and other documentation to amend or change an agreement related to a project in amounts up to the Owner's contingency included in the project budget for Owner-requested changes or other changes not included in the CMR contingency and up to the CMR contingency included in the GMP for any improvement, including deductive changes.

(b) The Treasurer/CFO is authorized to issue purchase orders and sign any related documents required to finalize changes approved under the authority granted in this resolution.

4. The Owner Representative is delegated authority to make field changes to the work on a project up to \$5,000, after consultation with the Chief Operating Officer when possible, with each such action being documented in writing.

5. The Owner Representative will work with the Chief Operating Officer and design firm for each project to maintain a record of all changes related to the project and will provide a report of changes pending and resolved to the Board on a monthly basis.

**SELECTING GILBANE BUILDING COMPANY AS THE CMR FOR THE
BARRINGTON, WICKLIFFE, AND WINDERMERE PROJECTS
AND AUTHORIZING NEGOTIATION OF AGREEMENT FOR PRE-CONSTRUCTION
SERVICES**

The Superintendent, based upon the recommendation of the evaluation committee, recommends Gilbane Building Company as the best value firm to serve as the construction manager at risk (CMR) for the Barrington, Wickliffe, and Windermere projects and requests authority to negotiate an agreement with Gilbane for preconstruction services in an amount not to exceed \$165,740.00.

Background:

1. An evaluation committee, including Board members, District administrators, and community members, followed the selection process prescribed for CMR services in the Ohio Revised Code and the Ohio Administrative Code and engaged in the selection of CMR firms for the elementary school projects.

2. Four (4) firms were short-listed for the elementary school projects – Corna Kokosing, Elford, Gilbane Building Company, and Thomas & Marker Construction Company; and each was asked to provide a pricing and technical proposal, including options for the different elementary schools included in the project and to participate in an interview with the evaluation committee. After reviewing and discussing the proposals received and information shared at the interview, the evaluation committee determined that Gilbane Building Company was the best value CMR firm for the Barrington, Wickliffe, and Windermere projects.
3. The Superintendent, Chief Operating Officer, and Treasurer, working with legal counsel, are authorized to negotiate the cost for preconstruction services and prepare an agreement with Gilbane for the Barrington, Wickliffe, and Windermere projects. The cost for preconstruction services is not to exceed \$165,740.00, the amount stated in the Gilbane pricing proposal for this combination of elementary school projects.

The Upper Arlington City School District Board of Education resolves as follows:

1. Based upon the evaluation committee’s recommendation following its review of the pricing and technical proposals submitted by the short-listed firms and the information shared at the interview conducted with each short-listed firm, Gilbane Building Company is selected as the best value CMR for the Barrington, Wickliffe, and Windermere projects.
2. The Superintendent, Chief Operating Officer, and Treasurer are authorized to negotiate the cost for preconstruction services, as well as fixed costs for personnel, general conditions, reimbursable expenses, fee, and contingency for the construction of the Barrington, Wickliffe, and Windermere projects, and to prepare an agreement with Gilbane Building Company on behalf of the Board in an amount not to exceed \$165,740.00 for preconstruction services related to these projects.

Ms. Drees seconded to approve the following resolutions.

18-26

AYES: Ms. Royer, Ms. Comfort, Ms. Mohr, Ms. Drees Mr. McKenzie
 NAYS: None

Ms. Comfort moved to approve the following resolution:

The Superintendent, based upon the recommendation of the evaluation committee, recommends Elford as the **SELECTING ELFORD AS THE CMR FOR THE TREMONT AND GREENSVIEW PROJECTS** best value firm to serve as the **AND AUTHORIZING NEGOTIATION OF AGREEMENT FOR PRE-CONSTRUCTION SERVICES**

construction manager at risk (CMR) for the Tremont and Greensview projects and requests authority to negotiate an agreement with Elford for preconstruction services in an amount not to exceed \$93,204.00.

Background:

4. An evaluation committee, including Board members, District administrators, and community members, followed the selection process prescribed for CMR services in the Ohio Revised Code

and the Ohio Administrative Code and engaged in the selection of CMR firms for the elementary school projects.

5. Four (4) firms were short-listed for the elementary school projects – Corna Kokosing, Elford, Gilbane Building Company, and Thomas & Marker Construction Company; and each was asked to provide a pricing and technical proposal, including options for the different elementary schools included in the project, and to participate in an interview with the evaluation committee. After reviewing and discussing the proposals received and information shared at the interview, the evaluation committee determined that Elford was the best value CMR firm for the Tremont and Greensview projects.
6. The Superintendent, Chief Operating Officer, and Treasurer, working with legal counsel, are authorized to negotiate the cost for preconstruction services and prepare an agreement with Elford for the Tremont and Greensview projects. The cost for preconstruction services is not to exceed \$93,204.00, the amount stated in the Elford pricing proposal for this combination of elementary school projects.

The Upper Arlington City School District Board of Education resolves as follows:

3. Based upon the evaluation committee’s recommendation following its review of the pricing and technical proposals submitted by the short-listed firms and the information shared at the interview conducted with each short-listed firm, Elford is selected as the best value CMR for the Tremont and Greensview projects.
4. The Superintendent, Chief Operating Officer, and Treasurer are authorized to negotiate the cost for preconstruction services, as well as fixed costs for personnel, general conditions, reimbursable expenses, fee, and contingency for the construction of the Tremont and Greensview projects, and to prepare an agreement with Elford on behalf of the Board in an amount not to exceed \$93,204.00 for preconstruction services related to these projects.

Ms. Drees seconded to approve the resolution.

18-27

AYES: Ms. Drees, Ms. Comfort, Ms. Mohr, Mr. McKenzie

ABSTAIN: Ms. Royer

NAYS: None

EXECUTIVE SESSION

Ms. Royer moved, Ms. Drees seconded to enter executive session in accordance with O.R.C. 121.22 (G) (6) details related to security arrangements and emergency response protocols at 7:33 p.m.

18-28

AYES: Ms. Comfort, Ms. Drees, Ms. Mohr, Ms. Royer, Mr. McKenzie

NAYS: None

The Board returned to regular session at 8:59 p.m.

ADJOURNMENT

At 9:00 p.m. Ms. Royer moved, Ms. Drees seconded to adjourn.

18-29

AYES: Ms. Royer, Ms. Comfort, Ms. Mohr, Ms. Drees, Mr. McKenzie

NAYS: None

Treasurer

Board President