

**Upper Arlington Board of Education**  
**District Central Office – 1950 N. Mallway Dr**  
**June 26, 2019 – 12:00pm**

*Exhibit V-1*  
*August 13, 2019*

**CALL TO ORDER**

Members present: Ms. Stacey Royer, Mr. Scott McKenzie, Ms. Carol Mohr, Ms. Nancy Drees  
Absent: Ms. Robin Comfort

Administrative officials present: Dr. Paul W. Imhoff, Superintendent; Mr. Andrew Geistfeld, Treasurer; Dr. Kathy Jenney, Associate Superintendent; Dr. Andy Hatton, Director of Academic Affairs; Mr. Chris Potts, Chief Operating Officer; Mr. Keith Pomeroy, Chief Academic Officer; Ms. Denise Lutz, Chief Technology Officer; Ms. Karen Truett, Director of Communications; Mr. Lucas Ratliff, Assistant Treasurer; Ms. Jaclyn Angle, Associate Director of Student Services, Michele Banks, Director of Curriculum and Instruction

**ROLL CALL**

**APPROVAL OF AGENDA**

Ms. Drees moved, Ms. Mohr seconded to approve the agenda as amended **19-73**  
AYES: Ms. Drees, Mr. McKenzie, Ms. Mohr and Ms. Royer  
NAYS: None

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

Ms. Mohr moved, Ms. Drees seconded to approve the May 14, 2019 minutes **19-74**  
AYES: Ms. Drees, Mr. McKenzie, Ms. Mohr and Ms. Royer  
NAYS: None

**COMMUNICATIONS TO THE BOARD**

None

**PUBLIC PARTICIPATION**

None

**ITEMS FOR INFORMATION**

Superintendent's update

Dr. Imhoff reviewed district highlights for the month.

Strategic Planning Update

Dr. Imhoff introduced Dr. Brad Mitchell, Battelle for Kids, who facilitated the strategic planning process. Dr. Mitchell made opening remarks and then reviewed the process that has occurred over the last 12 months to develop the 3 priorities of the plan: whole learning, student and staff well-being and continuous Improvement.

Mr. Keith Pomeroy reviewed the whole learning priority and related action steps in more detail. This included reviewing the following information:

Together, we build on our strengths to make our whole-child philosophy a daily reality. This means greater integration of rigorous academic content with deeper learning skills through a variety of engaging experiences, environments and relationships.

**ACHIEVEMENT**

- Create a profile of an engaged learner that spans early childhood through graduation
- Ensure a guaranteed and viable curriculum
- Strengthen the value and purpose of curriculum cycles for all grade levels, including early childhood education

Strategic Planning Update, continued**DIFFERENTIATION**

- Create job-embedded, personalized and peer-based professional learning
- Ensure a high-quality, balanced assessment system
- Strengthen Multi-Tier System of Support (MTSS) expectations, structures and processes

**AGENCY**

- Create conditions so that learning is the constant and time is the variable
- Ensure collaborative instructional leadership around shared expectations, homework and grading practices
- Strengthen student-staff relationships

Dr. Andrew Hatton and Dr. Jaclyn Angle reviewed the student and staff well-being priority and related action steps in more detail. This included reviewing the following information:

Together, we build on our strengths to foster a safe and inclusive environment. This means we focus on two fundamental aspects of well-being. The first is **belonging** - a person's feeling of safety and connectedness where they can be authentic, supported by an inclusive culture that intentionally promotes relationships, builds trust and celebrates individuals. The second is **balance** - a person's feeling of harmony between school and personal time that allows for satisfaction in all areas of life.

**INTEGRATION**

- Create a culture that fosters emotional well-being, engagement and resilience
- Ensure system-wide, research-based Social-Emotional Learning (SEL) curricula integration
- Strengthen connections between life-management strategies and habits of mind with daily classroom learning experiences
- Strengthen systems to build developmentally appropriate student-to-student and student-to-adult relationships

**INFRASTRUCTURE**

- Create a system for frequent qualitative and quantitative data collection for in-school and extracurricular experiences to continuously improve student and staff balance and belonging
- Ensure necessary human and operational resources to successfully implement and monitor district well-being initiatives
- Strengthen talent acquisition and management systems and practices to recruit, hire and retain a more diverse staff

**CAPACITY**

- Create opportunities for cultivating relationships among staff through collective inquiry practices, collaboration to strengthen their professional practice, and staff mentoring and networking supports
- Ensure all staff engage in strategic learning experiences that increases their depth of knowledge in Social-Emotional Learning (SEL) and diversity, equity and inclusion practices and beliefs
- Strengthen systematic staff programming that encourages and supports the development of healthy habits for work-life balance
- Strengthen parent/guardian education that bridges home and school. Partner with parents/guardians as they navigate each child's journey to adulthood
- Strengthen a belonging and balance communications plan that includes branding, education and outreach with the primary audience being parents and guardians

Strategic Planning Update, continued

Dr. Kathy Jenney reviewed the continuous improvement priority and related action steps in more detail. This included reviewing the following information:

Together, we build on our strengths to develop a consistent process improvement system and culture. This means taking a disciplined and ongoing approach to improving student and system outcomes tied to our strategic priorities and whole-child philosophy.

**CONSISTENCY**

- Create a process-improvement framework that is consistent, cyclical and easy to use
- Ensure efficacy and ownership of framework through a system support team
- Strengthen leadership capacity to prioritize and use the improvement process

**CAPACITY**

- Create better ways to solicit viable improvement ideas from students and staff
- Ensure human and operational resources to support process improvement
- Strengthen faculty and staff capacity to use the process-improvement framework

Dr. Imhoff closed the strategic plan update by discussing next steps. The district is in the process of collecting feedback on the draft plan. At the August 13<sup>th</sup> board meeting the board will be asked to consider the plan for adoption.

Safety Update

Mr. Potts shared the new visitor management software is being implemented this summer and will be ready for the start of the school year. He also shared planning is occurring for table top drills for 2019-20 and a full-scale drill in summer of 2020 with City and County safety responders.

Board Policy

Dr Imhoff shared the following policy revision:

Number	Policy
5330.02	Non-Individual Specific Epinephrine Auto Injector Maintenance and Use

Owner’s Representative Update

Mr. Mike Hilton, District’s owner’s representative from Turner Construction, provided his monthly status report related to the capital improvement projects.

Treasurer’s Update

Mr. Geistfeld reviewed the financial activity through May 2019 and other agenda items including: final FY19 appropriations, temporary FY20 appropriations, transfers and advances, FY20 instructional fees and a resolution to amend and restate the current 403(b) plan document.

**CONSENT AGENDA**

Ms. Drees moved the Board to approve the following consent agenda action items as recommended by the Superintendent:

Student Field Trips

School	Group	Location	Trip Dates
UAHS-US History/World History	EF Tour: D-Day 75 <sup>th</sup> Commemoration	London, Normandy, Paris	June 1 – June 10, 2019
UAHS-Cultural Competency	Grades 9, 10, &11	Australia & New Zealand	June 12 – June 23, 2019

2019-2020 Athletic and Extracurricular Handbook for Families — Exhibit A-1

Investment Report May 2019 — Exhibit B-1

Financial Statement for the month ending May 31, 2019 — Exhibit B-2

Final FY19 Appropriations — Exhibit B-3

Temporary FY20 Appropriations — Exhibit B-4

Purpose and Intent Statements for FY20 and continuing — Exhibit B-5

FY20 Instructional Fees — Exhibit B-6

Purchases in Accordance with O.R.C. 5705.41(D)(1)

Vendor	Item Purchased	Fund	Amount
Mind-Ed LLC	Foundation series	General Fund	\$3,900.00
Batelle for Kids	Strategic Planning	General Fund	\$71,000.00
Knight Consulting Group	Consulting	General Fund	\$3,062.50
College Board	AP Exam	AP Fund	\$101,755.00
Janet Hansen, Ph.D.	Student Services	General Fund	\$4,670.00
Phinney Roofing	Repairs	General Fund	\$4,800.00

Renewal of contract with McKeon Education Group for St. Andrew School for FY19-20 in an amount not to exceed \$115,000. This contract is paid with funds allocated to St. Andrew.

Contract with Columbus Speech and Hearing Center for St. Andrew for FY19-20 in an amount not to exceed \$63,900. This contract is paid with funds allocated to St. Andrew.

Contract with Columbus Therapy Associates for St. Andrew for FY19-20 occupational therapy services at \$75/hr. This contract is paid with funds allocated to St. Andrew.

Renewal of master service agreement with META Solution for FY19-20: Core Services not to exceed \$103,000 and IEP software not to exceed \$9,300.

Renewal of contract with Education Projects and Partnerships LLC for FY19 in an amount not to exceed \$44,250.

Resolution: 403 (b) Plan Document Amendment and Restatement Resolution

WHEREAS, Upper Arlington City School District (the “District”) has established a retirement plan under Section 403(b) of the Internal Revenue Code of 1986, as amended (the “Code”);

WHEREAS, the Internal Revenue Service issued final regulations under Section 403(b) of the Code that would, in relevant part, require the District to adopt a written plan to ensure compliance with Section 403(b) of the Code and the regulations thereunder;

WHEREAS, the District previously adopted the Upper Arlington City School District 403B Plan (the “Plan”), a tax deferred annuity plan intended to meet the requirements of Section 403(b) of the Internal Revenue Code of 1986, as amended, the regulations thereunder, and the requirements of applicable state and/or local law effective on November 17, 2008;

WHEREAS, the District desires to adopt an IRS pre-approved 403(b) plan document in accordance with IRS Rev. Proc. 2013-22;

WHEREAS, the District desires to amend and restate the Plan to the Voya Retirement Insurance and Annuity Company 403(b) Volume Submitter Plan, an IRS pre-approved 403(b) plan document;

WHEREAS, the Board of the District (the “Board”) authorizes and ratifies the Treasurer of the District to execute the amendment and restatement of the Plan on behalf of the District to the Voya Retirement Insurance and Annuity Company 403(b) Volume Submitter Plan;

BE IT RESOLVED THAT: the District shall amend and restate the Plan effective January 1, 2010 to the Voya Retirement Insurance and Annuity Company 403(b) Volume Submitter Plan attached hereto as its amended and restated 403(b) plan document.

Transfers/Advances

<b>TRANSFER FROM</b>	<b>TO</b>	<b>AMOUNT</b>
General Fund	Federal Title IV-A Grant (599-9018)	\$119.50
<b>ADVANCE FROM</b>	<b>TO</b>	<b>AMOUNT</b>
General Fund	Tremont (300-9250)	\$5,564.14
General Fund	Federal IDEA Grant (516-9019)	\$88,655.59
General Fund	Federal Title III Grant (551-9019)	\$355.00
General Fund	Federal Title I Grant (572-9019)	\$15,827.84
General Fund	Federal Title II-A Grant (590-9019)	\$14,800.09
General Fund	Federal IDEA Restoration Grant (516-9119)	\$12,047.37
General Fund	Federal Title III Grant (551-9119)	\$1,500.00

Administrative Staff

Acceptance of Retirement/Resignation

Name	Position	Reason	Effective Date
Ethan Andrew Hatton	Director of Academic Affairs	Resignation	07/31/2019

Issuance of Contract\*

Name	Position	Type of Contract
Ethan Andrew Hatton	Associate Superintendent of Learning and Leadership Executive Director, 260 day contract, Level VII	August 1, 2019 – July 31, 2021

*\*All appointments of personnel are specifically conditioned on and subject to successful background checks, receipt and final administrative review of all application records and receipt of all other necessary documentation.*

Contract amounts

Name	Position	Rate of Pay	Effective Date
Samuel Belk	Assistant Principal Upper Arlington High School 260 day contract, Level IV	7 additional transitional days at per diem rate	06/01/2019
Lucas Ratliff	Assistant Treasurer 260 day contract, Level IV	\$96,300.	08/01/2019

Job descriptions

Associate Superintendent of Human Resources and Operations

Associate Superintendent of Learning and Leadership

Revised job descriptions

Chief Academic Officer

Director of Curriculum and Instruction

Director of Data and Accountability

Memorandum of Understanding with Upper Arlington Education Association — Exhibit C-3

Certified Staff

Acceptance of Resignation/Retirement

Name	Position	Reason	Effective Date
Abby Larson	Teacher	Resignation	05/28/2019
Katherine Lesseuer	Teacher	Resignation	05/28/2019

Revision of Contract

Name	Position	Current Contract	Revised Contract	Effective Date
Lisa Fleege	Nurse	BA/8	BA+15/8	03/06/2019
Grant Riesen	Teacher	BA	BA+15	08/18/2014
Andrew Williams	Teacher	BA	BA+15	08/15/2016

Issuance of Contracts\*

Name	Assignment	Training/Step	FTE	Type of Contract
Christine Acker	Teacher	1.0 FTE	BA+15/5	1 year Limited Contract for the 2019-2020 school year
Christina Balderaz	Teacher	.6 FTE	MA/5	1 year Limited Contract for the 2019-2020 school year
Shelly Bloom	Teacher	1.0 FTE	MA+20/5	1 year Limited Contract for the 2019-2020 school year
Mark Crawford	Teacher	1.0 FTE	MA/5	1 year Limited Contract for the 2019-2020 school year
Diana Durbin-Koehler	Teacher	1.0 FTE	MA+20/5	1 year Limited Contract for the 2019-2020 school year
Jessica Hartman	Teacher	1.0 FTE	BA+15/4	1 year Limited Contract for the 2019-2020 school year
Allison Kulasa	Teacher	1.0 FTE	MA/5	1 year Limited Contract for the 2019-2020 school year
Elizabeth McFarland	Teacher	.2 FTE	MA/5	1 year Limited Contract for the 2019-2020 school year
Mikayla McVey	Teacher	1.0 FTE	BA/0	1 year Limited Contract for the 2019-2020 school year
Armonde Moore	Teacher	1.0 FTE	BA/1	1 year Limited Contract for the 2019-2020 school year
Kaitlin Pizzimenti	Teacher	1.0 FTE	BA+15/5	1 year Limited Contract for the 2019-2020 school year
Mary Rehor	Teacher	1.0 FTE	MA/5	1 year Limited Contract for the 2019-2020 school year
Catherine Rinko-Gay	Teacher	1.0 FTE	MA+10/5	1 year Limited Contract for the 2019-2020 school year
Jayson Schott	Teacher	.6 FTE	BA+15/0	1 year Limited Contract for the 2019-2020 school year
Joshua Stands	Teacher	1.0 FTE	BA+15/5	1 year Limited Contract for the 2019-2020 school year
Julie Stolze	Teacher	1.0 FTE	MA+10/10	1 year Limited Contract for the 2019-2020 school year
Matthew Zelnik	Teacher	0.2 FTE	BA/1	1 year Limited Contract for the 2019-2020 school year

*\*All appointments of personnel are specifically conditioned on and subject to successful background checks, receipt and final administrative review of all application records and receipt of all other necessary documentation*

Summer Reading Program

Name	Position	Rate of Pay	Effective Date
Debra Amling	Teacher	\$27.25 p/hour	05/01/2019
Christine Acker	Teacher	\$23.39 p/hour	05/01/2019
Armonde Moore	Teacher	\$22.73 p/hour	05/01/2019

Revised Summer Reading Program

Name	Current Rate	New Rate	Effective Date
Lauren Blosser	\$22.73 p/hour	\$23.39 p/hour	05/01/2019

Summer Bridge Program — Contract Revision

Name	Position	Current Start Date	New Start Date
Josh Clemmons	Teacher	06/01/2019	05/01/2019
Evie Lay	Teacher	06/01/2019	05/01/2019
Brad Piunno	Teacher	06/01/2019	05/01/2019
Lauren Piunno	Teacher	06/01/2019	05/01/2019
Amy Adams	Teacher	06/01/2019	05/01/2019
Lauren Blosser	Teacher	06/01/2019	05/01/2019
Tony Cleveland	Teacher	06/01/2019	05/01/2019
Ann Marie Cubberly	Teacher	06/01/2019	05/01/2019
Anjali Das	Teacher	06/01/2019	05/01/2019
Jennifer Dodge	Teacher	06/01/2019	05/01/2019
Katherine Mabry	Teacher	06/01/2019	05/01/2019
Dee Milo	Teacher	06/01/2019	05/01/2019
Courtney Oakley	Teacher	06/01/2019	05/01/2019
Stacy Pilutti	Teacher	06/01/2019	05/01/2019
Britt Richey	Teacher	06/01/2019	05/01/2019

Extended School Year (ESY) — Contract Revision

Name	Position	Current Start Date	New Start Date
Sharon Speth	Orton Gillingham	06/01/2019	05/01/2019

Summer Math Bridge Program — Contract Revision

Name	Position	Current Start Date	New Start Date
Sam Clark	Teacher	06/01/2019	05/01/2019
Samantha Corbett	Teacher	06/01/2019	05/01/2019
Allison Linn	Teacher	06/01/2019	05/01/2019
Kelly Stefan	Teacher	06/01/2019	05/01/2019

Leave of Absence

Name	Position	Amount of Leave	Reason	Effective Date
Kristie Crane	Teacher	.5 FTE	Unpaid Personal Leave	08/13/2019 – 05/29/2020
Aline Kish	Teacher	.4 FTE	Unpaid Childcare Leave	08/13/2019 – 05/29/2020
Jennifer Meyer	Teacher	.5 FTE	Unpaid Personal Leave	08/13/2019 – 05/29/2020
Jamie Trainor	Teacher	1.0 FTE	Unpaid Childcare Leave	05/15/2019 – 05/28/2019
Kristy Wilhelmsen	Teacher	.4 FTE	Unpaid Personal Leave	08/13/2019 – 05/29/2020

Change of Status

Name	Position	Current Contract	Revised Contract	Effective Date
Susan Dougherty	Teacher	.6 FTE	1.0 FTE	08/13/2019
Laura Kunkle	School Counselor	.7 FTE	1.0 FTE	08/13/2019
Katherine O'Keefe	School Counselor	.7 FTE	1.0 FTE	08/13/2019
Martha Von Hillebrandt	Teacher	.8 FTE	.7 FTE	08/13/2019

Extended School Year (ESY)

Name	Position	Rate of Pay	Effective Date
Tony Cleveland	Orton Gillingham	\$60.00 p/hour	06/01/2019
Penny Montgomery	Speech and Language Pathologist	\$60.00 p/hour	06/01/2019
Courtney Oakley	Orton Gillingham	\$60.00 p/hour	06/01/2019

Summer Academy

Name	Position	Rate of Pay	Maximum Hours
Gayle Carter	Health	\$25.72 p/hour	48
Andy Keyes	Health	\$31.17 p/hour	64
Brad Piunno	Online Algebra I	\$26.48 p/hour	54

Home Instruction Tutors

Name	Position	Rate of Pay
Anjali Das	Home Instruction Tutor	\$33.23 p/hour
Megan Eisaman	Home Instruction Tutor	\$33.23 p/hour
Brenna McGrath	Home Instruction Tutor	\$33.23 p/hour

Classified Staff

Accept the resignation of William Hunt effective July 31, 2019 according to the terms of his resignation later dated May 30, 2019

Acceptance of Resignation/Retirement

Name	Position	Reason	Effective Date
Cheryl Fackelman	Secretary	Retirement	06/30/2019

Other StaffAppointment of Other Staff\*

Name	Position	Rate of Pay	Effective Date
Donna Ball	Cafeteria Aide	\$12.78 p/hour	08/15/2019
Rachel Jones	BECS Lead Teacher	\$15.87 p/hour	05/14/2019
Maddie Graham	BECS Assistant Teacher	\$12.50 p/hour	05/14/2019
Tanya Matyi	SACC Supervisor	\$15.76 p/hour	08/10/2019
Elizabeth Quinn	SACC Supervisor	\$15.00 p/hour	08/10/2019
Amanda Rhodes	BECS Lead Teacher	\$16.35 p/hour	07/01/2019
Mia Walters	BECS Assistant Teacher	\$12.50 p/hour	05/14/2019

\*Appointments of personnel are specifically conditioned on and subject to successful background checks, receipt and final administrative review of all application records and receipt of all other necessary documentation.

Acceptance of Resignation/Retirement

Name	Position	Reason	Effective Date
Juliana Cohen	SACC Program Aide	Resignation	05/24/2019
Elisabeth Dilz	SACC Assistant Supervisor	Resignation	05/24/2019
Alison Mossman	SACC Supervisor	Resignation	05/24/2019
Raechel Morrow	SACC Program Aide	Resignation	05/24/2019
Amy Rice	Educational Aide	Resignation	05/24/2019
Sarah Weaver	SACC Program Aide	Resignation	05/22/2019
Mason Williams	SACC Program Aide	Resignation	05/24/2019
Julia Wilson	SACC Program Aide	Resignation	05/22/2019

Leave of Absence

Name	Position	Amount of Leave	Reason	Effective Date
Francine Alexander	Educational Aide	5 hours p/day	Unpaid sick leave	05/17/2019 – 05/24/2019

Appointment of Substitutes\*

Name	Position	Rate of Pay	Effective Date
Joshua Bower	Health Aide	\$19.74 p/hour	08/01/2019
Gabriel Buoni	Custodial	\$16.94 p/hour	06/24/2019
Jodi Mague	Secretary	\$16.40 p/hour	05/17/2019
Amy Rice	Educational Aide	\$12.78 p/hour	08/01/2019
Mia Walters	BECS Substitute Teacher	\$95.00 p/day	05/17/2019

\*Appointments of personnel are specifically conditioned on and subject to successful background checks, receipt and final administrative review of all application records and receipt of all other necessary documentation.



Volunteers

Name	Position	Building	Supervisor
Liam Arzbecker	Cross Country	UAHS	Latisha Wilder

Salary Adjustments for 2019-2020

Approve Unclassified Civil Service wage schedule for the 2019-2020 school year — *Exhibit C-4*

The superintendent, in consultation with the Treasurer, has the authority to adjust an unclassified civil service employee's annual salary, whose position is not on a salary schedule, effective August 1, 2019, by a percentage not to exceed 2.4%. An employee's annual salary will not be decreased.

Supplemental Contracts

Position	Employee	School	Amount	
Intramurals	Eliza Kroger	Tremont	\$ 1,000.00	%
Intramurals	Jayson Schott	Windermere	\$306.00	%
Extended Duty – July/August 2019	Christina Farbizo	Hastings	\$ 2,084.64	
Extended Duty – July/August 2019	Shannon Riley	Hastings	\$ 2,261.08	
Extended Duty – July/August 2019	Catherine Shapiro	Hastings	\$ 1,702.50	
Extended Duty – July/August 2019	Nancy Rapport	Jones	\$ 1,719.27	
Extended Duty – July/August 2019	Jackie Magill	Jones	\$ 1,174.38	
Extended Duty – July/August 2019	Ashley Oskinski	Jones	\$ 2,044.50	
Extended Duty – July/August 2019	Amy Aspengren	UAHS	\$ 2,362.65	
Extended Duty – July/August 2019	Allen Banks	UAHS	\$ 2,705.55	
Extended Duty – July/August 2019	Matthew Biedenbach	UAHS	\$ 2,799.17	
Extended Duty – July/August 2019	Elizabeth Hughes	UAHS	\$ 2,799.17	
Extended Duty – July/August 2019	Maryanne Holloway	UAHS	\$ 2,765.55	
Extended Duty – July/August 2019	Heather Buffer	UAHS	\$ 2,760.10	
Extended Duty – July/August 2019	Laura Moore	UAHS	\$841.59	
Extended Duty – July/August 2019	Alexa Stazenski	District	\$2,730.45	
Extended Duty – July/August 2019	Deb Amling	District	\$2,826.35	
Extended Duty – July/August 2019	Lisa Shambaugh	District	\$2,792.80	
Extended Duty – July/August 2019	Andrea Rowson	District	\$2,705.55	
Extended Duty – July/August 2019	Jeanne Beaver	District	\$2,792.80	
Cheerleading Head Coach	Chris Hayes	UAHS	\$5,734.00	
Cheerleading Assistant Coach	Kendra Chandler	UAHS	\$3,281.60	
Football Assistant Coach	Tom Trace	UAHS	\$6,852.30	
Boys Cross Country Assistant Coach	Bryn Rohlck	UAHS	\$3,698.10	
Girls Golf Assistant Coach	Angela Hattman	UAHS	\$3,142.10	
Girls Volleyball Assistant Coach	Kelli Axner	UAHS	\$3,205.15	
Girls Volleyball Head Coach	Chris Van Arsdale	UAHS	\$7,111.00	
Girls Water Polo Assistant Coach	Caitlain Spangler	UAHS	\$2,800.20	
Girls Water Polo Head Coach	Dan Peterkoski	UAHS	\$5,210.00	
7th Grade Football Head Coach	Vincent DeMaria	Hastings	\$4,207.00	
Head Cross Country Coach	Kelly Repicky	Hastings	\$2,275.00	
Cross Country Assistant Coach	Diane Balog	Hastings	\$2,127.45	
Boys Golf Head Coach	Rick Wickiser	Hastings	\$3,273.00	
Tennis Head Coach	Carolyn Lombardo	Hastings	\$1,709.00	

Supplemental Contracts (continued)				
Position	Employee	School	Amount	
8th Grade Football Head Coach	Adam Oliver	Jones	\$7,627.00	
7th Grade Assistant Football Coach	Brian Hardesty	Jones	\$2,734.55	
8th Grade Girls Volleyball Coach	Nicole Holder	Jones	\$2,275.00	
7th Grade Girls Volleyball Coach	Kara Culp	Jones	\$3,273.00	
Cross Country Head Coach	Grant Riesen	Jones	\$2,959.00	
Girls Golf Head Coach	Mark Johnston	Jones	\$3,972.00	
Boys Golf Head Coach	Nick Judy	Jones	\$3,606.00	
%	<i>Correction from previously approved amount</i>			

## Pupil Activity Program Contracts\*

Position	Employee	School	Amount	
Girls Tennis Assistant (Varsity B) Coach	Ralph Walton	UAHS	\$2,546.70	
Girls Basketball Assistant Coach	Katie Capello	UAHS	\$726.26	**
Cheerleading Assistant Coach	Katherine Rapp	UAHS	\$2,021.50	
Boys Cross Country Head Coach	Scott Meyers	UAHS	\$5,281.00	
Girls Cross Country Assistant Coach	Megan Arce	UAHS	\$3,698.10	
Field Hockey Assistant Coach	Annie Vonder Brink	UAHS	\$2,546.70	
Field Hockey Head Coach	Sara Greaves	UAHS	\$5,281.00	
Boys Golf Head Coach	Troy Arbaugh	UAHS	\$3,918.00	
Boys Golf Assistant (Varsity B) Coach	Matthew Huling	UAHS	\$2,546.70	
Boys Golf Assistant (JV) Coach	Drew Basil	UAHS	\$2,546.70	
Girls Golf Head Coach	Stephen Ford	UAHS	\$3,981.00	
Site Manager 1	Cooper Erwin	UAHS	\$1,600.00	
Site Manager 2	Cooper Erwin	UAHS	\$1,600.00	
Boys Soccer Head Coach	Kevin Donovan	UAHS	\$6,447.00	
Boys Soccer Assistant Coach	Paul Garland	UAHS	\$3,868.15	
Boys Soccer Assistant Coach	Tim McCarthy	UAHS	\$3,205.15	
Girls Soccer Assistant Coach	Taylor Franklin	UAHS	\$3,205.15	
Girls Soccer Assistant Coach	Megan Causey	UAHS	\$4,190.55	
Girls Soccer Head Coach	Chris Merrick	UAHS	\$6,447.00	
Girls Tennis Head Coach	Shaun Stamps	UAHS	\$7,014.00	
Girls Tennis Assistant (JV) Coach	Samantha Kruger	UAHS	\$2,546.70	
Girls Volleyball Assistant Coach	Annie Kovalesky	UAHS	\$4,190.55	
Boys Water Polo Assistant Coach	Tommy Dickhaut	UAHS	\$2,021.50	
Boys Water Polo Head Coach	JJ (John) Spangler	UAHS	\$4,308.00	
8th Grade Football Head Coach	Dujuan White	Hastings	\$3,037.00	
7th Grade Assistant Football Coach	Steven Somppi	Hastings	\$3,881.36	
7th Grade Assistant Football Coach	Tyler Tanner	Hastings	\$1,348.12	
8th Grade Cheerleading Head Coach	Molly McClenathan	Hastings	\$2,975.00	
7th Grade Cheerleading Head Coach	Erin Tossey	Hastings	\$1,709.00	
8th Grade Boys Soccer Coach	Dante Bayliss-Garcia	Hastings	\$3,273.00	
7th Grade Boys Soccer Coach	Blake Holder	Hastings	\$2,275.00	
8th Grade Girls Volleyball Coach	Phil Nagy	Hastings	\$2,275.00	
Cross Country Assistant Coach	Johnsey Schiele	Hastings	\$1,478.75	
Girls Golf Head Coach	John Carmichael	Hastings	\$3,273.00	
Site Manager	Matt Rice	Hastings	\$675.00	
8th Grade Assistant Football Coach	Steven Schaefer	Jones	\$987.52	
7th Grade Football Head Coach	Kyle Roberts	Jones	\$4,292.00	
7th Grade Assistant Football Coach	Bryan Ferres	Jones	\$2,229.50	
8th Grade Assistant Football Coach	Chuck Yoder	Jones	\$2,734.55	

Pupil Activity Program Contracts\* (continued)

Position	Employee	School	Amount	
7th Grade Assistant Football Coach	James Fout	Jones	\$987.52	
7th Grade Cheerleading Head Coach	Mary Kate Keethler	Jones	\$1,709.00	
8th Grade Cheerleading Head Coach	Leslie Rodgers	Jones	\$1,709.00	
8th Grade Boys Soccer Head Coach	Ignacio Garcia	Jones	\$3,972.00	
7th Grade Boys Soccer Coach	Dave Blamo	Jones	\$2,275.00	
Cross Country Assistant Coach	Zachary Carley	Jones	\$1,478.75	
Girls Tennis Head Coach	Mike Haddow	Jones	\$1,985.00	
7th Grade Field Hockey Co-Head Coach	Caroline Blosser	Jones/Hastings	\$854.00	
7th Grade Field Hockey Co-Head Coach	Samantha Welsh	Jones/Hastings	\$854.00	
Site Manager	Noah Tornes	Jones	\$675.00	
Capstone Project	Diane Haddad	High School	\$1,170.00	

\* All appointments of personnel are specifically conditioned on and subject to successful background checks, receipt and final administrative review of all application records and receipt of all other necessary documentation.

\*\* Funded through source other than general fund

Redaction of previously issued contracts

Position	Name	School
Boys Varsity Assistant Crew Coach	Natalie Smith	UAHS

Acceptance Of Gifts And Donations

School/Activity	Donor	Item	Value
Barrington Elementary School			
Professional Development	Barrington PTO	Cash	\$916.00
Greensview Elementary School			
Student Council	Greensview PTO	Cash	\$300.00
Safety Patrol	Greensview PTO	Cash	\$200.00
Golden Bears A to Z Grant	Upper Arlington Education Foundation	Cash	\$962.50
Wickliffe Progressive School			
UZIT	Received from The Columbus Foundation	Cash	\$3,900.00
Windermere Elementary School Library			
Meebots	Wickliffe School PTO	Cash	\$400.00
All Elementaries			
Meebot Kits	Upper Arlington Education Foundation	Cash	\$3,400.00
Jones Middle School			
Counseling Department	Jones PTO	Cash	\$400.00
Mentor Program	Jones PTO	Cash	\$1,000.00
Upper Arlington High School			
View Masters	UAHS PTO	Cash	\$341.50
Upper Arlington High School - Athletics			
Girls Basketball	UA Lady Bears Basketball	Cash	\$835.20
District			
Mobile Academy	Upper Arlington Education Foundation	Cash	\$1,622.00
Legacy Fund	Stacey Royer	Cash	\$2,500.00

Approval To Sell/Dispose/Donate Equipment — Exhibit D-1

Contracts

Renewal of Property, Casualty and Liability Insurance with Liberty Mutual — Exhibit D-2

Approval to enter into an agreement with Cardinal Bus Sales in the amount of \$166,800.00 for three – 30 passenger school buses

Renewal of membership in Ohio High School Athletic Association

Authorize continued membership in the Ohio High School Athletic Association for Hastings Middle School, Jones Middle School and Upper Arlington High School for the 2019-2020 school year

Tremont field for July 4<sup>th</sup> Fireworks

The Upper Arlington Civic Association has made application to use the athletic field and parking lot at Tremont Elementary School for the annual July 4<sup>th</sup> fireworks display planned for July 4<sup>th</sup> this year. Several arrangements reached in prior years will be repeated as follows:

The City will prohibit trucks from driving on the field; supervise the refilling of the fireworks trench; verify that all fireworks have been extinguished and administer the clean up of the facility.

In order to avoid damage to the irrigation system a map and guidelines will be provided. The Civic Association will use this information to give direction to the fireworks company.

The Association has agreed to include the Board of Education and its employees on its liability insurance as additional insureds. As in previous years, rental fees will be waived.

Central Ohio Educational Service Center

The Central Ohio Educational Service Center submitted its annual application for the use of classroom space as follows:

Building	Room	Unit
Burbank	202	Preschool
Burbank	204	Preschool
Burbank	206	Preschool
Burbank	208	Preschool
Burbank	209	Preschool
Windermere	117	Hearing
Hastings	115A	Hearing
High School	210	SED
High School	112	Hearing
High School	206	Hearing

It should be noted that a majority of the children enrolled in each class live within the Upper Arlington City School District boundaries. The term of the usage is July 1, 2019 through June 30, 2020.

Mr. McKenzie seconded to approve the consent agenda action items.

**19-75**

AYES: Ms. Drees, Mr. McKenzie, Ms. Mohr and Ms. Royer

NAYS: None

**OTHER**

**AWARDING CONTRACT FOR PARKING LOT RECONSTRUCTION AT JONES AND HASTINGS MIDDLE SCHOOLS**

The Superintendent recommends award of the contract for parking lot reconstruction at Jones and Hastings Middle Schools to Decker Construction Company as the contractor determined to have submitted the lowest and best proposal for the work, and requests authority to have the construction contract for the work signed.

**Background:**

1. Proposals were solicited for the parking lot reconstruction work at Jones and Hastings Middle Schools, based upon contract documents prepared by TriCar, Ltd., the Board's design professional.
2. Decker Construction Company submitted the lowest proposal for the work in the amount of \$271,655.68.
3. After review of the proposals submittal and contractor qualifications, Mr. Steven Carter of TriCar, Ltd., determined that Decker Construction Company is qualified and experienced to perform the specified work and recommends that the contract for the work be awarded to Decker Construction Company as the lowest and best proposal for the work.
4. Decker Construction Company has submitted all required documentation to support the contract to TriCar, Ltd.

The Upper Arlington City School District Board of Education resolves as follows:

1. The contract for parking lot reconstruction at Jones and Hastings Middle Schools is awarded to Decker Construction Company in the amount of \$271,655.68, as the lowest and best proposal received for the work.
2. The Superintendent and Treasurer are authorized to sign the construction contract for the work.
3. The Chief Operating Officer and Treasurer are authorized to sign any related documents for the work on behalf of the Board.

Mr. McKenzie moved, Ms. Drees seconded the Board approve the Awarding Contract for Parking Lot Reconstruction at Jones and Hastings Middle Schools

**19-76**

AYES: Ms. Drees, Mr. McKenzie, Ms. Mohr and Ms. Royer

NAYS: None

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RESOLUTION AUTHORIZING LETTER OF INTENT FOR SUBCONTRACT WORK IN ADVANCE OF GMP AMENDMENT NO. 3 FOR THE CMR AGREEMENT WITH RUSCILLI CONSTRUCTION COMPANY FOR THE NEW HIGH SCHOOL PROJECT

The Superintendent recommends that the Board authorize the Chief Operations Officer to sign a letter of intent with Ruscilli Construction Company in advance of GMP Amendment No. 3 for the high school building packages so that subcontracts can start pre-construction submittals in order to maintain the project schedule.

Background

1. The Upper Arlington City School District Board of Education (Board) previously approved an agreement with Ruscilli Construction Company (CMR) as the construction manager at risk for the pre-construction stage services required for the new high school project and has approved GMP Amendments No. 1 and 2 for early work on the project; it is anticipated that GMP Amendment No. 3 for the building packages will be submitted to the Board for approval at its August 2019 meeting.
2. Ruscilli Construction Company requests authority to move forward with certain subcontractors in advance of GMP Amendment No. 3 in order to maintain the project schedule; the subcontracts include masonry, precast, elevator, fire protection, plumbing, HVAC, and electric.
3. Allowing these subcontractors to start the pre-construction process, including development and delivery of shop drawings for review, preparation of other required submittals, and coordination of drawings for the new high school, will allow the project to remain on schedule.
4. The Owner Representative and District administrators support a letter of intent to allow this work to proceed in advance of GMP Amendment No. 3.

The Upper Arlington City School District Board of Education resolves as follows:

1. The Chief Operating Officer is authorized to sign a letter of intent with Ruscilli Construction Company to allow specific subcontractors to proceed with pre-construction activities related to the high school, which will be addressed in GMP Amendment No. 3 to the CMR Agreement with Ruscilli Construction Company for the high school building packages.
2. The Treasurer is authorized to issue a purchase order for the work.

Ms. Drees moved, Ms. Mohr seconded the Board approve Resolution authorizing letter of intent for subcontract work in advance of GMP Amendment No. 3 for the CMR agreement with Ruscilli Construction Company for the new high school project **19-77**

AYES: Ms. Drees, Mr. McKenzie, Ms. Mohr and Ms. Royer

NAYS: None

Left intentionally blank

RESOLUTION ACCEPTING THE HIGHEST BID FOR PROPERTY OWNED BY THE BOARD AND OFFERED FOR SALE AT PUBLIC AUCTION

WHEREAS, pursuant to a duly adopted resolution on May 14, 2019, the Board of Education of the Upper Arlington City School District determined that certain property of the board was no longer needed for any school purpose and should be sold at public auction; and

WHEREAS, such public auction was duly authorized, and notice thereof was given by publication in a newspaper of general circulation in the Upper Arlington City School District at least thirty (30) days prior to such auction; and

WHEREAS, a public auction was held on June 17, 2019, at which time bids were received for the property herein described.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Upper Arlington City School District, County of Franklin, State of Ohio, that:

Section 1. The bid for the property submitted by Diamond Assets LLC, received at public auction on June 17, 2019, and evidenced by the bid and offer to purchase attached hereto, is determined to be the highest bid and to be reasonable and is accepted by this Board.

Section 2. The Treasurer is directed to give written notice of the acceptance to the successful bidder. The Treasurer and President of the Board are authorized to execute the acceptance certificate attached hereto on behalf of this Board.

Section 3. The Treasurer is directed to accept payment at time as is mutually acceptable to the purchaser and the Treasurer, for the outstanding balance due with respect to the property, and to deliver at that time to the purchaser, or purchaser’s nominee, a bill of sale, duly executed by the Treasurer and the President of the Board.

Section 4. The Superintendent, Treasurer/CFO, Chief Operating Officer, and President of the Board are each authorized and directed to do all things necessary and consistent with this resolution to accomplish the sale provided for herein.

Section 5. The proceeds of the sale of the property shall be paid into the appropriate fund, in accordance with R.C. 5705.10.

Section 6. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with the law.

Ms. Drees moved and Ms. Mohr seconded the Board to approve the resolution accepting the highest bid for property owned by the Board and offered for sale at public auction **19-78**

AYES: Ms. Drees, Mr. McKenzie, Ms. Mohr and Ms. Royer

NAYS: None

**ADJOURNMENT**

At 1:14pm Ms. Drees moved, Ms. Mohr seconded to adjourn. **19-79**

AYES: Ms. Drees, Mr. McKenzie, Ms. Mohr and Ms. Royer

NAYS: None

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Treasurer

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Board President