

**Upper Arlington Board of Education**  
**City of Upper Arlington, Council Chambers – 1950 North Mallway Drive**  
**June 29, 2021 – 8:00am – Special Meeting**

**CALL TO ORDER**

Members present: Ms. Nancy Drees , Ms. Jenny McKenna, Ms. Carol Mohr, Ms. Lori Trent and Mr. Scott McKenzie

Administrative officials present: Mr. Andrew Geistfeld, Treasurer; Dr. Andy Hatton, Associate Superintendent; Mr. Chris Potts, Chief Operating Officer; Mr. Matt Boaz, Executive Director of Diversity, Equity and Inclusion; Ms. Laura Mickens, Assistant Treasurer.

**ROLL CALL**

**APPROVAL OF AGENDA**

Ms. Trent moved, Ms. McKenna seconded to approve the agenda. **21-73**

AYES: Ms. McKenna, Ms. Mohr, Ms. Trent, Ms. Drees and Mr. McKenzie

NAYS: None

**PLEDGE OF ALLEGIANCE**

**COMMUNICATIONS TO THE BOARD**

**TEACHING AND LEARNING UPDATE**

Dr. Hatton shared an update on summer programming. This included Summer Bridge programs, Summer Academy courses, and Summer Reading program. Almost 1,000 students are participating in these programs. The district has received positive feedback from parents during these programs. Dr. Hatton shared the district will have parents/students complete exit surveys to allow for additional feedback.

Board members asked about the sustainability of these programs in future years knowing federal funds offset the costs this current year. Mr. Geistfeld shared the district will evaluate the success of the programs and the cost of the programs this fall which will lead to additional discussions.

**HUMAN RESOURCES UPDATE**

Dr. Hatton congratulated the newest members of the administration team: Samantha Chatman, Principal at Tremont Elementary, Aimee White, Principal Jones Middle School and Lydia Smith-Lockwood, UAHS Assistant Principal.

Dr. Hatton also shared early release days will occur on September 22 and February 16 for staff professional learning.

**OPERATIONS UPDATE**

Mr. Chris Potts shared the district selected Gordon Fleisch, through an RFP process, as our new copier provider in the district for the next five years. Also, through another RFP process, Mr. Potts recommended staying with Ohio State University for services related sports medicine and sports performance for the next five years.

Mr. Potts provided updates on Barrington, Windermere, and the high school construction projects.

Mr. Potts shared that administration has been using the resolution the board approved during its May 11 board meeting to guide its discussions with the City regarding bathroom signage. At this point, in keeping with the City's directive, the new Wickliffe, the Barrington addition and the Tremont renovation all have gender-specific signage and have been inspected by the City of Upper Arlington's building department. If the new Windermere, the Barrington renovation and the new high school were to open today, they would also have gender-specific signage on the private restrooms.

Mr. Potts also reminded the board, that its resolution called for the district to “incorporate all-gender restrooms within the district’s school buildings to the greatest extent possible”. City officials have stated that if the district has more fixtures at the high school than is required by code, the district can submit plans that include both gender-specific and all-gender signage. The district intends to submit plans to the City with the following concept for the academic wing of the building. On each floor, one of the bathroom banks will remain all gender, and anyone will be able to use any of the private toilet rooms and the other bank of restrooms will be divided into male on one side and female on the other side. The district will continue to review options for the elementary schools and have an update in a future meeting.

Mr. Potts also reviewed the renewal of property and liability insurance and the related process. The premium is expected to increase this year with the increased value of the new buildings.

**FISCAL UPDATE**

Mr. Geistfeld reviewed the final appropriations for fiscal year 2020-21 and the temporary appropriations for fiscal year 2021-22. He also reviewed the annual approval of transfers/advances, student fees, and auxiliary school contracts. Mr. Geistfeld shared the benefits of establishing a new fund (035) to track termination benefits going forward and the impact on future budgets.

**CONSENT AGENDA**

Ms. Drees moved the Board to approve the following consent agenda action items as recommended by the Superintendent:

Curriculum Resources:

Digital Bundle: GOVT. 10<sup>th</sup> MindTap. Sidlow/Henschen 10<sup>th</sup> addition {SSBH 2019} High School United States History 2022 - Reconstruction to the Present – Savvas Learning Co.

Final Fiscal Year 2020-21 Appropriations – Exhibit B-1

Temporary FY 2021-22 Appropriations – Exhibit B-2

Contracts

- Renewal of contract with McKeon Education Group for St. Andrews School for FY21-22 in an amount not to exceed \$122,300. This contract is paid with funds allocated to St. Andrew.
- Renewal of contract with Columbus Speech and Hearing Center for St. Andrew for FY21-22 in an amount not to exceed \$64,800. This contract is paid with funds allocated to St. Andrew.
- Renewal of contract with Columbus Therapy Associates for St. Andrews School for FY21-22 occupational therapy services at \$75/hr. This contract is paid with funds allocated to St. Andrew.
- Renewal of contract with Education Projects and Partnerships LLC for FY21-22 in an amount not to exceed \$44,250.

Transfers/Advances – Exhibit B-3

District Fees – 2021-22 – Exhibit B-4

Approval of Fund 035 – Termination Benefits Fund

Establishment of a Severance Fund (035) in accordance with Ohio Revised Code Section 5705.13(B): the school district may establish a Severance Fund for the purpose of accumulating resources for the payment of accumulated sick leave, personal leave and vacation leave upon the termination of employment or the retirement of officers and employees of the School District

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Administrative Staff

Issuance of Contracts \*\*

Name	Assignment	Level	Effective Date
Samantha E. Chatman	Principal - Tremont	III	8/1/2021 - Up to 5 transitional days at per diem rate, may be increased by Superintendent if necessary
Aimee White	Principal - Jones	V	8/1/2021
Lydia Smith-Lockwood	Assistant Principal - UAHS	IV	8/1/2021 - Up to 5 transitional days at per diem rate, may be increased by Superintendent if necessary

Acceptance of resignations

Name	Position	Reason	Effective Date
Aimee White	Assistant Principal - Jones	Resignation	7/31/2021

Approval of resignation and separation agreement with Lucas Ratliff.

Resolution: Chief Operating Officer Vacation – *Exhibit C-1*

Certified Staff

Issuance of Contracts \*\*

Name	Assignment	Contract FTE	Training/Step	Contract
Madeline M. Garda	Intervention Specialist	1	BA/3	1 year Limited Contract for the 2021-2022 school year
Laura E. Karl	Intervention Specialist	1	MA/2	1 year Limited Contract for the 2021-2022 school year
Miriam L. Light	Teacher	0.7	BA/0	1 year Limited Contract for the 2021-2022 school year
Tracy L. Macedonia	TOSA - Assessment Coordinator	1	MA/10	1 year Limited Contract for the 2021-2022 school year
Bethany J. McFarland	Teacher	1	MA/5	1 year Limited Contract for the 2021-2022 school year
Gina R. Rancitelli	COVID Coordinator/Nurse	1	BA+15/4	1 year Limited Contract for the 2021-2022 school year
Wendy C. Sabino	Teacher	0.4	MA/5	1 year Limited Contract for the 2021-2022 school year
Austin G. Syar	Teacher	1	MA/5	1 year Limited Contract for the 2021-2022 school year
Elizabeth K. Uhlenhake	Intervention Specialist - OG	1	MA+10/10	1 year Limited Contract for the 2021-2022 school year

Renewal of Contracts \*\*

Name	Assignment	Contract FTE	Training/Step	Contract
Hilliary Anderson	Teacher	1	BA/4	Initial 2 year Contract for the 2021-2022 and 2022-2023 school year

Acceptance of Resignation/Retirement

Name	Position	Reason	Effective Date
Lydia Smith-Lockwood	Teacher	Resignation	7/31/2021

Correction of Previously Issued Contracts

Name	Position	Contract
Jason Axelband	Teacher	Initial 2 year Contract for the 2021-2022 and 2022-2023 school year
Karli Burkett	Teacher	Initial 2 year Contract for the 2021-2022 and 2022-2023 school year
Kyle Davis	Teacher	Initial 2 year Contract for the 2021-2022 and 2022-2023 school year
Vincent DeMaria	Teacher	Initial 2 year Contract for the 2021-2022 and 2022-2023 school year
Nicole Geer	Teacher	Initial 2 year Contract for the 2021-2022 and 2022-2023 school year
Ted Hamilton	Teacher	Initial 2 year Contract for the 2021-2022 and 2022-2023 school year
Nicole Holder	Intervention Specialist	Initial 2 year Contract for the 2021-2022 and 2022-2023 school year
Caitlin Holland	Intervention Specialist	Initial 2 year Contract for the 2021-2022 and 2022-2023 school year
Nicholas Komjati	Teacher	Initial 2 year Contract for the 2021-2022 and 2022-2023 school year
Megan Laue	Teacher	Initial 2 year Contract for the 2021-2022 and 2022-2023 school year
Lindsay Michalkiewicz	Teacher	Initial 2 year Contract for the 2021-2022 and 2022-2023 school year
Teresa Plattenburg	Teacher	Initial 2 year Contract for the 2021-2022 and 2022-2023 school year
Christon Raypole	Teacher	Initial 2 year Contract for the 2021-2022 and 2022-2023 school year
Allison Vedder	Teacher	Initial 2 year Contract for the 2021-2022 and 2022-2023 school year

Home Instructors

Name	Position	Rate of Pay
Kelby F. Potter	Teacher	\$34.23 p/hour
Vincent DeMaria	Teacher	\$34.23 p/hour

Summer Academy\*\*

Name	Position	Rate of Pay	Effective Date
Julie A. Neff	Nurse	\$23.83 p/hour	6/21/2021

Summer Bridge\*\*

Name	Position	Rate of Pay	Effective Date
Laurie Long	Nurse	\$24.51 p/hour	6/3/2021
Amanda M. Graver	Teacher	\$24.51 p/hour	6/3/2021
Kelly E. Presson	Teacher	\$23.83 p/hour	6/3/2021
Emily M. Suhovecky	Teacher	\$23.83 p/hour	6/3/2021

Extended School Year \*\*

Name	Position	Rate of Pay	Effective Date
Kelby F. Potter	Intervention Specialist	\$40.20 p/hour	6/11/2021
Angela C. Weber	OG Reading Specialist	\$60.00 p/hour	6/12/2021

Summer Bridge and Summer Academy Revisions

Name	Position	Rate of Pay	Hours
Leslie Browning	Nurse	\$24.51 p/hour	6/7/2021
Evelyn M. Lay	Teacher	\$25.29 p/hour	6/7/2021
Catherine Rinko-Gay	Teacher	\$25.29 p/hour	6/3/2021
Kaitlin Pizzimenti	Improving Elem Reading	\$25.89 p/hour	6/1/2021
Kaitlin Pizzimenti	MS Math Remediation	\$25.89 p/hour	6/1/2021

Extended Days

Name	Assignment	School	Rate of Pay	Maximum # of Days
Christina Farbizo	Extended Duty – July/Aug 2021	Hastings	Daily Rate	4
Shannon Riley	Extended Duty – July/Aug 2021	Hastings	Daily Rate	4
Catherine Shapiro	Extended Duty – July/Aug 2021	Hastings	Daily Rate	3
Nancy Rapport	Extended Duty – July/Aug 2021	Jones	Daily Rate	5
Jackie Magill	Extended Duty – July/Aug 2021	Jones	Daily Rate	3
Ashley Osinski	Extended Duty – July/Aug 2021	Jones	Daily Rate	3
Amy Aspengren	Extended Duty – July/Aug 2021	UAHS	Daily Rate	5
Allen Banks	Extended Duty – July/Aug 2021	UAHS	Daily Rate	5
Matthew Biedenbach	Extended Duty – July/Aug 2021	UAHS	Daily Rate	5
Elizabeth Hughes	Extended Duty – July/Aug 2021	UAHS	Daily Rate	5

Extended Days, continued				
Name	Assignment	School	Rate of Pay	Maximum # of Days
Kathy Moore	Extended Duty – July/Aug 2021	UAHS	Daily Rate	5
Heather Buffer	Extended Duty – July/Aug 2021	UAHS	Daily Rate	5
Dominique Garrett*	Extended Duty – July/Aug 2021	UAHS	Daily Rate	5
Deb Amling	Extended Duty – July/Aug 2021	District	Daily Rate	10
Jeanne Beaver	Extended Duty – July/Aug 2021	District	Daily Rate	5
Erin Keith	Extended Duty – July/Aug 2021	District	Daily Rate	10
Andrea Rosen	Extended Duty – July/Aug 2021	District	Daily Rate	8

Classified Staff

## Initial Appointment\*\*

Name	Position	Rate of Pay	Effective Date
Ann M. Dominek	Cashier	\$14.35 p/hour	8/1/2021
Brian A. Kennel	Bus Mechanic	\$20.39 p/hour	7/19/2021
Sydney L. Kurz	Cashier	\$14.36 p/hour	8/1/2021
Deborah Milo	Educational Aide	\$14.82 p/hour	8/15/2021
Andrea Richey	Educational Aide	\$14.12 p/hour	8/16/2021

## Acceptance of Resignation/Retirement

Name	Position	Reason	Effective Date
Tina M. Bourne	Bus Driver	Resignation	5/27/2021

## Change of Status

Name	Position	New Position	Step
Andrea N. Ballou	Secretary	Program Secretary	7

## Substitutes

Name	Position	Rate of Pay	Effective Date
Allison H. Bolen	BECS Substitute Teacher	\$95.00 p/day - \$55.00 p/half-day	6/25/2021
Emma M. Bolen	BECS Substitute Teacher	\$95.00 p/day - \$55.00 p/half-day	6/25/2021
Carlyne Peterson	BECS Substitute Teacher	\$95.00 p/day - \$55.00 p/half-day	7/7/2021
Margaret M. Rule	BECS Substitute Teacher	\$95.00 p/day - \$55.00 p/half-day	8/2/2021
Billie-Ann Sarich	Cashier Substitute	\$11.33 p/hour	8/3/2021
Cole M. Walker	BECS Substitute Teacher	\$95.00 p/day - \$55.00 p/half-day	6/1/2021

Other Staff

Initial Appointment of Other Staff\*\*

Name	Position	Rate	Effective Date
Josh Brown	Stage Crew	\$17.87 p/hour	1/1/2021
Chelsea Cunningham	BECS Teacher Aide	\$11.55 p/hour	7/6/2021
Brayden M. Daubenmier	Youth Employee for Summer)	\$9.25 p/hour	6/8/2021
Sarah M. Estepp	SACC Site Coordinator	\$19.30 p/hour	8/1/2021
Thomas P. Johnston	BECS Lead Teacher	\$15.25 p/hour	5/28/2021
Anastasiya J. Kibbe	BECS Teacher Aide	\$11.11 p/hour	6/16/2021
William Robertson	Youth Employee for Summer	\$9.25 p/hour	6/8/2021
Taos H. Thompson	BECS Teacher Aide	\$11.11 p/hour	6/14/2021
Heather H. Williams	BECS Teacher Aide	\$11.22 p/hour	7/29/2021
Emily Zhang	BECS Teacher Aide Summer	\$11.11 p/hour	5/28/2021

Revision of Initial Appointment

Name	Position	Rate	Effective Date
Jonathon D. Carpenter	Utility Worker	\$21.65 p/hour	5/28/2021

Acceptance of Resignation

Name	Position	Reason	Effective Date
Jonni P. Ford	BECS Lead Teacher	Resignation	8/1/2021
Christina Harlow	BECS Lead Teacher	Resignation	7/2/2021
Janeli Torres	BECS Educational Aide	Resignation	6/18/2021

Volunteers

Name	Position	Building	Supervisor
Mark Anderson	Asst. Coach - Girls Tennis	UAHS	Will Thiemen
Cecilia Dalton	Asst. Coach - Girls Volleyball	UAHS	Meghan Terwillger
Rex Holman	Asst. Coach - Wrestling Camp	UAHS	Spencer Smith
Christopher Lucia	Asst. Coach - Girls Cross Country	UAHS	Allison Ewing
Stephen Luke	Asst. Coach for Wrestling Camp	UAHS	Spencer Smith
Blake Kaplan	Asst. Coach for Wrestling Camp	UAHS	Spencer Smith

Stipends\*\*

Name	Position	School	Amount
Megan Taylor	Mentor 2020-2021 SY	District	\$250.00

\*\* All appointments of personnel are specifically conditioned on and subject to successful background checks, receipt and final administrative review of all application records and receipt of all other necessary documentation

Acceptance of Gifts and Donations

School/Activity	Donor	Item	Value
Greensview			
New Building Projects	Greensview PTO	Cash	\$40,000.00
Upper Arlington High School			
2021 Graduation Parade	Upper Arlington High School PTO	Cash	\$500.00
District			
Legacy Capital Campaign	Leah Wagenbrenner	Cash	\$12,500.00
Legacy Capital Campaign	William Guy	Cash	\$30,000.00

Approval to sell/Dispose/Donate Equipment — Exhibit D-5

Contracts

- Renewal of property, casualty and liability insurance and cyber liability insurance with Liberty Mutual Insurance – *Exhibit D-1*
- Renewal of excess workers compensation insurance with Benchmark Insurance Company – *Exhibit D-2*
- Master Leasing Agreement with Department of Administrative Services – *Exhibit D-3*
- Memorandum of Understanding with Ohio State University for Medical Services – *Exhibit D-4*

Ms. Mohr seconded to approve the consent agenda action items.

**21-74**

AYES: Ms. Drees, Ms. McKenna, Ms. Mohr, Ms. Trent and Mr. McKenzie

NAYS: None

**ADJOURNMENT**

At 8:40 am Ms. Drees moved, Ms. Trent seconded to adjourn.

**21-75**

AYES: Ms. Drees, Ms. McKenna, Ms. Mohr, Ms. Trent and Mr. McKenzie

NAYS: None

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Treasurer

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Board President