

Upper Arlington Board of Education
Video Conference (due to COVID-19 pandemic; live streamed on youtube.com)
March 25, 2020 – 2:05pm
Special Board Meeting

Exhibit IV-2
April 14, 2020

OPENING REMARKS

President Drees made the following remarks:

Good afternoon, I'd like to call to order this special meeting of the Upper Arlington Board of Education on Wednesday, March 25, 2020.

As you can see, in light of the COVID-19 pandemic, we are holding this meeting using videoconferencing technology. We feel this is the safest way to hold a meeting in light of the state's stay-at-home order and guidance regarding social distancing and avoiding gatherings of more than 10 people.

We are pleased to be able to share this meeting live via our YouTube Channel.

As we shared in our meeting announcement, members of the public that do not have internet access, have been invited to watch the live stream at Upper Arlington High School in the cafeteria. We have that set up to allow any community members to observe social distancing while in attendance.

This meeting will include an executive session, during which the live feed of the open session of this meeting will continue. Following our executive session, the board members will return to this live feed and take action on today's agenda item.

CALL TO ORDER

Members present: Ms. Nancy Drees, Mr. Scott McKenzie, Ms. Carol Mohr, Ms. Jenny McKenna and Ms. Lori Trent

Members absent: None

Administrative officials present: Dr. Paul W. Imhoff, Superintendent; Mr. Andrew Geistfeld, Treasurer; Dr. Kathy Jenney, Associate Superintendent; Dr. Andy Hatton, Associate Superintendent; Ms. Karen Truett, Director of Communications

ROLL CALL

APPROVAL OF AGENDA

Ms. Mohr moved, Ms. McKenna seconded to approve the agenda. **20-33**

AYES: Mr. McKenzie, Ms. McKenna, Ms. Mohr, Ms. Trent, Ms. Drees

NAYS: None

EXECUTIVE SESSION

At 2:07p.m. Mr. McKenzie moved, Ms. Trent seconded to go into Executive Session in accordance with ORC 122.21 (G) (1) to consider the employment, dismissal, discipline, or compensation of public employees and (G)(4) for preparing for or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. **20-34**

AYES: Mr. McKenzie, Ms. McKenna, Ms. Mohr, Ms. Trent, Ms. Drees

NAYS: None

The board returned to regular session at 3:10p.m.

UPDATE

Dr. Imhoff shared how proud he is of all district staff coming together during this time of crisis.

Dr. Jenney shared the following related to operations.

- Custodians are rotating coverage daily in the buildings for safety and security reasons.
- Maintenance department is performing essential day-to-day activities throughout the district.
- Nutritional Services and Transportation departments are working together to prepare and deliver meals (lunch and breakfast) to students who need them. Today, 140 meals were prepared and delivered to various sites.

Dr. Jenney also announced that Justin Buttermore will be recommended to the board as the next UAHS head football coach at the April regular board meeting.

Mr. Geistfeld shared the following regarding the financial operations of the district.

- The department completed payroll for 3/25 and is now focused on the 4/10 payroll (These are the first payrolls processed with the department working from home.)
- Vendors continue to be paid in a timely manner.
- Very proud of the Fiscal Department in creating out of the box solutions in order to keep processes moving in a timely manner as staff begin to work away from the office.

Mr. Geistfeld also thanked the board for their foresight in creating a budget reserve fund for the district many years ago. Times like this are exactly why a budget reserve fund is essential to the operations of the district.

Dr. Hatton shared the following regarding Teaching and Learning Department:

- Thanked the team for all their hard work in preparing the Distance Learning Plan. Dr. Hatton reviewed this Plan – Exhibit I.
- Shared various distance learning professional development sessions that were offered to help prepare that staff for this transition.

Dr. Hatton shared the Student Services Department will be following the recommendations from the Office of Civil Rights regarding doing everything possible to meet a student's individual education plan (IEP) through distance learning. In addition, the district will work with families to address any shortcomings or additional summer support needed to meet IEP requirements.

Dr. Hatton also thanked the board for their vision and support of a one-to-one technology plan several years ago which has allowed this district's implementation of distance learning to be very different than other communities throughout the State of Ohio and the nation.

Dr. Imhoff thanked the State's administration and legislature for working together in passing legislation during this time of crisis to help districts operate. Requirements related to the state report card, state testing, Ohio Teacher Evaluation System (OTES), Ed Choice and other areas were either eliminated or revised for this school year due to the coronavirus-covid-19 pandemic.

Ms. Truett shared the following related to communications:

- During a time of crisis, communication is more important than ever.
- The district is using all types of communication to reach families and staff, including emails and videos.

Dr. Imhoff summarized the previous comments and made closing remarks.

ACTION ITEM

Dr. Imhoff recommended the following resolution related to the educational functions and operations of the District during the time-period that the district’s school buildings are closed to students due to COVID-19 be adopted:

WHEREAS, on March 14, 2020, Amy Acton, MD, MPH, Director of the Ohio Department of Health, ordered that all school buildings that provide any kindergarten through grade twelve instruction in the State of Ohio be closed to students beginning at 12:01 a.m. on March 17 and ending at 11:59 p.m. on April 3, 2020 to prevent the spread of COVID-19 into the State of Ohio;

WHEREAS in Dr. Acton’s order she provided for the purpose of clarity, this closure does not include administrators, teachers, staff, vendors or contractors of a school and that the administration of each school shall determine the appropriate level of access in the school during the closure;

WHEREAS Dr. Acton’s order provides that before and until April 3, 2020, this Order will be continuously evaluated and may be modified or extended by the Director of the Ohio Department of Health;

WHEREAS Governor DeWine in his March 12, 2020 statement announcing school closures directed that “schools should work to provide education through alternative means;”

NOW, THEREFORE, the Upper Arlington City School District Board of Education hereby authorizes the Superintendent and Treasurer, during the time period that Upper Arlington City School District’s school Buildings are closed to students due to COVID-19 or May 29, 2020, whichever is earlier, to take any and all actions necessary to maintain educational programming for students and provide for the safety of all students and staff, including, but not limited to, directing students and staff as appropriate; implementing curriculum as appropriate; purchasing, obtaining, leasing or otherwise utilizing and paying for all necessary supplies, services, technology and equipment necessary for education through alternative means within current fund appropriations; and complying with orders and guidance issued by the federal and state government and agencies in response to the COVID-19 crisis.

Ms. McKenna moved, Mr. McKenzie seconded to approve the resolution.

20-35

AYES: Mr. McKenzie, Ms. McKenna, Ms. Mohr, Ms. Trent, Ms. Drees

NAYS: None

ADJOURNMENT

At 4:01p.m. Ms. Mohr moved, Ms. Trent seconded to adjourn.

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AYES: Mr. McKenzie, Ms. McKenna, Ms. Mohr, Ms. Trent, Ms. Drees

NAYS: None

Treasurer

Board President