

**Upper Arlington Board of Education  
Regular Meeting  
City Chamber Offices  
3600 Tremont Rad  
May 15, 2018 – 5:10 p.m.**

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**CALL TO ORDER**

Members present: Ms. Stacey Royer, Ms. Carol Mohr, Ms. Robin Comfort,  
Ms. Nancy Drees, Mr. Scott McKenzie

Administrative officials present: Mr. Paul W. Imhoff, Superintendent, Mr. Andrew L. Geistfeld  
Treasurer, Mr. Chris Potts, Chief Operating Officer, Dr. Kathy  
Jenney, Associate Superintendent, Mr. Lucas Ratliff,

**ROLL CALL**

**APPROVAL OF AGENDA**

Ms. Royer moved, Ms. Comfort seconded to approve the agenda as amended.

**18-51**

AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees, Mr. McKenzie  
NAYS: None

**RECOGNITION OF DISTRICT RETIREES FOR THE 2017-2018 SCHOOL YEAR**

The board recognized and shared comments about each retiree who retired this school year.

Ms. Comfort moved, Ms. Drees seconded to take a recess to congratulate retirees and their families.

AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees, Mr. McKenzie  
NAYS: None

The Board returned to regular session at 6:10 p.m.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

Ms. Drees moved, Ms. Royer seconded to approve the April 16, 2018 and May 1, 2018 minutes.

**18-52**

AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees, Mr. McKenzie  
NAYS: None

**COMMUNICATIONS TO THE BOARD**

Co-Presidents, Upper Arlington Education Association- No report.

## **PUBLIC PARTICIPATION**

None

## **ITEMS FOR INFORMATION**

### Superintendent Update

Ms. Julie Nolan, Principal, Windermere Elementary, staff members, Students, and volunteers shared their experience with the partnership between Windermere and Livingston Elementary in Columbus and the impact on both schools. A video was shown that illustrated this year's experiences with the partnership.

Mr. Paul Imhoff commented on various achievements and activities at the buildings.

Ms. Kathy Jenney reviewed elementary math resources, policy updates and the current status of staff hiring's for 2018-19.

Mr. Imhoff reviewed the Schematic Design Phase in relation to the Facility Master Plan.

Ms. Comfort moved to approve the Schematic Design Stage Submission for the new Wickliffe and Windermere Elementary Schools Project

Schematic Design Stage Submission for the new Wickliffe and Windermere Elementary Schools Project.

The Superintendent recommends approval of the schematic design stage submission for the new Wickliffe and Windermere Elementary Schools Project.

Rationale:

1. Perkins+Will, the Associate Architect for Moody Nolan, responsible for design through the Design Development stage for the new Wickliffe and Windermere Elementary Schools (Project), after meeting with staff and District administrators, prepared the schematic design stage drawings and specifications for the Project, and Gilbane Building Company, the Construction Manager at Risk for the Project (Construction Manager), reviewed the documents prepared by the Associate Architect, and provided comments on the documents, which have been reviewed and considered in preparing the schematic design stage documents for the Project.
2. The Associate Architect assembled the schematic design stage documents for the Project, which include the drawings, specifications and other required documents, including the schematic design stage budget of \$37,562,000, and reflect comments from the Construction Manager and District administrators and others to meet the vision for the Project.
3. The Board wishes to approve the schematic design stage documents for the Project and to authorize the Associate Architect and Construction Manager to proceed with the design development stage documents for the Project.

The Board resolves as follows:

1. The schematic design stage documents prepared for the Project are approved, including the schematic design stage budget of \$37,562,000.
2. The Board authorizes the Associate Architect and Construction Manager to continue with the preparation of the design development stage documents for the Project.

Mr. McKenzie seconded to approve the action items.

AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees, Mr. McKenzie  
 NAYS: None

Mr. Imhoff shared the following regarding future board meeting dates:

#### Safety Update

- Tuesday, June 12th board meeting at UAHS - Public results on the safety audit will be reviewed and he will make recommendations for any safety-related policy changes.
- Wednesday, June 27th board meeting at UAHS - Board of Education will act upon recommendations.

#### Treasurer's Update

Mr. Geistfeld reviewed investments and financial information as of April 30, 2018 along with the key revisions in the Five-Year Forecast.

#### **CONSENT AGENDA**

Ms. Drees moved the Board approve the following consent agenda action items as recommended by the Superintendent.

Approval of Middle School Program of Studies: 2018-2019 — Exhibit A-1

#### Course/Curriculum Resources

<b>Course/Curriculum</b>	<b>Resource</b>	<b>Author</b>
Math K-5	Number Corner/DMG (K-1 <sup>st</sup> ) Bridges/Number Corner (2 <sup>nd</sup> -5 <sup>th</sup> ) Bridges Intervention (K-5 <sup>th</sup> )	The Math Learning Center Developmental Math Group

#### Student Trip requests

<b>School</b>	<b>Group</b>	<b>Location</b>	<b>Trip Dates</b>
UAHS	Grades 10-12 Baseball	Toronto, Ohio	05/05 2018-05/06/2018
UAHS	Cheer Camp	University of Akron	07/20/2018-07/22 2018

Investment Report April 30, 2018- Exhibit B-2

Financial Statement for the Month Ending April 30, 2018- Exhibit B-3

Approval of Five-Year Forecast and Related Assumptions- Exhibit B-4

Purchase in Accordance with O.R.C. 5705.41(D)1

<b>Vendor</b>	<b>Item Purchased</b>	<b>Fund</b>	<b>Amount</b>
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ESC of Central Ohio	Rockbridge	General Fund	\$30,000.00
Upper Arlington Nutritional Services	Food Services	SACC	\$5,863.03
Direct Energy	Natural Gas	General Fund	\$18,427.41

### Contracts

Contract with Columbus Therapy Associates for St. Andrew in an amount not to exceed \$27,000 for 2018-19 school year. This contract is paid with State funds allocated to St. Andrew.

### Administrative

#### Recommendation for Administrative Contracts

<b>Name</b>	<b>Level</b>	<b>Type of Contract</b>
Mike Abbott	Director, Level II	Two year (ending July 31, 2020)
Jim Buffer	Principal, Level III	Two year (ending July 31, 2020)
Rhonda Childs	Director, Level II	Two year (ending July 31, 2020)
Chris Collaros	Principal, Level III	Two year (ending July 31, 2020)
Jason Fine	Principal, Level V	Two year (ending July 31, 2020)
Andrew Geistfeld	Treasurer	Amended (ending July 31, 2020)
Kevin Gorman	Director, Level V	Two year (ending July 31, 2020)
Irene Hunt	Director, Level II	Two year (ending July 31, 2020)
Paul Imhoff	Superintendent	Amended (ending July 31, 2020)
Chris Potts	Executive Director, Level VII	Two year (ending July 31, 2020)
Mike Robertson	Assistant Principal, Level IV	Two year (ending July 31, 2020)
Ann Sidesinger	Director, Level I	Two year (ending July 31, 2020)
Andrew Theado	Principal, Level VI	Two year (ending July 31, 2020)
Carla Wilson	Principal, Level III	Two year (ending July 31, 2020)
Jason Wulf	Principal, Level III	Two year (ending July 31, 2020)
Tammy Yockey	Assistant Principal, Level IV	Two year (ending July 31, 2020)

#### Acceptance of Retirement/Resignation

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Effective Date</b>
Lauren Barr	Assistant Principal	Resignation	07/31/2018

### Licensed Staff

#### Issuance of Contract

<b>Name</b>	<b>Assignment</b>	<b>Training/ Step</b>	<b>FTE</b>	<b>Type of Contract</b>
Hillary Anderson	Teacher	BA+15/4	1.0	1 year limited contract for the 2018-2019 school year
Kara Culp	Teacher	BA+15/6	1.0	1 year limited contract for the 2018-2019 school year
Vincent DeMaria	Teacher	BA+15/1	1.0	1 year limited contract for the 2018-2019 school year
Todd Fessler	Teacher	MA/2	1.0	1 year limited contract for the 2018-2019 school year
Ted Hamilton	Teacher	BA+15/1	1.0	1 year limited contract for the 2018-2019 school year
Kelly Jones	Teacher	MA+20/9	1.0	1 year limited contract for the 2018-2019 school year
Marisa McLaughlin	Teacher	BA/0	.4	1 year limited contract for the 2018-2019 school year
Nicole Piunno	Teacher	BA+15/0	.4	1 year limited contract for the 2018-2019 school year
Megan Taylor	Teacher	BA/0	1.0	1 year limited contract for the 2018-2019 school year
Rozlie Townsend	Teacher	MA/0	1.0	1 year limited contract for the 2018-2019 school year
Martha von Hillebrandt	Teacher	MA/7	.8	1 year limited contract for the 2018-2019 school year
Nichole Wagner	Teacher	BA/0	1.0	1 year limited contract for the 2018-2019 school year

Acceptance of Resignation/Retirement

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Effective Date</b>
Amy Barger	Teacher	Resignation	05/31/2018
Tobey McBride	Teacher	Resignation	05/31/2018
Michelle Persichetti	Teacher	Resignation	05/31/2018
Matthew Struble	Teacher	Resignation	05/31/2018

Leave of Absence

<b>Name</b>	<b>Amount of Leave</b>	<b>Present Assignment</b>	<b>Reason</b>	<b>Effective Date</b>
Natalie Chillinsky	Teacher	1.0	Non-paid Childcare	08/10/2018 - 05/28/2019
Kathryn Salmons	Teacher	1.0	Non-paid Childcare	08/10/2018 - 05/28/2019

Contract Revision

<b>Name</b>	<b>Position</b>	<b>Current Contract</b>	<b>Revised</b>	<b>Effective Date</b>
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			<b>Contract</b>	
George Edge	Teacher	1.0 FTE	.6 FTE	08/10/2018
Elizabeth Geletka	Teacher	.5 FTE	1.0 FTE	08/10/2018
Amy Graver	Teacher	.8 FTE	1.0 FTE	08/10/2018
Angela Hattman	Teacher	MA/6	MA/7	08/10/2018
Nicholas Komjati	Teacher	.6 FTE	.8 FTE	08/10/2018

Home Instruction Tutors

<b>Name</b>	<b>Position</b>	<b>Rate of Pay</b>
Josh Clemmons	Home Instruction Tutor	\$32.58 p/hour
Jean Crawford	Home Instruction Tutor	\$32.58 p/hour
James German	Home Instruction Tutor	\$32.58 p/hour
Mark Johnston	Home Instruction Tutor	\$32.58 p/hour
Van Lemmon	Home Instruction Tutor	\$32.58 p/hour

Extended School Year

<b>Name</b>	<b>Position</b>	<b>Rate of Pay</b>	<b>Effective Date</b>
Carly Camilleri	Intervention Specialist	\$37.41 p/hour	06/01/2018
Robert Huffman	Intervention Specialist	\$37.41 p/hour	06/01/2018
Nancy Kimmach	Health Aide	\$19.26 p/hour	06/01/2018
Nicole Morgan	Intervention Specialist	\$37.41 p/hour	06/01/2018
Sadie Moser	Intervention Specialist	\$37.41 p/hour	06/01/2018
Myrt Rule	Health Aide	\$19.26 p/hour	06/01/2018
Jack Schlabig	Intervention Specialist	\$37.41 p/hour	06/01/2018

Summer Reading Program

<b>Name</b>	<b>Position</b>	<b>Rate of Pay/Hours</b>
Shevelle Behrens	Summer Reading Program	\$24.01 p/hour - maximum 78 hours
Ann Marie Cubberly	Summer Reading Program	\$23.28 p/hour – maximum 78 hours
Kelsi Lanphear	Summer Reading Program	\$23.28 p/hour – maximum 78 hours
Deborah Milo	Summer Reading Program	\$27.12 p/hour – maximum 78 hours
Stacy Pilutti	Summer Reading Program	\$23.28 p/hour – maximum 78 hours
Teresa Plattenburg	Summer Reading Program	\$24.59 p/hour – maximum 78 hours
Brian Shininger	Summer Reading Program	\$24.01 p/hour – maximum 78 hours
Kelsey Swain	Summer Reading Program	\$23.28 p/hour – maximum 78 hours

Summer Bridge Program

<b>Name</b>	<b>Position</b>	<b>Rate of Pay/Hours</b>
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Josh Clemmons	Summer Bridge Program	\$24.81 p/hour
Sarah Hurdzan	Summer Bridge Program	\$23.95 p/hour
Jessica Kocak	Summer Bridge Program	\$24.81 p/hour
Evie Lay	Summer Bridge Program	\$24.81 p/hour
Brad Piunno	Summer Bridge Program	\$24.81 p/hour

**Classified Staff**Change of Status

<b>Name</b>	<b>Position</b>	<b>New Position</b>	<b>Effective Date</b>
Karen Hampel	Secretary	Head Building Secretary	05/21/2018

**Other Staff**Appointment of Other Staff

<b>Name</b>	<b>Position</b>	<b>Rate of Pay</b>	<b>Effective Date</b>
Dora Anghelina	Youth Employee for Summer (YES)	\$8.50 p/hour	06/01/2018
Nick Blank	Youth Employee for Summer (YES)	\$8.50 p/hour	06/01/2018
Anna Boggs	Youth Employee for Summer (YES)	\$8.50 p/hour	06/01/2018
R.C. Brandes	Youth Employee for Summer (YES)	\$8.50 p/hour	06/01/2018
Brook Fidler	Youth Employee for Summer (YES)	\$8.50 p/hour	06/01/2018
Lily Gauer	Youth Employee for Summer (YES)	\$8.50 p/hour	06/01/2018
Elizabeth Geil	Youth Employee for Summer (YES)	\$8.50 p/hour	06/01/2018
Anna Hahn	Youth Employee for Summer (YES)	\$8.50 p/hour	06/01/2018
Samantha Hart	Youth Employee for Summer (YES)	\$8.50 p/hour	06/01/2018
Lydia Haskins	Youth Employee for Summer (YES)	\$8.50 p/hour	06/01/2018
Brendan Hickey	Youth Employee for Summer (YES)	\$8.50 p/hour	06/01/2018
Grace Peterson	Youth Employee for Summer (YES)	\$8.50 p/hour	06/01/2018
Jack Pilutti	Youth Employee for Summer (YES)	\$8.50 p/hour	06/01/2018
Mason Pohlman	Youth Employee for Summer (YES)	\$8.50 p/hour	06/01/2018
Julia Rabadam	Youth Employee for Summer (YES)	\$8.50 p/hour	06/01/2018
Cameron Smith	Youth Employee for Summer (YES)	\$8.50 p/hour	06/01/2018
Ava Towle	Youth Employee for Summer (YES)	\$8.50 p/hour	06/01/2018
Karus Winstein	Youth Employee for Summer (YES)	\$8.50 p/hour	06/01/2018
Nathan Yu	Youth Employee for Summer (YES)	\$8.50 p/hour	06/01/2018

Acceptance of Retirement/Resignation

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Effective Date</b>
Javier Alvarez	Cafeteria Aide	Resignation	05/04/2018

Kristen Nelles	Health Aide	Resignation	05/31/2018
Darlene Rosado	Teaching Assistant	Resignation	04/30/2018

Substitutes

Name	Position	Rate of Pay	Effective Date
Hannah Vega	Health Aide	\$19.26 p/hour	05/15/2018
Mary Weasel	BECS Teacher	\$95.00 p/day	04/16/2018

Board Policies

Number	Policy
Revised (changes reflect additions to and/or deletions from existing policies)	
4121	Criminal History Record Check
4162	Drug and Alcohol Testing (CDL and employees who perform safety sensitive functions)
5111	Eligibility of Resident/Nonresident Students
5112	Entrance Requirements
8400	School Safety
8600.04	Bus Driver Certification

Supplemental Contracts

Position	Employee	School	Amount	
Respect Program Director	Greg Varner	District	\$500.00	
Respect Building Representative	Michael Schaefer	Jones	\$300.00	
Respect Building Representative	Gayle Carter	Hastings	\$300.00	
Respect Program Co-Tech Director	Gayle Carter	District	\$100.00	
YES Crew Supervisor	Zack Prout	District	\$6,700.00	
Extended Duty - June 2018	Jeanne Beaver	District	\$ 2,660.85	
Extended Duty - June 2018	Alexa Stazenski	District	\$ 2,482.65	
Extended Duty - June 2018	Deb Amling	District	\$ 2,619.10	
Extended Duty - June 2018	Lisa Shambaugh	District	\$ 2,542.00	
Extended Duty - June 2018	Erin Keith	District	\$ 2,708.75	
Extended Duty - June 2018	Christina Farbizo	Hastings	\$ 1,613.05	
Extended Duty - June 2018	Shannon Riley	Hastings	\$ 1,596.51	

Supplemental Contracts-continued

Position	Employee	School	Amount	
Extended Duty - June 2018	Catherine Shapiro	Hastings	\$ 1,884.93	



Extended Duty - June 2018	Nancy Rapport	Jones	\$ 2,175.52	
Extended Duty - June 2018	Amy Aspengren	UAHS	\$ 2,096.60	
Extended Duty - June 2018	Allen Banks	UAHS	\$ 2,536.20	
Extended Duty - June 2018	Matthew Biedenbach	UAHS	\$ 2,411.35	
Extended Duty - June 2018	Elizabeth Hughes	UAHS	\$ 2,411.35	
Extended Duty - June 2018	Maryanne Holloway	UAHS	\$ 2,719.65	
Extended Duty - June 2018	Heather Buffer	UAHS	\$ 2,687.45	
Extended Duty - June 2018	Kerry Jackson	District	\$ 2,423.00	
Extended Duty - June 2018	Jackie Magill	Jones	\$ 1,026.33	
Extended Duty - June 2018	Kathy Moore	UAHS	\$ 2,592.80	

### Stipends

Position	Employee	School	Amount
Talent Show	Jackie Magill	UAHS	\$25.00 p/hour
Talent Show	Molly Miely	UAHS	\$25.00 p/hour

### Tournament Workers\*

Position	Employee	School
Tournament Worker*	Will Thieman	UAHS

*\*effective 01/01/2018: Treasurer to approve rate based on events and position*

## **Operations**

### Acceptance of Gifts and Donations

School/Activity	Donor	Item	Value
Hastings Middle School			
Media Center	Hastings PTO	Cash	\$5,000.00
Jones Middle School-Athletics			
Football Jerseys	Jones Middle School Football Boosters	Cash	\$4,000.00
Upper Arlington High School			
Service Learning	Upper Arlington Education Foundation	Cash	\$10,000.00

### Approval to Sell/Dispose/Donate Equipment

Description of Asset/quantity	Building/ Department	UACSD Tag and/or Serial Number ISBN (if applicable)	Reason
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LED Bubble Tube	Tremont	110624	Non-functioning
Office Chairs (2)	St. Agatha		Broken
Box of multisensory numbers	St. Agatha		Outdated
Sopris West Readers (2)	St. Agatha		Outdated
Enright Inventory of Basic Arithmetic Skills Tester Manual	St. Agatha		Outdated
Calculators at work in daily living	St. Agatha		Outdated
Writer's Express/Write Source 200Write Track	St. Agatha		Outdated
Recipe for Reading	St. Agatha		Outdated
Cassette Tape Recorder – 3430AV and Tapes- 2	St. Agatha		Outdated
FileMaker Pro-5CD w/instructions	St. Agatha		Outdated
Planning IEP goals workbook (1979) (1)	St. Agatha		Outdated
Work Hound Mac disks	St. Agatha		Outdated
Auditory Motor Skills workbook (1973) (1)	St. Agatha		Outdated
Auditory Processing in Action workbook (1978) (1)	St. Agatha		Outdated
Books are for Talking to workbook (1998) (1)	St. Agatha		Outdated
Listen My Children & You Shall Hear books (1973) (3)	St. Agatha		Outdated
Manual of Exercises for Expressive Reasoning 1982 (1)	St. Agatha		Outdated
Book of Exercises for Successful Teaching (1986) (1)	St. Agatha		Outdated
Asking Good Questions workbook (1997) (1)	St. Agatha		Outdated
The Walker Social Skills Cur Study Guide, Accepts & Access and videotape (1988) (4)	St. Agatha		Outdated
Semel Aud. Proc Program cards and workbooks (1976)	St. Agatha		Outdated
Gates MacGinitie Manuals (1989) (1)	St. Agatha		Outdated
CD storage box (1) CD's (10)	St. Agatha		Broken/ Outdated
KTEA (1985)	St. Agatha		Broken
Brigance Inventory, (1977 and 1981) (1 each)	St. Agatha		Broken

Approval to Sell/Dispose/Donate Equipment-Continued

Description of Asset/quantity	Building/ Department	UACSD Tag and/or Serial Number ISBN (if applicable)	Reason
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SRA Early Interventions Reading Kit	St. Agatha		No longer work
Apple Powerbook 1400	St. Agatha		No longer work
Barnell Loft Kit (1976)	St. Agatha		No longer work

Ms. Royer seconded to approve the action items.

**18-54**

AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees, Mr. McKenzie  
 NAYS: None

**ADJOURNMENT**

At 6:45 p.m. Ms. Royer moved, Ms. Drees seconded to adjourn.

**18-55**

AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees, Mr. McKenzie  
 NAYS: None

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 Treasurer

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 Board President