

Upper Arlington Board of Education
Video Conference (due to COVID-19 pandemic; live streamed on youtube.com)

August 11, 2020 –4:32pm

CALL TO ORDER

Members present: Ms. Jenny McKenna, Ms. Carol Mohr, Ms. Lori Trent, Mr. Scott McKenzie and Ms. Nancy Drees

Administrative officials present: Dr. Paul W. Imhoff, Superintendent; Mr. Andrew Geistfeld, Treasurer; Dr. Kathy Jenney, Associate Superintendent; Dr. Andy Hatton, Associate Superintendent; Mr. Chris Potts, Chief Operating Officer; Mr. Keith Pomeroy, Chief Academic Officer; Dr. Jaclyn Angle, Director of Student Services

ROLL CALL

APPROVAL OF AGENDA AS AMENDED

Ms. Mohr moved, Mr. McKenzie seconded to approve the agenda as amended **20-85**

AYES: Ms. Trent, Ms. McKenna, Ms. Mohr, Mr. McKenzie and Ms. Drees

NAYS: None

EXECUTIVE SESSION

Mr. McKenzie moved, Ms. McKenna seconded to enter into executive session in accordance with ORC 121.22 (G) (3) conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action at 4:35pm **20-86**

AYES: Ms. Trent, Ms. McKenna, Ms. Mohr, Mr. McKenzie and Ms. Drees

NAYS: None

The board returned to regular session at 6:12p.m.

APPROVAL OF MINUTES

Ms. Mohr moved, Mr. McKenzie seconded to approve to the minutes of June 8, June 16 and June 24, 2020 **20-87**

AYES: Ms. Mohr, Ms. McKenna, Ms. Trent, Mr. McKenzie and Ms. Drees

NAYS: None

COMMUNICATION TO THE BOARD

Dr. Sara Bode, Nationwide Children’s Hospital:

Dr. Sara Bode, Medical Director School Health Services @ Nationwide Children’s Hospital and Member of the Executive Committee AAP Council and School Health, addressed the board regarding COVID-19 and School Reopening.

Dr. Bode reviewed the AAP Guiding Principles for reopening schools which included school policies must be flexible and nimble in responding to new information and strategies must be developed that can be revised and adapted.

Dr. Bode also reviewed:

- COVID-19 facts, as we know it today, and the impact on children
- What we as a community can do to control the spread of the virus
- Physical distancing guidelines
- In person learning recommendations
- Face coverings and PPE Guidelines
- Cleaning and disinfecting guidelines
- Screening and testing
- Return to school criteria

After Dr. Bode’s presentation, board members asked questions regarding:

- Current data, statistics and research related to COVID-19
- Impact of Flu and other illnesses related to COVID-19
- Vaccines
- Social and emotional health
- Safety protocols and procedures

Mr. McKenzie shared based on what he heard tonight, including better numbers, he would like to direct the superintendent to explore the possibility of creating a student safe transition plan from Enhanced Distance Learning to Hybrid and deliver it back to the board for future discussion.

Mr. McKenzie moved, Ms. Mohr seconded to direct the superintendent to explore the possibility of creating a student safe transitional plan and deliver it back to the board by this Friday.

20-88

AYES: Ms. Mohr, Ms. McKenna, Ms. Trent, Mr. McKenzie and Ms. Drees

NAYS None

SUPERINTENDENT UPDATES, DR. PAUL IMHOFF

Superintendent Imhoff shared his excitement for the construction projects of Greenview Elementary, Wickliffe Elementary and Tremont Elementary being ready for students and teachers.

Responsible Restart Plan 2020-2021 school year update

Dr. Imhoff reminded everyone that everything being shared today is based upon what we know today and flexibility is crucial as we move forward in the coming weeks and months. Dr. Imhoff reviewed the 2 pathways that will start on Wednesday for students: UA On-line Academy and School Based. The School Based choice starts in enhanced distance learning from August 19 through at least September 18, as adopted by the Board of Education on July 31, 2020.

Dr. Kathy Jenney and Mr. Chris Potts reviewed operations and safety. This included new signage, all types of PPE, and a new app for symptom checks that the district is investigating. Dr. Jenney also reviewed changes in nutrition services and the transportation departments. She mentioned BECS will reopen in person under restricted guidelines, including ratios of 9:1 which is below the required ratios.

Dr. Andy Hatton shared the School Based Pathway has approximately 5,300 students participating in this program and 827 students starting in the On-Line Academy. Approximately 300 students said they may consider switching from School Based Pathway to the On-Line Academy if the district switched to the hybrid.

Mr. Keith Pomeroy shared the Responsible Restart – professional learning starts August 13 and 14 and will include 126 synchronous and asynchronous sessions. Focusing on three areas: connect, collect and curate. Mr. Pomeroy also shared the new professional learning hub and a resource hub that was developed for staff.

Mr. Pomeroy addressed concerns over the Accelus Program related to diversity, equity and inclusion. He also mentioned the curriculum is based on priority standards and various resources are used to support the curriculum.

The Board asked questions related to staff support of On-Line Academy, enrollment trends, global language resources, and options for students on IEP.

Diversity, Equity and Inclusion (DEI) update

Dr. Jenney shared they are beginning the paper screening process for the Executive Director of DEI position. Themes that emerged during the survey and focus groups were the person filling this position should have proven experience, be a good relationship builder, active listening and communicating skills, empower to take action and courageous.

Strategic Plan update

Dr. Imhoff stated we are keeping our eye on the strategic plan.

PUBLIC PARTICIPATION

Danielle Fosler-Lussier – Safety of re-opening school buildings

Andrew Tompkins – General school openings, Burbank plans

Marisa Martin - UA on-line Academy use of Acellus

Nidhi Satiani – UA on-line Academy use of Acellus

ITEMS FOR INFORMATION

Owner Representative update

Mr. Potts thanked the entire classified staff for their work in preparing the buildings for this year, both the new and remaining buildings.

Mr. Chris Potts provided monthly pictures and status report related to the capital improvement projects. This including sharing that Barrington's new addition, Greensview's new school, Wickliffe's new school and Tremont's renovation have received occupancy and many teachers are beginning to set up their classrooms. Mr. Potts also shared that all heavy steel at the high school has been completed which is a big milestone.

Treasurer's Update - Financial update

Mr. Geistfeld reviewed the financial activity for fiscal year 2020 and financial activity through July 2020.

Fiscal year 2020 actual revenue and other financing sources was \$701,000 (.71%) better than the original forecast completed in November 2019. Fiscal year 2020 expenditures and other financing uses was \$333,000 or (.34%) better than the original forecast.

Mr. Geistfeld reviewed changes to the 403B and 457 plans related to IRS revisions due to the COVID-19. He also reviewed two annual reports required by the Ohio Revised Code: the FY2020 Commercial Paper Annual Report and the FY2020 Credit Card Report.

CONSENT AGENDA

Ms. McKenna moved the Board to approve the following consent agenda action items as recommended by the Superintendent:

Investment Reports: June 2020, July 2020 and Commercial Paper Annual Report – Exhibits B-1, B-2, B-3

Financial Statements for the month ending June 30, 2020 and July 31, 2020 – Exhibits B-4 and B-5

Amend Temporary FY21 Appropriations – Exhibits B-6

Purchases in Accordance with O.R.C. 5705.41(D)(1)

Vendor	Item Purchased	Fund	Amount
Bricker & Eckler	Legal	Capital Project Fund	\$36,864.52

Tuition Rates for FY21 in-state: \$14,775.58

Authorized Signatures on Bank Accounts

The treasurer and assistant treasurer are authorized to sign all checks drawn on bank accounts of the school district. In addition, the treasurer can authorize and assign, at his discretion, staff of the UAHS athletic department as authorized signatures on the district's athletic checking account.

Contracts

- Memorandum of Understanding between Eastland-Fairfield Career and Technical Schools and the Upper Arlington City School Board of Education - *Exhibit B-7*
- Amend the district's 403B and 457 plans based on rule changes stated in the Coronavirus Aid, Relief and Economic Security Act (CARES Act) and included in the amended services agreement with Planwithease.com - *Exhibit B-8*

Certified Staff

Acceptance of Resignation/Retirement

Name	Position	Reason	Effective Date
Tamar Sorin	Teacher	Retirement	08/01/2020

Leave of Absence

Name	Position	Amount of Leave	Reason	Effective Date
Holly Fiala	Teacher	1.0	Unpaid Personal Leave	08/17/2020 – 05/27/2021
Jason Hudson	Teacher	1.0	Unpaid Personal Leave	08/17/2020 – 05/27/2021
Emily Meadows	Teacher	1.0	Unpaid Personal Leave	08/17/2020 – 05/27/2021

Home Instruction Tutor

Name	Position	Rate of Pay
Carly Camilleri	Home Instruction Tutor	\$34.23 p/hour
Julia Gomez	Home Instruction Tutor	\$34.23 p/hour
Shelly Hughes	Home Instruction Tutor	\$34.23 p/hour
Georgia Kostoglou	Home Instruction Tutor	\$34.23 p/hour
Carolyn Lombardo	Home Instruction Tutor	\$34.23 p/hour
Beth McFarland	Home Instruction Tutor	\$34.23 p/hour
Bridget Scaggs	Home Instruction Tutor	\$34.23 p/hour

Classified Staff

Initial Appointment*

Name	Position	Step	Effective Date
Ryan Fortenbacher	Secretary, 10 month	1	08/03/2020

* All appointments of personnel are specifically conditioned on and subject to successful background checks, receipt and final administrative review of all application records and receipt of all other necessary documentation.

Acceptance of Resignation/Retirement

Name	Position	Reason	Effective Date
Laura Brown	Elementary Cashier	Resignation	08/04/2020
K. Diane Fissel	Secretary, 12 month	Retirement	11/01/2020
Karen Zinck	Bus Driver	Resignation	08/11/2020

Other Staff

Initial Appointment*

Name	Position	Step	Effective Date
Jonni Ford	BECS-Lead Teacher	\$22.38 p/hour	07/01/2020
Rachel Jones	BECS-Lead Teacher	\$15.87 p/hour	07/01/2020
Suleica Rivera	Bus Aide	\$20.20 p/hour	07/01/2020
*	<i>All appointments of personnel are specifically conditioned on and subject to successful background checks, receipt and final administrative review of all application records and receipt of all other necessary documentation.</i>		

Acceptance of Resignation/Retirement

Name	Position	Step	Effective Date
Jacob Buaful	Technology Support Technician	Resignation	07/01/2020
Ryan Fortenbacher	Study Hall Aide	Resignation	05/27/2020
Wendy Hondroulis	SACC Supervisor	Resignation	07/31/2020
Brittany Hudson	Bus Aide	Resignation	07/24/2020
Tyler Hundley	Educational Aide	Resignation	05/27/2020
Mary Lynn	SACC Program Aide	Resignation	07/31/2020
Julia Post	Bus Aide	Resignation	07/27/2020
Tylea Taylor	SACC Supervisor	Resignation	07/31/2020

Substitutes*

Name	Position	Rate of Pay	Effective Date
Susan Schweitzer	Substitute Secretary	\$16.73 p/hour	07/01/2020
Susan Schweitzer	Substitute Van Driver	\$19.53 p/hour	07/01/2020
*	<i>All appointments of personnel are specifically conditioned on and subject to successful background checks, receipt and final administrative review of all application records and receipt of all other necessary documentation.</i>		

Volunteers*

Name	Position	School	Supervisor
Frank Grinstead	Boys Soccer	High School	Kevin Donovan
Corey Jones	Assistant Coach Football	High School	Justin Buttermore
*	<i>All appointments of personnel are specifically conditioned on and subject to successful background checks, receipt and final administrative review of all application records and receipt of all other necessary documentation.</i>		

Board Policies: Update for action – and Exhibit C-1

Number	Policy	Description
New		
8450.01	Face Coverings	Recommended for adoption
Revised (changes reflect additions to and/or deletions from existing policies)		
7440.01	Video Surveillance and Electronic Monitoring	Update to align policy to current practice

Pupil Activity Program Contracts*

Position	Name	School	Amount	FTE	
Assistant Field Hockey Coach	Katherine Heitman	UAHS	\$2,606.50		**
Assistant Field Hockey Coach	Terence Campbell	UAHS	\$2,606.50		**
Assistant Football Coach	Sean Branick	UAHS	\$4,567.55		
Equipment Manager-Football	Neil Bittel	UAHS	\$5,347.55		
Assistant Football Coach	Brian Sterling	UAHS	\$6,378.45		
7th Grade Girls Soccer Coach	Katherine Aiello	Jones	\$2,384.00		
7th Grade Girls Soccer Coach	Taylor Franklin	Hastings	\$2,384.00		
Assistant Coach Cross Country	Tana Jones	Hastings	\$1,549.60		
7th Grade Assistant Football Coach	Joe Dillion	Hastings	\$2,068.95		
Assistant Coach Cross Country	Bob Vance	Hastings	\$1,773.85		
7 th Grade Boys Head Soccer Coach	Jordan Dees	Hastings	\$2,384.00		

* All appointments of personnel are specifically conditioned on and subject to successful background checks, receipt and final administrative review of all application records and receipt of all other necessary documentation.

** Funded through source other than general fund

Operations

Approval to Sell/Dispose/Donate Equipment

Description of Asset/Quantity	Building/Department	UACSD Tag and/or Serial Number	Reason
Bus 5: International	Transportation	4DRBUAFN25B972647	Condition
Bus 13: Thomas/Freightliner	Transportation	1HVBBABN23H592910	Condition
Bus 16: Thomas/Freightliner	Transportation	1HVBBABN73H571504	Condition
iMac	Graf	112388	Obsolete
iPad 2	Graf	104939, 104940, 104941, 104942, 104943, 104944, 112058, 112100	Obsolete
Nikon CoolPix P2 Digital Camera	Graf	I UAS 00 0254153 K	Obsolete
jbl ipod speaker	Graf	I UAS 00 0275830 P	Obsolete
jbl ipod speaker	Graf	I UAS 00 0275831 Q	Obsolete
jbl ipod speaker	Graf	I UAS 00 0267811 P	Obsolete
jbl ipod speaker	Graf	I UAS 00 0275834 T	Obsolete
jbl ipod speaker	Graf	I UAS 00 0275835 U	Obsolete
jbl ipod speaker	Graf	I UAS 00 0275832 R	Obsolete
jbl ipod speaker	Graf	I UAS 00 0275827 V	Obsolete
jbl ipod speaker	Graf	I UAS 00 0275830 P	Obsolete
jbl ipod speaker	Graf	I UAS 00 0267810 O	Obsolete
Apple iPad 2	Graf	206193, 206478	Broken
ipad	Graf	206316, 204112, 205158, 206407, 205502, 113958, 206155, 205619, 404881, 405702	Broken
macbook 11"	Graf	200629, 200372	Broken
macbook 13"	Graf	117046	Broken
ipad mini	Graf	113692	Broken
ipad	Graf	204017	Obsolete
HP 4350 Printer	Graf	103517, 104007, 104009, 103168, 103170, 102238, 102249, 005910	Obsolete
HP 4100	Graf	000991	Obsolete
HP 4050	Graf	000253	Obsolete
Neo 2	Graf	104878, 104915, 104916	Broken
Canon Digital Video Camera	Graf	005814, 005915, 005916	Obsolete
Epson Scanner	Wickliffe	003570	Broken
Apple Mac Intel 20 Inch	Graf	104560	Broken
Imac	Graf	115612	Broken
Document Camera	Graf	104225, 115554	Broken

Approval to Sell/Dispose/Donate Equipment (continued)

Description of Asset/Quantity	Building/Department	UACSD Tag and/or Serial Number	Reason
iMac 20 inch	Graf	101395	Obsolete
Macbook pro 13	Graf	104594, 111271, 113699	Obsolete
Macbook air 11	Graf	112699, 200734, 201224, 204310, 202184, 204310, 204789	Broken
Macbook air 11	Graf	204922	Obsolete
Projector	Graf	103415	Obsolete
Ipad Air 32gb	Graf	206193	Obsolete
dell optiplex 760	Graf	101172	Obsolete
iPad	Graf	205269, 401999, 113552, 116860, 206478, 402187, 206936, 206233	Damaged
Hitachi Projector	Graf	103223, 102229	Obsolete
Stats Concepts and Controversies	UAHS College Credit Plus		Course completed
Bioethics	UAHS College Credit Plus		Course completed
Intro to Algorithms	UAHS College Credit Plus		Course completed
Chemistry 1113	UAHS College Credit Plus		Course completed
Biology 1122	UAHS College Credit Plus		Course completed
Chemistry 1113	UAHS College Credit Plus		Course completed
Chinese Comm. in the Culture	UAHS College Credit Plus		Course completed
The Writers Companion	UAHS College Credit Plus		Course completed
Emil and Karl	UAHS College Credit Plus		Course completed
The Holocaust The Third Reich and the Jews	UAHS College Credit Plus		Course completed
A Topical Approach to Life Span Development	UAHS College Credit Plus		Course completed
Anatomy & Physiology An integrative Approach	UAHS College Credit Plus		Course completed
Discovering Psychology 3E (2)	UAHS College Credit Plus		Course completed
Concepts of Genetics	UAHS College Credit Plus		Course completed
Physics for Scientists and Engineers 10thE (2)	UAHS College Credit Plus		Course completed
Programming and Problem solving with C++	UAHS College Credit Plus		Course completed
Calculus for Scientist and Engineers (2)	UAHS College Credit Plus		Course completed
Norton Anthology The 20th & 21st Centuries	UAHS College Credit Plus		Course completed
Norton Anthology The Romantic Period	UAHS College Credit Plus		Course completed
Norton Anthology The Victorian Age	UAHS College Credit Plus		Course completed
Essentials of International Relations	UAHS College Credit Plus		Course completed
Ordinary Differential Equations & Their Apps	UAHS College Credit Plus		Course completed
Latin for Americans	UAHS College Credit Plus		Course completed
Physics 1251 Lab Manual, Activities & Worksheets	UAHS College Credit Plus		Course completed
Introduction to Sociology	UAHS College Credit Plus		Course completed
Biology 1122	UAHS College Credit Plus		Course completed
Nesters Microbiology	UAHS College Credit Plus		Course completed
Anatomy & Physiology An Integrative Approach	UAHS College Credit Plus		Course completed
Core Connections Geometry	UAHS College Credit Plus		Course completed

Acceptance of Gifts and Donations

School/Activity	Donor	Item	Amount
Legacy Fund	Justin and Kari Rucker	Cash	\$312.50
Legacy Fund	Aaron and Amanda Zimmerman	Cash	\$500.00
Legacy Fund	Laura MacDonald	Cash	\$1,000.00
Legacy Fund	Matthew and Kara Rappolt	Cash	\$1,000.00
Legacy Fund	Barri Jones	Cash	\$4,000.00
Legacy Fund	UAHS PTO	Cash	\$25,000.00
Legacy Fund	Anonymous	Cash	\$100,000.00

Transportation Routes

In Lieu of Transportation

This resolution to declare transportation impractical for certain identified students is presented pursuant to the requirements of Ohio Revised Code Chapter 3327 and the procedures set forth by the Ohio Department of Education. The resolution follows careful evaluation of all other available options prior to consideration of impracticality.

The Superintendent of Schools, Mr. Paul Imhoff, recommends that the board of education adopt the following resolution:

WHEREAS the student(s) identified below have been determined to be residents of the Upper Arlington City school District, and eligible for transportation services; and

WHEREAS after careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these students(s) to their selected school (s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it

RESOLVED that the Upper Arlington City Schools Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardians(s) of students named on the attachment, payment-in-lieu of transportation.

	Children (number) of the following parents	School(s) selected	Reason for Impractical
1.	Courtney and Ryan Garn (4)	St. Andrew School	# of students
2.	Becky and John Hetteberg (2)	Bishop Watterson High School	# of students
3	Patricia and John Meyers (1)	Bishop Watterson High School	# of students
4.	Terri and Matthew Miller (1)	Tree of Life Christian School	# of students
5.	Tami and Joseph Mulpas (2)	Worthington Christian	# of students
6.	David Ott and Elizabeth Kelly (2)	Bishop Watterson High School	# of students
7.	Mary and Trevor Taylor (2)	St Agatha School	# of students
<i>The Superintendent or his designee is directed to provide notice of this resolution to the parent(s)/guardian(s) of the students(s) listed above.</i>			

Ms. Mohr seconded to approve the consent agenda action items.

20-89

AYES: Ms. Mohr, Ms. McKenna, Ms. Trent, Mr. McKenzie and Ms. Drees

NAYS: None

OTHER

ADJOURNMENT

At 9:08pm Ms. Mohr moved, Mr. McKenzie seconded to adjourn.

20-90

AYES: Ms. McKenzie, Ms. McKenna, Ms. Trent, Ms. Mohr and Ms. Drees

NAYS: None

Treasurer

Board President