

**Upper Arlington Board of Education
City Chamber Offices
3600 Tremont Road
December 13, 2016 – 4:30 p.m.**

CALL TO ORDER

Members present: Mr. Matt McClellan, Ms. Nancy Drees, Ms. Robin Comfort,
Ms. Carol Mohr, Ms. Stacey Royer

Administrative officials present: Mr. Paul W. Imhoff, Superintendent; Mr. Andrew L. Geistfeld
Treasurer; Mr. Chris Potts, Chief Operating Officer; Ms. Karen
Truett, Director of Communications; Mr. Kyle Smith, Assistant
Treasurer; Mr. Jim Buffer, Tremont Elementary School Principal

ROLL CALL

APPROVAL OF AGENDA

Ms. Dress moved, Ms. Royer seconded to approve the agenda as amended. **16-69**

AYES: Ms. Comfort, Ms. Mohr, Ms. Royer, Ms. Drees, Mr. McClellan
NAYS: None

EXECUTIVE SESSION

Ms. Comfort moved, Ms. Drees seconded to enter executive session in accordance with O.R.C
121.22 (G) (1) employment of public employees and (G) (4) conduction negotiations with public
employees at 4:32 p.m. **16-70**

AYES: Ms. Comfort, Ms. Mohr, Ms. Royer, Ms. Drees, Mr. McClellan
NAYS: None

The Board returned to regular session at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Mr. Imhoff, Mr. Geistfeld, and Ms. Comfort commented on the life and service of Dr. Robert “Bob” Arkin
who served on the board from 2002-2013. A moment of silence was held for Dr. Arkin.

APPROVAL OF MINUTES

Ms. Mohr moved, Ms. Drees seconded to approve the November 7, 2016 minutes.

16-71

AYES: Ms. Comfort, Ms. Mohr, Ms. Royer, Ms. Drees, Mr. McClellan
NAYS: None

COMMUNICATIONS TO THE BOARD

The Girls Water Polo Team was recognized for being State Champions.
Senator Jim Hughes shared a resolution from the State Senate recognizing the Girls Water Polo Team.

Dr. Bobby Moore from Battelle for Kids presented the 2016 SOAR Award for High Progress to Upper Arlington High School.

Co-President's of UAEA were not present.

The President of OAPSE Chapter 201 was not present.

PUBLIC PARTICIPATION

Eme Cameron, student at Upper Arlington High School, shared comments on the American Sign Language Class.

ITEMS FOR INFORMATION

Mr. Geistfeld introduced Lucas Ratliff, who is being recommended to be hired as the next Assistant Treasurer. Mr. Ratliff made a few remarks.

Superintendent Update

Mr. Jim Buffer, Tremont Principal and staff members shared Tremont's three building goals for 2016-2017 school year.

Mr. Paul Imhoff commented on various achievements and activities at the buildings.

Mr. Chris Potts presented the annual wellness report and also provided an update on Tremont Elementary construction.

Mr. Imhoff reviewed the Facilities Master Plan Recommendation document that was presented during the October 10, 2016 Board Meeting. This recommendation included the following:

BURBANK	REPAIR+	\$7,293,000
BARRINGTON	RENOVATE+	\$31,024,000
GREENSVIEW	REBUILD	\$22,636,000
TREMONT	RENOVATE+ A	\$14,906,000
WICKLIFFE	REBUILD	\$23,848,000
WINDERMERE	REBUILD	\$22,181,000
HASTINGS	REPAIR+	\$27,677,000
JONES	REPAIR+	\$18,208,000
UAHS	REBUILD (E OR F)	\$137,037,000 - \$142,111,000

TOTAL: \$304,810,000 - \$309,884,000

Note: These numbers are preliminary cost estimates for the options.

Notes:

- *These numbers are preliminary cost estimates for the options.*
- *The master plan is a long-range plan, and the above recommendation is intended to be phased and implemented over time.*
- *The remaining voted bond debt capacity is approximately \$215,000, 00.*

The recommendation proposes that the district implement either Rebuild Option E or Rebuild Option F for the high school. Additional community feedback will be gathered during the decisions phase on these two new community-suggested options for Upper Arlington High School before making a final decision.

Either option would include a four-story core academic building. Rebuild Option E would locate the high school's front door on Brandon Road and involve extensive renovations to Marv Moorehead Stadium. The other option, Rebuild Option F, would locate the high school's front door on Zollinger Road and would involve relocating and rebuilding Marv Moorehead Stadium to maximize the site.

For the district's five elementary schools, the recommendation proposes addressing both the physical needs of those buildings identified in professional physical assessments and the educational adequacy needs, such as security, classroom size and daylighting. All elementary schools would either be rebuilt or renovated. Greensview, Wickliffe and Windermere would be rebuilt; Barrington and Tremont would be renovated.

For the district's middle schools, the recommendation proposes the Repair+ options. These options address the physical needs of both schools and provide the additional space needed to accommodate the projected enrollment increase at Jones Middle School.

The Repair+ option was also recommended for Burbank Early Childhood School, which serves both preschool and kindergarten students and houses district offices as well.

- Mr. Imhoff also reviewed the proposed timeline of the final phase, the Decisions Phase.
 - This phase will start in January 2017 and end in May 2017.
 - A Financial Advisory Board, consisting of community volunteers with financial and business expertise, will be created and asked to consider the following areas:
 - District operating needs for the needed 2017 levy
 - Scope and cost of work of the board-approved master plan
 - Implementation schedule options of the board-approved master plan
 - Funding options of the board-approved master plan

The Financial Advisory Board will also review the following needs identified during the master planning process: transitional academic and athletic space to be used by students during potential construction projects; a welcome office to house a central registration point for all district families; overall site layout of the schools including athletic spaces and parking; a privately funded alumni room at Upper Arlington High School; and repairs and/or renovations to the central office building at 1950 North Mallway Drive.

- In April 2017, the District will reach out to the community for additional feedback through meetings and a survey.
- In May 2017, the Treasurer will make a recommendation to the Board on the district’s operating needs and the funding, phasing, and scope of the master plan.

Ms. Royer moved and Ms. Comfort seconded to approve the following motion:
Accept the Facilities Master Plan Recommendation Report presented to the Board on October 10, 2016.

AYES: Ms. Comfort, Ms. Mohr, Ms. Royer, Ms. Drees, Mr. McClellan
NAYS: None

16-72

Treasurer Update

Mr. Andrew Geistfeld reviewed:

- Financial information as of November 30, 2016
- BECS tuition rates for 2016-2017
- Transfer to debt service fund
- Mr. Kyle Smith, Assistant Treasurer, thanked the board and shared a few remarks of his time in UA as he leaves the district for a new job, starting January 1, 2017.

CONSENT AGENDA

Ms. Drees moved the Board approve the following consent agenda action items as recommended by the Superintendent:

Approve Matt McClellan as temporary chairperson to preside over meetings until a new Board President is elected at organizational meeting.

Approve January 10, 2017 for the Board of Education Organizational/Regular Meeting.

Approve settlement agreement, release and waiver for expulsion appeal for a student.

Investment Report November 2016 - Exhibit B-1

Financial Statement for the Month Ending November 30, 2016 - Exhibit B-2

BECS Tuition Rates - Exhibit B-3 and B-4

Transfers/Advances

Transfer From	Transfer To	Amount
Permanent Improvement Fund (003)	Debt Service Fund (002)	\$807,237.25

Resolution to Change Authorized Signatures - Exhibit B-5**Administrative Staff**Issuance of Contract

Name	Position	Type of Contract
Lucas Ratliff	Assistant Treasurer, Central Office 260 day contract, Level II	January 3, 2017-July 31, 2019 5 transitional days at per diem rate

Licensed StaffIssuance of Contract

Name	Position	Training/Step	FTE	Type of Contract
Jennifer Rigney-Carroll	Teacher	MA/0	.50 FTE	1 year limited contract 2016-2017 school year

Leave of absence

Name	Amount of Leave	Present Assignment	Reason	Effective Date
Ashley Irskens	1.0	Teacher	Unpaid Childcare	01/10/2017-02/17/2017

Home Instruction Tutors

Name	Position	Rate of Pay
Denise Alderman	Home Instruction Tutor	\$31.94 p/hour
Rusty Fumi	Home Instruction Tutor	\$31.94 p/hour
Sally Wade	Home Instruction Tutor	\$31.94 p/hour

Salary/Contract Adjustments

Name	From	To	Step
Andrew Hoobler	BA	BA+15	3
Douglas Wilson	BA	BA+15	3

Classified StaffInitial Appointment

Name	Position	Step	Effective Date
Oliver Decker	Custodian	1	12/04/2016
Corrina Sievert	Food Service Cashier	2	10/31/2016

Change of Status

Name	Current Position	New Position	Effective Date
Rhonda Calliari	Head Custodian 2 nd Shift	Head Custodian 1 st Shift	12/31/2016

Initial Appointment- Substitute

Name	Position	Rate of Pay	Effective Date
Linda Wells	Food Service Cashier	\$9.00 p/hour	11/21/2016

Other StaffAppointment of Other Staff

Name	Position	Rate of Pay	Effective Date
Andrew Digby	SACC Program Aide	\$9.27 p/hour	11/03/2016
Sarah Lane	Teaching Assistant	\$13.93 p/hour	11/14/2016
Grant Niswander	SACC Program Aide	\$9.55 p/hour	11/04/2016
Mason Williams	SACC Program Aide	\$9.27 p/hour	12/06/2016

Acceptance of Retirement/Resignation

Name	Position	Reason	Effective Date
Lisa Card	Intramural Aide	Resignation	11/22/2016
Deborah Costa	Accompanist	Resignation	10/26/2016

Substitutes

Name	Position	Rate of Pay	Effective Date
Pat Dappen	Health Aide Substitute	\$18.88 p/hour	10/03/2016
Rebecca Doss	Health Aide Substitute	\$18.88 p/hour	11/14/2016
Julie Robeson	Educational Aide Substitute	\$12.23 p/hour	10/31/2016

Volunteers

Name	Position	Building	Supervisor
Michaela Hahn Burriss	Girls Swimming	UAHS	Dan Peterkoski
James Hartley	Varsity Boys Basketball	UAHS	Tim Casey
Frank Hatcher	Girls Swimming	UAHS	Dan Peterkoski
David Herrick	Boys Basketball	UAHS	Tim Casey
Mary Keethler	Girls Gymnastics	UAHS	Erin May
Chris Miranda	Boys Swimming	UAHS	Michael DeBear
Brad Piunno	Wrestling	Hastings	Kevin Lloyd
Todd Saltus	Boys Swimming	UAHS	Michael DeBear
Eric Van Cleave	Boys Basketball	UAHS	Tim Casey

Board Policies

<i>Number</i>	<i>Policy</i>
New	
1619.03/3419.03/4419.03	Patient Protection an Affordable Care Act
6605	Crowd Funding
Revised	
Bylaw 0100, 0167.1 and 0169.2	Board Meetings
1530	Evaluation of Principals
1619/3419/4419	Group Health Plans
1619.01/3419.01/4419.02	Self Funded Health Plans
1619.02/3419.02/4419.02	Fully Insured Health Plans
2460	Special Education
5330.02	Procurement and Use of Epinephrine Auto Injectors in Emergency Situations
5830	Student Fund Raising
6700	Fair Labor Standards Act (FLSA)
7540, 7540.01, 7540.02	Technology and Web Content
8330	Student Records
8451	Pediculosis (head lice)
9700	Relations with Special Interest Groups

Supplemental Contracts

Position	Employee	School	Amount	
Site Manager	Stephen Rusterholz	Hastings	\$675.00	
Site Manager	Preston Miller	Jones	\$675.00	
Head 8th Grade Cheerleading Coach	Molly McClenathan	Hastings	\$2,637.00	%
Head Girls 8th Grade Basketball Coach	Jim Long	Hastings	\$4,535.00	%
Associate Wrestling Head Coach	Grant McCormick	Hastings	\$4,597.00	%
Mock Trail Co-Chair	Adele Vergis	UAHS	\$600.00	
Mock Trail Co-Chair	Jane Hubbard	UAHS	\$300.00	
Mock Trail Co-Chair	Mido Aly	UAHS	\$300.00	
Professional Learning and Service	Jane Hunt	UAHS	\$1,000.00	
Veteran's Day	Kim Cullen	Jones	\$1,000.00	
Assistant Wrestling Coach	Matthew Coleman	UAHS	\$3,550.00	
Assistant Wrestling Coach	Thomas Cooper	UAHS	\$3,550.00	
Assistant Wrestling Coach	Ronit Majumdar	UAHS	\$3,550.00	
Assistant Wrestling Coach	Vincent Pickett	UAHS	\$3,550.00	**
Assistant Wrestling Coach	Jacob Short	UAHS	\$2,400.00	
Head Wrestling Coach	Matt Stout	UAHS	\$100.00	
Assistant Wrestling Coach	Tom Trace	UAHS	\$3,000.00	
Fall Production Musician	Jacob Reed	Jones	\$500.00	**/%
Intramural Basketball	Lou Tiberi	Barrington	\$1,293.18	**
Vocal Music Coordinator	Amy Leacock	Hastings	\$1,584.00	
** Funded through source other than general fund				
#Replaces contract previously issued				

OperationsAcceptance of Gifts and Donations

School/Activity	Donor	Item	Value
Barrington			
Dash & Dots Robots	Upper Arlington Education Foundation	Cash	\$2,499.00
Windermere			
Windermere Way Regulation Tools	Upper Arlington Education Foundation	Cash	\$3,000.00
Upper Arlington High School			
Debate	Upper Arlington Education Foundation	Cash	\$140.00
Orchestra	Jennifer and Hanno Schrickram	Violin	\$500.00
Special Education Class - Fitbits	Upper Arlington Education Foundation	Cash	\$574.04
Student Foundation for Capstone (5)	Upper Arlington Education Foundation	Cash	\$876.00
Upper Arlington High School Athletics			
UA Baseball Club, Inc.	Upper Arlington Education Foundation	Cash	\$256.73
Wrestling Assistant Coach	UA Wrestling Boosters	Cash	\$4,082.50

Approval to Sell/Dispose/Donate Equipment

Description of asset/quantity	Building	Serial Number	Reason
SCAG Mower/MODEL - STT-35BVAC-SS	Operations	SERIAL - E5500096	Trading in
SCAG Mower/ MODEL - SWZ-17KA	Operations	SERIAL - 4101045	Trading in
SCAG Mower/ MODEL - SWZ48A-17KA	Operations	SERIAL - A1600473	Trading in
Biology Concepts & Connections (129)	UAHS		Outdated
Media Center Books/Materials (545)	Barrington		Outdated
Media Center Books/Materials (443)	Wickliffe		Outdated
Media Center Books (18)	St. Andrew		Outdated
Earth Science, D.C. Heath (31)	Wellington	SF Year 1991-1992	Outdated
Earth Science, D.C. Heath (5)	Wellington	SF Year 1992-1993	Outdated
Earth Science, D.C. Heath (4)	Wellington	SF Year 1995-1996	Outdated

Approve the naming of the first floor Learning Center at Upper Arlington High School to the Miss Paulsen Learning Center Classroom.

Ms. Royer seconded to approve the action items.

16-73

AYES: Ms. Comfort, Ms. Mohr, Ms. Royer, Ms. Drees, Mr. McClellan
 NAYS: None

ADJOURNMENT

At 7:20 p.m. Ms. Mohr moved, Ms. Comfort seconded to adjourn.

16-74

AYES: Ms. Comfort, Ms. Mohr, Ms. Royer, Ms. Drees, Mr. McClellan

NAYS: None

Portions of the meeting described in these minutes are audio recorded. The tape is on file in the office of the Treasurer of the school district and is available for inspection at reasonable times during regular business hours.

Treasurer

Board President