

**Upper Arlington City Chambers  
3600 Tremont Road  
January 10, 2017– 5:00 p.m.**

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**CALL TO ORDER**

Members present: Ms. Robin Comfort, Ms. Carol Mohr, Ms. Nancy Drees  
Mr. Matt McClellan, Ms. Stacey Royer

Administrative officials present: Mr. Paul W. Imhoff, Superintendent, Mr. Andrew L. Geistfeld  
Treasurer, Mr. Chris Potts, Chief Operating Officer, Dr. Kathy  
Jenney, Associate Superintendent, Lucas Ratliff, Assistant  
Treasurer, Ms. Karen Truett, Director of Communications, Mr.  
Jason Wulf, Principal, Greensview Elementary School

**ROLL CALL**

**APPROVAL OF AGENDA**

Ms. Drees moved, Ms. Mohr seconded to approve the agenda as amended. **17-1**

AYES: Ms. Comfort, Ms. Mohr, Mr. Drees, Ms. McClellan, Ms. Royer  
NAYS: None

**EXECUTIVE SESSION**

Ms. Royer moved, Ms. Drees seconded to enter executive session in accordance with O.R.C. **17-2**  
121.22 (G) (1) the employment of public employees and (4) reviewing negotiations  
with public employees at 5:02 p.m.

AYES: Ms. Comfort, Ms. Mohr, Mr. Drees, Ms. McClellan, Ms. Royer  
NAYS: None

The Board returned to regular session at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ELECTION OF BOARD OF EDUCATION OFFICERS**

Mr. Geistfeld asked for nominations for President.

Ms. Mohr nominated Ms. Comfort. There were no further nominations.

Ms. Royer moved to close nominations for President. Ms. Drees seconded the motion.

AYES: Ms. Comfort, Ms. Mohr, Ms. Drees, Mr. McClellan, Ms. Royer **17-3**  
NAYS: None

A vote was held for Ms. Comfort as president.

AYES: Ms. Comfort, Ms. Mohr, Ms. Drees, Mr. McClellan, Ms. Royer **17-4**

NAYS: None

Ms. Comfort asked for the nominations for Vice-President.

Ms. Royer nominated Ms. Mohr. There were no further nominations.

Ms. Drees moved to close nominations for Vice-President. Ms. Royer seconded the motion and the vote resulted as follows:

AYES: Ms. Comfort, Ms. Mohr, Ms. Drees, Mr. McClellan, Ms. Royer **17-5**  
 NAYS: None

A vote was held for Ms. Mohr as vice-president.

AYES: Ms. Comfort, Ms. Mohr, Ms. Drees, Mr. McClellan, Ms. Royer **17-6**  
 NAYS: None

Ms. Comfort made remarks regarding Mr. McClellan and his year of presidency and thanked him for his year of service.

Mr. McClellan thanked the board for last year and shared his excitement about 2017.

**ORGANIZATION PROCEDURES**

Ms. Drees moved the Board approve the following action items:

Meeting Dates for 2017

<b>Date</b>	<b>Meeting Type</b>	<b>Time</b>	<b>Location</b>
Tuesday, January 10, 2017	Organizational & Regular Meetings	6:00pm	City Chambers
Tuesday, February 14, 2017	Regular Meeting	6:00pm	City Chambers
Tuesday, March 7, 2017	Regular Meeting	6:00pm	City Chambers
Thursday, April 20, 2017	Regular Meeting	6:00pm	City Chambers
Tuesday, May 9, 2017	Regular Meeting	6:00pm	City Chambers
Tuesday, June 6, 2017	Regular Meeting	6:00pm	City Chambers
Wednesday, June 28, 2017	Regular Meeting	8:00am	Central Office
Tuesday, August 8, 2017	Regular Meeting	6:00pm	City Chambers
Tuesday, September 12, 2017	Regular Meeting	8:00am	District Office
Tuesday, October 10, 2017	Regular Meeting	6:00pm	City Chambers
Tuesday, November 14, 2017	Regular Meeting	6:00pm	City Chambers
Monday, December 11, 2017	Regular Meeting	6:00pm	Central Office

Service Fund

Establish a service fund beginning in an amount up to \$15,000.00 for fiscal year 2017 and fiscal year 2018, to provide for board members' expenses in accordance with Section 3313.15 O.R.C.

Memberships

Renew the Board's membership in the Ohio School Boards Association.

Whereas, the Upper Arlington City School District board of education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and,

Whereas, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

Whereas, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

Therefore, the board hereby resolves to join the OSBA LAF for 2017 and directs the treasurer to pay to the LAF \$250.00. [Pursuant to R.C. Section 3313.171]

OSBA Annual Business Meeting

Appoint a delegate and alternate to represent the district at the Ohio School Boards annual business meeting on November 13, 2017.

OSBA Delegate: Carol Mohr

OSBA Alternate: Robin Comfort

Resolution for Waiver of Reading Minutes

*Board Policy provides that each board member receive a copy of the previous meeting's minutes prior to voting on their acceptance. Accordingly, it is not necessary for the treasurer to read the minutes of previous meetings prior to approval by the board.*

It is recommended that the board of education, in accordance with Section 3313.26 O.R.C., waive the reading of minutes from previous meetings.

Resolution Adopting a Standing Authorization for the Board President for the Calendar Year 2017

To enable the district to process State and Federal grant applications in a more timely and expedient manner, it is recommended that the board president be authorized to sign all grant applications, which require the president's signature, without seeking prior board approval.

Resolution Adopting Standing Authorizations for the Treasurer/CFO for the Calendar Year 2017

To enable the treasurer/CFO to carry out necessary duties involving operations, finances, and purchasing; it is recommended that the board of education grant the following standing authorizations for calendar year 2017:

1. Advances on Tax Settlements Advances on Tax Settlements

The treasurer/CFO is hereby authorized to secure advance payments from the County Auditor when funds from property taxes are available and payable to the school district.

2. Investment of Interim and Inactive Funds

The treasurer/CFO is hereby authorized to invest interim and inactive funds in permissible investments pursuant to Section 135.14, O.R.C., Section 135.13, H.B. 384, and Board Policy.

3. Appropriation Modifications

The treasurer/CFO is hereby authorized to make appropriation modifications between fund accounts with these modifications being reported to the board of education for approval.

4. Payment of Bills and Payrolls

The treasurer/CFO is authorized to pay all bills and payrolls within the limit of the appropriation resolution as bills are received and when merchandise has been certified as received in good condition by the superintendent or his designee.

5. Advancement of Funds

The treasurer/CFO is authorized to advance monies from the General Fund to other funds in anticipation of future receipts. When the anticipated money has been received, the advance will be returned to the General Fund.

6. Establishing Bank Accounts

The treasurer/CFO is hereby authorized to establish the banking accounts he deems necessary to properly account for district funds providing that said accounts are within the limits established in the depository contracts with the banking institutions.

7. Authorize Signatures on Checks

The treasurer/CFO is hereby authorized to sign all checks drawn on bank accounts of the school district as provided for in Section 3313.08 O.R.C.

8. Authorize Public Records Training

The treasurer/CFO, assistant treasurer or newly elected board member is hereby authorized to represent the board of education as their designee for public records training as required by House Bill 9.

9. Appointment of Tax Incentive Review Council Representative

The treasurer/CFO or assistant treasurer are hereby authorized to represent the board of education on the City Of Upper Arlington -- Tax Incentive Review Council.

Resolution Adopting Standing Authorizations for the Superintendent for the Calendar Year 2017

To enable the superintendent to carry out necessary duties involving operations, it is recommended that the board of education grant the following standing authorizations for calendar year 2017:

1. Approval of Leaves of Absence

The superintendent is hereby authorized to approve unpaid employee leaves of absence as appropriate, consistent with the provisions of the Negotiated Agreements pertaining to district employees.

2. Approval of Board of Education's Designee for Appeals of Student Suspensions and Expulsions

The Board of Education hereby authorizes the treasurer/CFO to designate a law firm or an agency as its designee for student suspension and expulsion appeals. Unless the Board takes action to reverse or modify the decision of the designee, the decision will be deemed approved thirty days following the date of the decision. Immediately after the thirtieth day, the treasurer shall deliver by certified mail to the parents and student either the designee's decision or the Board action reversing or modifying the decision.

3. Approval of Tuition Waivers for Students for Reasons Specified in the Ohio Revised Code

The superintendent is hereby authorized to approve, as appropriate, for the board of education, waivers of tuition for students for the permissive and required reasons specified in the Ohio Revised Code.

4. Approval of Administrators' Daily, Weekly, Monthly or Annual Work Schedules

The superintendent is hereby authorized to alter the daily, weekly, monthly, or annual work schedules of administrative personnel, as he deems necessary, to carry out the official duties of the district.

5. Approval of Superintendent Authorization to Accept Resignations

The superintendent is hereby authorized to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

6. Approval of Superintendent to Make Offers of Employment Pending Board Ratification

To authorize the Superintendent to make offers of employment, during periods when this Board is not in session, directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to successful background checks and receipt of necessary documentation, and a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. Nothing in this resolution shall require the Board to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of the Board.

Resolution Adopting a Standing Authorization for the Chief Operating Officer/COO for the Calendar Year 2017

Approval to authorize the chief operating officer/COO to solicit bids for capital improvement projects and to establish dates for the first published advertisement and bid opening.

Other Resolutions

Resolution to Seek Notification from Tax Commissioner About Application for Exemption from Taxation for Property Located Within the District

RESOLVED, that pursuant to the authority vested in it by Section 5715.27 of the Ohio Revised Code and for the purpose of receiving notification of all applications filed for exemption from taxation for real property located within the boundaries of the Upper Arlington School District ("School District"), the Upper Arlington Board of Education ("Board") will request in writing that the tax commissioner notify it of the filing of applications for exemptions from taxation for property located within the boundaries of the School District; and after receiving notification of any application, investigate the desirability of filing a statement with the tax commissioner and with the applicant indicating its intent to submit evidence and participate in any hearing on the application.

RESOLVED, that the Board hereby authorizes the Board's attorney to conduct the aforementioned investigation and file the aforementioned statement on behalf of the Board and to participate in any hearing on the application; however, should the Board's attorney have an attorney-client relationship with any property owner who has filed an application for exemption, thus resulting in a potential conflict of interest, the Board hereby authorizes such attorney to obtain substitute counsel to file the statement and appear at any hearing on that client's application.

Resolution Authorizing Legal Counsel to Investigate Valuations of Commercial Property

RESOLVED, that pursuant to the authority vested in it by Revised Code Section 5715.19, and for the purpose of seeking appropriate adjustments in the appraised and assessed valuations of certain commercial, industrial, multi-family residential, investment and developable properties located within the boundaries of the Upper Arlington City School District ("School District"), the Upper Arlington Board of Education ("Board") will investigate the desirability of filing, and where found to be desirable, may file complaints with the Franklin County Board of Revision: (A) (i) against owners of such properties which have been sold for a purchase price in excess of \$400,000 (ii) are other than owner-occupied single-family residential and (iii) were sold for a purchase price in excess of \$150,000 more than the appraised value as reflected upon the tax duplicate of Franklin County: (B) against owners of such properties who have filed for a reduction in the appraised valuation of such property from its appraised valuation, as reflected upon the tax duplicate of Franklin County, in the amount of \$150,000 or more; or (C) against owners who have substantially improved their property which resulting increase in value does not appear to be properly reflected in the appraised value.

RESOLVED, that the Board hereby authorizes the Board's attorney Jackie Lynn Hager Company or Rich Gillis Law Group to conduct the aforementioned investigation and file the aforementioned complaints and cross-complaints on behalf of the Board and to prosecute to completion all actions necessary to accomplish the foregoing measures; however, should the Board's attorney have an attorney-client relationship with any property owner against whom a complaint should be so filed under the above-stated criteria, thus resulting in a potential conflict of interest, the Board hereby authorizes such attorney to obtain substitute counsel to file complaints and prosecute to completion those cases involving such clients.

Resolution Authorizing Treasurer/CFO and/or Chief Operating Officer/COO to Serve as Purchasing Agent

To authorize the treasurer/CFO and/or chief operating officer/COO to serve as purchasing agent to initiate contracts with vendors relating to supplies, services, repairs and equipment availability, invoices, purchase orders and contracts consistent with the procedures and monetary limits found in Administrative Guideline. The Board of Education desires that these duties be performed in a timely manner. The Board of Education authorizes the treasurer/CFO and/or chief operating officer/COO to act as purchasing agent and dispenses with the adoption of resolutions authorizing purchases and approving warrants for the payment of any claim from school funds, as permitted by Ohio Revised Code Section 3313.18, to the extent provision therefore is made in the Board's annual appropriations resolution.

Special Assignments of Board Members

- Business Advisory Council, 1-year appointment, expires end of 2017: Nancy Drees
- Ohio School Boards Association Legislative Liaison, 1-year appointment, expires end of 2017: Carol Mohr
- PTO Presidents' Council Liaison, 1-year appointment, expires end of 2017: Stacey Royer
- Upper Arlington Education Foundation Board of Trustees, 1-year appointment, expires end of 2017: Robin Comfort
- OSBA Student Achievement Liaison, 1 year appointment, expires end of 2017: Carol Mohr

Ms. Royer seconded to approve the action items.

**17-7**

AYES: Ms. Comfort, Ms. Mohr, Ms. Drees, Mr. McClellan, Ms. Royer

NAYS: None

**APPROVAL OF MINUTES**

Mr. McClellan moved, Ms. Drees seconded to approve the December 13, 2016 minutes.

**17-8**

AYES: Ms. Comfort, Ms. Mohr, Ms. Drees, Mr. McClellan, Ms. Royer

NAYS: None

**COMMUNICATIONS TO THE BOARD**

Co-Presidents of UAEEA were not present.

The President of OAPSE Chapter 201 was not present.

**PUBLIC PARTICIPATION**

None

**ITEMS FOR INFORMATION**

Superintendent Update

Mr. Jason Wulf, Greensview Principal and staff members shared Greensview's three building goals for 2016-2017 school year.

Mr. Paul Imhoff commented on various achievements and activities at the buildings.

Mr. Chris Potts commented on the district auction for old technology devices and a proposal for a lacrosse wall at Hastings.

Mr. Imhoff reviewed the proposed timeline of the final phase, the Decisions Phase.

- This phase will start in January 2017 and end in May 2017.
- A Financial Advisory Board, consisting of community volunteers with financial and business expertise, will be created and asked to consider the following areas:
  - District operating needs for the needed 2017 levy
  - Scope and cost of work of the board-approved master plan
  - Implementation schedule options of the board-approved master plan

- Funding options of the board-approved master plan

The Financial Advisory Board will also review the following needs identified during the master planning process: transitional academic and athletic space to be used by students during potential construction projects; a welcome office to house a central registration point for all district families; overall site layout of the schools including athletic spaces and parking; a privately funded alumni room at Upper Arlington High School; and repairs and/or renovations to the central office building at 1950 North Mallway Drive.

- In April 2017, the District will reach out to the community for additional feedback through meetings and a survey.
- In May 2017, the Treasurer will make a recommendation to the Board on the district’s operating needs and the funding, phasing, and scope of the master plan.

Mr. Geistfeld shared the names of the community board members on the Financial Advisory Board and the goals for the first meeting.

Treasurer’s Update

Mr. Geistfeld reviewed:

- Financial information as of December 31, 2016
- BECS and SACC tuition rates for 2017-2018.

**CONSENT AGENDA**

Mr. McClellan moved the Board approve the following consent agenda action items as recommended by the Superintendent:

Investment Report December 2016 — Exhibit A-1.

Financial Statement for the Month Ending December 31, 2016 — Exhibit A-2.

Return of Advance

Return Advance from	To	Amount
Summer Academy (020-9006)	General Fund (001)	\$6,948.15

Purchase in Accordance with O.R.C. 5705.41(D)1

Vendor	Item Purchased	Fund	Amount
Backupify, Inc.	Backupify for Google Apps	Technology	\$15,000.00

Tuition/Fees for School Year 2017-2018 Burbank Early Childhood School – Exhibit A-3

Tuition/Fees for School Year 2017-2018 Upper Arlington School Age Child Care Program - Exhibit A-4



Student Trip Requests

School	Group	Location	Trip Dates
UAHS	Symphonic Choir 10 <sup>th</sup> - 12 <sup>th</sup>	Cleveland Convention Center	February 3, 2017
UAHS	Symphonic Choir 10 <sup>th</sup> - 12 <sup>th</sup>	New York City Sheraton Towers	April 5- April 9, 2017

**Licensed Staff**Change of Status

Name	Position	Current Contract	New Contract
Julie Hardy	Teacher	1.0 FTE	.8 FTE
Marc Ramsey	Teacher	.2 FTE	.4 FTE

Leave of Absence

Name	Amount of Leave	Present Assignment	Reason	Effective Dates
Jennifer Whitt	1.0	Teacher	Unpaid Childcare	02/21/2017 – 03/31/2017

Revised Leave of Absence

Name	Amount of Leave	Present Assignment	Reason	Effective Dates
Laura Kunkle	.7	Guidance Counselor	Childcare	09/19/2016-12/16/2016 01/03/2017-05/30/2017

Home Instruction Tutors

Name	Position	Rate of Pay
Kelli Axner	Home Instruction Tutor	\$31.94 p/hour

**Classified Staff**Substitute

Name	Position	Rate of Pay	Effective Date
Steven West	Custodian	\$16.28 p/hour	12/16/2016

**Other Staff**Appointment of Other Staff

Name	Position	Rate of Pay	Effective Date
Julie Adams	SACC Program Aide	\$9.55 p/hour	01/04/2017
Rebecca Allen	Saturday School	\$20.40 p/hour	12/03/2016

Elizabeth Moore	EMIS Coordinator	\$62,300/annual	01/17/2017
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Appointment of Other Staff-Continued

Raechel Morrow	SACC Program Aide	\$9.27 p/hour	01/04/2017
Elizabeth Raiff	SACC Program Aide	\$9.55 p/hour	01/04/2017
Nancy Tedesco	SACC Program Aide	\$11.07 p/hour	01/04/2017
Carley Woodruff	SACC Program Aide	\$9.55 p/hour	01/04/2017

Acceptance of Retirement/Resignation

Name	Position	Reason	Effective Date
Danielle Culpepper	SACC Program Aide	Resignation	11/02/2016
Anthony Herrmann	SACC Program Aide	Resignation	12/21/2016
Allyson VanGundy	SACC Program Aide	Resignation	12/21/2016

Substitutes

Name	Position	Rate of Pay	Effective Date
Ciara Blake	SACC Substitute	\$13.00 p/hour	12/07/2016
Maxwell Gunn	SACC Substitute	\$13.00 p/hour	01/06/2017
Teresa Harper	Educational Aide	\$12.23 p/hour	12/14/2016

Supplemental Contracts

POSITION	EMPLOYEE	SCHOOL	AMOUNT	
Head 7th Grade Basketball Coach	Michael Schaefer	Jones	\$4,129.00	%
Resident Educator Mentor	Patricia Mendoza	District	\$250.00	
Special Projects	Diane Haddad	UAHS	\$1,500.00	
Assistant Girls Basketball Coach	Abby Dorsainvil	UAHS	\$2,000.00	
6 <sup>th</sup> Grade Camp Coordinator	Nick Gardner	Hastings	\$600.00	
Cross Country Assistant Coach	Courtney Ruppert	Hastings	\$1,066.10	
Girls Crew-Winter Conditioning Coach	Richard Witt	UAHS	\$1,000.00	**
Boys Crew-Winter Conditioning Coach	Andrew Wimmer	UAHS	\$1,000.00	**

\*\*Funded through source other than general fund

%-Correction from previously approved amount

Redaction of Supplemental Contracts

POSITION	EMPLOYEE	SCHOOL
Assistant Girls Basketball Coach	Stephanie Gregor	UAHS
Professional Learning and Service	Jane Hunt	UAHS

Memorandum of Understanding for counseling of students with Syntero – Exhibit B-1Resolution and Memorandum of Understanding adopting a calamity day alternative make-up plan for the 2017-2018 school year – Exhibit B-2

Acceptance of Gifts and Donations

School/Activity	Donor	Item	Value
Windermere Elementary School			
Buddy Benches	RISE Fitness Community-Michelle Fleming	Cash	\$200.00
Buddy Benches	Signature Closers, LLC- Mark Fleming	Cash	\$200.00
Living Dome	Upper Arlington Education Foundation	Cash	\$1,700.00
Hastings Middle School			
EQ4U	Upper Arlington Education Foundation	Cash	\$1,500.00
Upper Arlington High School, Hastings and Jones Middle School			
Neal Schusterman Author Visit	Upper Arlington Education Foundation	Cash	\$7,300.00
Upper Arlington High School Art Department			
Graffiti Chalkboards	Upper Arlington Education Foundation	Cash	\$689.00
Upper Arlington High School Athletics			
Crew	Upper Arlington Crew, Inc.	Cash	\$2,300.00

Approval to Sell/Dispose/Donate Equipment

Description of asset/quantity	Building	Serial Number	Reason
Media Center Materials (545)	Barrington		Outdated/damaged
Media Center Books (459)	UAHS		Outdated/damaged

License Agreement with Upper Arlington Lacrosse Association – Exhibit C-1Resolution authorizing the sale at public auction of property owned by the board

**RESOLUTION AUTHORIZING THE SALE AT PUBLIC AUCTION OF PROPERTY OWNED BY THE BOARD AND NO LONGER NEEDED FOR ANY SCHOOL PURPOSE**

WHEREAS, the Upper Arlington City School District Board of Education is the owner of the property hereinafter described which is no longer needed for any school purpose, which exceeds \$10,000 in value, and which this Board has determined to offer for sale at public auction pursuant to law;

NOW, THEREFORE, BE IT RESOLVED by the Upper Arlington City School District Board of Education, County of Franklin, State of Ohio, that:

Section 1. It is found and determined that the following described property of the Board (the "property"), which exceeds \$10,000 in value, is no longer needed for any school purpose:

A large variety and quantity of Apple devices including: 20 inch iMac's, iBooks, Macbooks, Macbook Pro, iPads, Bluetooth Wireless Keyboards and wireless mice sold as one lot (over 1000 items).

Section 2. The property shall be sold in the manner provided by R.C. 3313.41, subject to the terms and conditions provided herein, to the highest bidder after giving at least thirty days' notice of the sale by publication in a newspaper of general circulation in this school district.

Section 3. The Superintendent, Chief Operating Officer, and Treasurer/CFO are hereby authorized and directed to do all things necessary and consistent with this resolution to accomplish the sale provided for herein.

Section 4. The sale of the property shall be upon the following terms and conditions, and such other terms and conditions consistent with this resolution and in the best interests of this Board and district as may be determined by the Superintendent, Chief Operating Officer, or Treasurer.

a. The sale shall be by public auction to be conducted at The Graf Center, 2020 Builders Place, Columbus, Ohio 43204, commencing at 11:00 AM on February 13, 2017

b. The sale of the property to the successful bidder therefore shall not be final until accepted by resolution of the Board with the written notification of such acceptance to be sent to the successful bidder by the Treasurer. The Board reserves the right to reject any or all bids.

c. At the time of the completion of the auction, the highest bidder shall deliver to this Board cash, or a certified or cashier's check or wire payment payable to the Board, in the amount of 10% of the winning bid as security for faithful performance should the bid be accepted. The deposit shall be applied on the purchase price in the event the bid is accepted by this Board.

d. Final payment for the property, which shall be the difference between the security deposited with the Board pursuant to section 4c hereof and the amount bid, shall be made by cash, or certified or cashier's check or wire transfer payable to the Board, at the time of transfer of the property.

Approval of Easement for Signal Pole and Right-of-Way Purposes – Exhibit C-3

Ms. Drees seconded to approve the action items.

**17-9**

AYES: Ms. Comfort, Ms. Mohr, Ms. Drees, Mr. McClellan, Ms. Royer

NAYS: None

**ADJOURNMENT**

At 7:05 p.m. Ms. Mohr moved, Ms. Royer seconded to adjourn.

**17-10**

AYES: Ms. Comfort, Ms. Mohr, Ms. Drees, Mr. McClellan, Ms. Royer

NAYS: None

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Treasurer

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Board President