

Upper Arlington Board of Education  
City Chamber Offices  
3600 Tremont Road  
May 10, 2016 – 6:00 p.m.

**CALL TO ORDER**

Members present: Mr. Matt McClellan, Ms. Nancy Drees, Ms. Robin Comfort, Ms. Carol Mohr

Member absent: Ms. Stacey Royer

Administrative officials present: Mr. Paul W. Imhoff, Superintendent, Mr. Andrew L. Geistfeld Treasurer, Dr. Kathy Jenney, Associate Superintendent, Mr. Chris Potts, Executive Director for Business Services, Ms. Karen Truett, Director of Communications, Ms. Emilie Greenwald, Chief Academic Officer Mr. Tom Bates, Director of Elementary Education, Dr. Kevin Gorman, Director Intervention Services, Ms. Julie Nolan, Principal, Windermere Elementary School

**ROLL CALL**

**APPROVAL OF AGENDA**

Ms. Comfort moved, Ms. Mohr seconded to approve the agenda as amended. 16-28

AYES: Ms. Comfort, Ms. Drees, Ms. Mohr, Mr. McClellan  
NAYS: None

**PLEDGE OF ALLEGIANCE** led by students from Windermere Elementary School

**APPROVAL OF MINUTES**

Ms. Drees moved, Ms. Comfort seconded to approve the April 18, 2016 minutes. 16-29

AYES: Ms. Comfort, Ms. Drees, Ms. Mohr, Mr. McClellan  
NAYS: None

**COMMUNICATIONS TO THE BOARD**

Masters Teachers were recognized by State Representative Stephanie Kunze and the Board of Education.

Co-Presidents of UAEA were not present.

The President of OAPSE Chapter 201 was present, but had no comments.

**PUBLIC PARTICIPATION**

Ms. Kelli Hahle, student from Upper Arlington High School, spoke about the importance of class size and Mr. George Shetuni spoke against the District’s open lunch policy.

**ITEMS FOR INFORMATION**

**Superintendent Update**

Mr. Paul Imhoff commented on various district highlights.

Windermere Elementary annual report- Ms. Julie Nolan, Principal of Windermere Elementary School, along with Windermere students shared the school’s 3 goals for the year and a video of the “Windermere Way”

Dr. Kathy Jenney reviewed the student Rights and Responsibilities Handbook.

Mr. Chris Potts gave an update on the Tremont Elementary construction and the master planning process, including reviewing survey results from the community and task force meetings.

Ms. Karen Truett reviewed the 2016-2017 and 2017-2018 calendars there were revised for the elementary schools change to trimesters.

**Treasurer Update**

Mr. Andrew Geistfeld reviewed:

- Financial information as of April 30, 2016
- Various agenda items including re-approval of Five-Year Forecast, board policies, and tax anticipation notes.

**Consent Agenda**

Ms. Drees moved the Board approve the following consent agenda action items as recommended by the Superintendent.

Updated School Year Calendars: 2016-2017 and 2017-2018 — Exhibits A-1 and A-2

**Course/Curriculum Resources**

Course/Curriculum	Resource	Authors
AP US Government	American Government Roots & Reform (Pearson, 2016)	Karen J. O'Connor, Larry J. Sabato, Alixandra B. Yanus
IB Physics	IB Physics (Oxford, 2014)	David Homer & Michael Bowen-Jones
Honors Organic Chemistry	General, Organic and Biological Chemistry (Pearson, 2016)	McMurry, Castellion, Ballantine
Physical Science	Physical Science with Earth Science Digital Subscription (McGraw Hill)	

Student Handbooks for Jones Middle School and Hastings Middle School- Exhibit A-3, Exhibit A-4

Investment Report April 2016— Exhibit B-1

Financial Statement for the Month Ending April 30, 2016 – Exhibit B-2

Re-approve Five-Year Forecast and Related Assumptions reported in October 2015 to be filed in May 2016 Exhibit B-3

Purchase in Accordance with O.R.C. 5705.41(D)(1)

Vendor	Item Purchased	Fund	Amount
Donatos	Food	Food Service	\$14,000.19
Sanfillipo Produce	Food	Food Service	\$4,924.01
Rose Products	Supplies	General Fund	\$3,811.83

Contract

Renewal contract with Columbus Speech and Hearing Center for St. Andrew School in an amount not to exceed \$61,200 for FY 17

Student Trip requests

School	Group	Location	Trip Dates
Jones Middle School	7 <sup>th</sup> Grade Camp	Camp Kern - Oregonia OH	May 23-26, 2016

Issuance of Contracts

Name	Assignment	Training/ Step	FTE	Type of Contract
Matthew Clark	Teacher	MA/2	1.0	1 year Limited Contract for 2016-2017 school year
Brooke Dionisio	Teacher	BA/3	1.0	1 year Limited Contract for 2016-2017 school year
Brett Gambill	Teacher	MA10/10	1.0	Continuing Contract (tenure)
Mark Walter	Teacher	MA40/9	1.0	1 year Limited Contract for 2016-2017 school year
Kathryn Ward	Teacher	MA/5	1.0	1 year Limited Contract for 2016-2017 school year

Change of Contract Status

Name	Position	Current Contract	New Contract
Lindsey Chisholm	Teacher	1.0 FTE LOA	.5 FTE Tremont
Cindy Deliman	Teacher	.8 FTE Tremont	1.0 FTE Tremont
Jordan King	Teacher	.8 FTE Wickliffe	1.0 FTE Wickliffe
Adam Moore	Teacher	1.0 FTE Windermere	.5 FTE Windermere
Susan Dougherty	Teacher	.4 FTE High School	.6 FTE High School
Alison McPherson	Teacher	.6 FTE High School	.8 FTE High School
Laura Moore	Teacher	1.0 FTE High School	.6 FTE High School
Kathryn Salmons	Teacher	.5 FTE Windermere	1.0 FTE Windermere

Acceptance of Resignation/Retirement

Name	Position	Reason	Effective Date
Taylor McConney	Teacher	Resignation	05/31/2016

Extended School Year

Name	Position	Rate of Pay
Kristen Bach	Occupational Therapist	\$60.00 p/hour
Cynthia Brehmer	Intervention Specialist	\$36.68 p/hour
Jenna Laird	Speech Language Pathologist	\$60.00 p/hour
Beth Markwood	Intervention Specialist	\$36.68 p/hour
Amy Muccio	Intervention Specialist	\$36.68 p/hour
Lindsey Penrod	Intervention Specialist	\$36.68 p/hour
Lisa Reed	Occupational Therapist	\$60.00 p/hour
Katie Swartz	Intervention Specialist	\$36.68 p/hour
Jeanne Beaver	Extended Duty - June 2016	\$1,530.27
Alexa Stazenski	Extended Duty - June 2016	\$2,259.20
Alice Aichele	Extended Duty - June 2016	\$2,434.00
Patrick Hurley	Extended Duty - June 2016	\$2,265.00
Lisa Shambaugh	Extended Duty - June 2016	\$2,358.25
Erin Keith	Extended Duty - June 2016	\$2,645.20
Christina Farbizo	Extended Duty - June 2016	\$1,475.60
Shannon Riley	Extended Duty - June 2016	\$1,565.22
Catherine Shapiro	Extended Duty - June 2016	\$1,826.09
Lauren Galantowicz	Extended Duty - June 2016	\$603.16
Ashley McKee	Extended Duty - June 2016	\$633.56
Nancy Rapport	Extended Duty - June 2016	\$1,062.26
Amy Aspengren	Extended Duty - June 2016	\$1,904.05
Allen Banks	Extended Duty - June 2016	\$2,445.60
Matthew Biedenbach	Extended Duty - June 2016	\$2,212.45
Elizabeth Hughes	Extended Duty - June 2016	\$2,212.45
Kathy Moore	Extended Duty - June 2016	\$7,216.35
Maryanne Nyeste	Extended Duty - June 2016	\$2,608.70
Heather Peebles	Extended Duty - June 2016	\$3,130.44
Mark Saelzler	Extended Duty - Summer 2016	\$5,411.25

Home Instruction Tutors

Name	Position	Rate of Pay
Shawn Hickey	Home Instruction Tutor	\$31.38p/hour
James German	Home Instruction Tutor	\$31.38p/hour

Summer Reading Program

Name	Position	Rate of Pay/Hours
Kasey Althouse	Summer Reading Program	\$22.18 p/hour – maximum 78 hours
Anjali Das	Summer Reading Program	\$22.82 p/hour – maximum 78 hours
Nathan Evans	Summer Reading Program	\$22.18 p/hour – maximum 78 hours
Deborah Milo	Summer Reading Program	\$23.54 p/hour – maximum 78 hours
Teresa Plattenburg	Summer Reading Program	\$22.82 p/hour – maximum 78 hours
Kathryn Salmons	Summer Reading Program	\$22.82 p/hour – maximum 78 hours
Cory Wiseman	Summer Reading Program	\$23.54 p/hour – maximum 78 hours
Deborah Amling (Substitute)	Summer Reading Program	\$23.54 p/hour – maximum 78 hours

Leave of Absence

Name	Amount of Leave	Present Assignment	Reason	Effective Date
Stephanie Marburger	.4	Teacher	Unpaid Personal	08/15/2016 - 05/30/2017

**Classified Staff**Acceptance of Retirement/Resignation

Name	Position	Reason	Effective Date
William Day	Substitute Bus Driver	Resignation	04/15/2016
Robert Ketner	Substitute Bus Driver	Retirement	04/25/2016

Change of Status

Name	Current Position	New Position	Effective Date
Marissa Abbott	Kitchen Helper/Cashier	Kitchen Helper/Cashier	05/16/16

Appointment of Substitute

Name	Current Position	New Position	Effective Date
James Starrett	Substitute Custodian	\$16.28 p/hour	04/14/2016

**Other Staff**Appointment of Other Staff

Name	Position	Rate of Pay	Effective Date
Danielle Culpepper	SACC Program Aide	\$9.27 p/hour	04/11/2016
Stephanie Greegor	SACC Program Aide	\$10.44 p/hour	04/07/2016
Dora Anghelina	Youth Employee for Summer (YES)	\$8.10 p/hour (not to exceed 8 weeks)	06/01/2016
Berit Borstad	Youth Employee for Summer (YES)	\$8.10 p/hour (not to exceed 5 weeks)	06/01/2016
R.C. Brandes	Youth Employee for Summer (YES)	\$8.10 p/hour (not to exceed 8 weeks)	06/01/2016
Lily Gauer	Youth Employee for Summer (YES)	\$8.10 p/hour (not to exceed 5 weeks)	06/01/2016
Elizabeth Geil	Youth Employee for Summer (YES)	\$8.10 p/hour (not to exceed 6 weeks)	06/01/2016
Lily Nelson	Youth Employee for Summer (YES)	\$8.10 p/hour (not to exceed 5 weeks)	06/01/2016
Annabelle Pan	Youth Employee for Summer (YES)	\$8.10 p/hour (not to exceed 4 weeks)	06/01/2016
Grace Peterson	Youth Employee for Summer (YES)	\$8.10 p/hour (not to exceed 5 weeks)	06/01/2016
Ava Towle	Youth Employee for Summer (YES)	\$8.10 p/hour (not to exceed 8 weeks)	06/01/2016
Griffin Young	Youth Employee for Summer (YES)	\$8.10 p/hour (not to exceed 4 weeks)	06/01/2016
Robert Geil	Youth Employment for Summer - Technology	\$8.10 p/hr (not to exceed 4 weeks)	06/01/2016
Jack McHugh	Youth Employment for Summer - Technology	\$8.10 p/hr (not to exceed 4 weeks)	06/01/2016
Henri Hegemier	Youth Employment for Summer - Technology	\$8.10 p/hr (not to exceed 4 weeks)	06/01/2016
James McElwain	Youth Employment for Summer - Technology	\$8.10 p/hr (not to exceed 8 weeks)	06/01/2016
Gabriel Lenzo	Youth Employment for Summer - Technology	\$8.10 p/hr (not to exceed 8 weeks)	06/01/2016
Trent Popovich	Youth Employment for Summer - Technology	\$8.10 p/hr (not to exceed 8 weeks)	06/01/2016
Aaron Markwood	Youth Employment for Summer - Technology	\$8.10 p/hr (not to exceed 8 weeks)	06/01/2016
Dylan Briggs	Youth Employment for Summer - Technology	\$8.10 p/hr (not to exceed 8 weeks)	06/01/2016

Acceptance of Retirement/Resignation

Name	Position	Reason	Effective Date
Halina Apostel	BECS	Resignation	08/01/2016
Teri Brewer	BECS	Retirement	09/01/2016
Emily Hollett	8 <sup>th</sup> Grade Softball	Resignation	04/26/2016
Lori McKenzie	Health Aide	Resignation	05/26/2016

Substitutes

Name	Position	Rate of Pay	Effective Date
Robert McGee	Educational Aide	\$12.01 p/hour	04/01/2016
Emily McGonagle	Health Aide	\$18.55 p/hour	04/21/2016
Lori McKenzie	Health Ade	\$18.55 p/hour	08/15/2016

Volunteers

Name	Position	Building	Head Coach
Kevin Schneider	Assistant Football Coach	UAHS	Joel Cutler

**Administrative Staff**Renewal of Contracts

Name	Level	Type of Contract
Jaclyn Angle	Assistant Principal, Level IV	August 1, 2016 – July 31, 2018
Chris Collaros	Principal, Level III	August 1, 2016 – July 31, 2018
Jason Fine	Principal, Level V	August 1, 2016 – July 31, 2018
Kevin Gorman	Director, Level V	August 1, 2016 – July 31, 2018
Chris Potts	Director, Level VII	August 1, 2016 – July 31, 2018
Ann Sidesinger	Director, Level I	August 1, 2016 – July 31, 2018
Andrew Theado	Principal, Level VI	August 1, 2016 – July 31, 2018
Carla Wilson	Principal, Level III	August 1, 2016 – July 31, 2018
Jason Wulf	Principal, Level III	August 1, 2016 – July 31, 2018
Tammy Yockey	Assistant Principal, Level IV	August 1, 2016 – July 31, 2018

Board Policies

Number	Policy
<b>NEW</b>	
6234	General Fund Cash Balance Reserve

Supplemental Contracts

Position	Employee	School	Amount	
YES Painting Supervisor	Zach Prout	District	\$6,500.00	
Summer Reading Coordinator	Andrea Lusk	District	\$5,000.00	
Forensic Assistant Advisor-Split	Kevin Lehr	UAHS	\$833.00	
Forensic Assistant Advisor-Split	Troy Seagraves	UAHS	\$833.00	
Forensic Assistant Advisor-Split	Spandan Shah	UAHS	\$833.00	
Debate Team Advisor	Adele Vergis	UAHS	\$500.00	**
Intramurals	Chris Hill	Barrington	\$646.59	**
Intramurals	Jackie Kulina	Barrington	\$646.59	**
Intramurals	Valarie Kearney	Wickliffe	\$690.00	**
8th Grade Softball	Brian Shipley	Hastings	\$587.88 (Prorated)	

Special Olympic Coordinator	Kyle Evans	District	\$3,2000.00	%
Track Assistant Coach	Jim Fronk	Jones	\$2,723.00	

\*\*Funded through source other than general fund

%-Correction from previously approved amount

#### Acceptance of Gifts and Donations

School/Activity	Donor	Item	Value
Barrington Elementary School			
Intramurals	Barrington Parent Teacher Organization	Cash	\$1,487.16
Barrington Elementary School			
End of year celebration	Upper Arlington Education Foundation	Cash	\$600.00
Tremont Elementary School			
Phase I contribution of furniture for Extended Learning and Media Center	Tremont School Association	Cash	\$25,000.00
Wickliffe Elementary			
Intramurals	Wickliffe Parent Teacher Organization	Cash	\$793.50
Wickliffe Elementary			
Cyber Wolves Robotics	Upper Arlington Education Foundation	Cash	\$1,952.28
Hastings Middle School			
8 <sup>th</sup> Grade Washington DC Trip	Upper Arlington Optimist Club	Cash	\$1,000.00

#### Approval to Sell/Dispose/Donate Equipment

Description of Asset/quantity	Building/ Department	UACSD Tag and/or Serial Number ISBN number (if applicable)	Reason
Apple iMacIntel 21.5 inch (6)	Tremont	111683, 112870, 112871, 110918, 112877, 112879	Outdated
Apple iMacIntel 20 inch	Tremont	102434	Outdated
1995 Ford Van	Maintenance	Vin#1FTHE24YXSHC11257	Too expensive to repair
Language Arts Books (734)	Jones		Outdated
Media Center materials (391)	UAHS		Outdated



Central Ohio Education Service Center Lease

The Central Ohio Educational Service Center Submitted its annual application for the lease of classroom spaces as follows:

Building	Room	Unit	Charge	Lease
Burbank	204	Preschool	\$4,374	Renewal
Burbank	206	Preschool	\$4,374	Renewal
Burbank	208	Preschool	\$4,374	Renewal
Burbank	209	Preschool	\$4,374	Renewal
Windermere	116	Hearing	\$3,312	Renewal
Windermere	116 Prep	Hearing	\$792	Renewal
Jones	227	Hearing	\$3,174	Renewal
High School	210	SBH	\$3,696	Renewal
High School	LC Tutor 1	Hearing	\$1,260	Renewal
High School	LC Tutor 2	Hearing	\$1,122	Renewal

It should be noted that a majority of the children enrolled in each class live within the Upper Arlington City School District boundaries. The term of the leases is July 1, 2016 through June 30, 2017.

Ms. Comfort seconded to approve the action items.

16-30

AYES: Ms. Comfort, Ms. Drees, Ms. Mohr, Mr. McClellan  
 NAYS: None

**ADJOURNMENT**

At 7:20 p.m. Ms. Drees moved, Ms. Mohr seconded to adjourn.

16-31

AYES: Ms. Comfort, Ms. Drees, Ms. Mohr, Mr. McClellan  
 NAYS: None

*Portions of the meeting described in these minutes are audio recorded. The tape is on file in the office of the Treasurer of the school district and is available for inspection at reasonable times during regular business hours.*

\_\_\_\_\_  
 Treasurer

\_\_\_\_\_  
 Board President