

**Upper Arlington Board of Education
Upper Arlington High School
1650 Ridgeview Road, Cafeteria
October 10, 2016 – 6:00 p.m.**

CALL TO ORDER

Members present: Mr. Matt McClellan, Ms. Nancy Drees, Ms. Robin Comfort,
Ms. Carol Mohr, Ms. Stacey Royer

Administrative officials present: Mr. Paul W. Imhoff, Superintendent, Mr. Andrew L. Geistfeld
Treasurer, Dr. Kathy Jenney, Associate Superintendent, Mr. Chris
Potts, Chief Operating Officer, Mr. Kyle Smith, Assistant
Treasurer, Ms. Karen Truett, Director of Communications

ROLL CALL

APPROVAL OF AGENDA

Ms. Royer moved, Ms. Drees seconded to approve the agenda as published. **16-56**

AYES: Ms. Comfort, Mr. McClellan, Ms. Mohr, Ms. Royer, Ms. Drees
NAYS: None

APPROVAL OF MINUTES

Ms. Comfort moved, Ms. Drees seconded to approve the September 13 and September 26 minutes. **16-57**

AYES: Ms. Comfort, Mr. McClellan, Ms. Mohr, Ms. Royer, Ms. Drees
NAYS: None

COMMUNICATIONS TO THE BOARD

Co-Presidents of UAEA were not present.

A representative of OAPSE Chapter 201 were not present.

PUBLIC PARTICIPATION

Kathryn Smith Ripper- Learning Disabilities

ITEMS FOR INFORMATION

Superintendent Update

The administrative team made a Master Facilities Report which included the Master Plan recommendation from the Superintendent. This report consisted of the following:

- Mr. Potts reviewed the three phase Facilities Master Planning approach: Assessment, Options and Decisions. He reviewed the purpose of a master plan and reminded the board everything in a master plan does not occur at once.

- Mr. Potts reviewed the Assessment and Options phases, including a reminder of the physical and educational assessments that were completed in the Assessment Phase.
- Mr. Imhoff then reviewed the 6 data points that were in making make his recommendation:
 - Community engagement session #4 feedback
 - Building team web survey
 - Facilities Task Force web survey
 - Community and staff web surveys
 - Phone survey
 - Community web survey and building team summit feedback on Jones and UAHS
- Mr. Imhoff made the following Master Plan recommendation:

BURBANK	REPAIR+	\$7,293,000
BARRINGTON	RENOVATE+	\$31,024,000
GREENSVIEW	REBUILD	\$22,636,000
TREMONT	RENOVATE+ A	\$14,906,000
WICKLIFFE	REBUILD	\$23,848,000
WINDERMERE	REBUILD	\$22,181,000
HASTINGS	REPAIR+	\$27,677,000
JONES	REPAIR+	\$18,208,000
UAHS	REBUILD (E OR F)	\$137,037,000 - \$142,111,000

TOTAL: \$304,810,000 - \$309,884,000

Note: These numbers are preliminary cost estimates for the options.

Notes:

- *These numbers are preliminary cost estimates for the options.*
- *The master plan is a long-range plan, and the above recommendation is intended to be phased and implemented over time.*
- *The remaining voted bond debt capacity is approximately \$215,000,00.*

The recommendation proposes that the district implement either Rebuild Option E or Rebuild Option F for the high school. Additional community feedback will be gathered during the decisions phase on these two new community-suggested options for Upper Arlington High School before making a final decision.

Either option would include a four-story core academic building. Rebuild Option E would locate the high school’s front door on Brandon Road and involve significant renovations to Marv Moorehead Stadium. The other option, Rebuild Option F, would locate the high school’s front door on Zollinger Road and would involve relocating and rebuilding Marv Moorehead Stadium to maximize the site.

For the district’s five elementary schools, the recommendation proposes addressing both the physical needs of those buildings identified in professional physical assessments and the educational adequacy needs, such as security, classroom size and daylighting. All elementary schools would either be rebuilt or renovated. Greensview, Wickliffe and Windermere would be rebuilt; Barrington and Tremont would be renovated.

For the district’s middle schools, the recommendation proposes the Repair+ options. These options address the physical needs of both schools and provide the additional space needed to accommodate the projected enrollment increase at Jones Middle School.

The Repair+ option was also recommended for Burbank Early Childhood School, which serves both preschool and kindergarten students and houses district offices as well.

- Mr. Steve Turckes and Ms. Aimee Eckmann, architects from Perkins + Will, reviewed the options recommended by Superintendent Imhoff.
- Mr. Geistfeld reviewed the proposed timeline of the final phase, the Decisions Phase.
 - This phase will start in January 2017 and end in May 2017.
 - A Financial Advisory Board, consisting of community volunteers with financial and business expertise, will be created and asked to consider the following areas:
 - District operating needs
 - Scope and cost of work of the Board Approved Master Plan
 - Implementation schedule options of the Board Approved Master Plan
 - Funding options of the Board Approved Master Plan

The Financial Advisory Board will also review the following needs identified during the master planning process: transitional academic and athletic space to be used by students during potential construction projects; a welcome office to house a central registration point for all district families; overall site layout of the schools including athletic fields and parking; a privately funded alumni room at Upper Arlington High School; and repairs and/or renovations to the central office building at 1950 North Mallway Drive.

- In May 2017, the Treasurer will make a recommendation to the Board on the district’s operating needs and the funding, phasing, and scope of the master plan.

Dr. Kathy Jenney reviewed the following:

- Board policy update
- Changes in state testing requirements for grades 9-12 and impact on the student schedule

Mr. Geistfeld reviewed the District’s financial statements and investments for the month ending September 2016.

CONSENT AGENDA

Ms. Comfort moved the Board approve the following consent agenda action items as recommended by the Superintendent:

Contract

- Authorize the Treasurer to enter into an agreement with Syntero to support The STAND Project in an amount not to exceed \$25,000 over three (3) years. This replaces the agreement with Upper Arlington Community Foundation that was approved on September 13, 2016.

Investment Report September 2016 — Exhibit B-1

Financial Statement for the Month Ending September 30, 2016 — Exhibit B-2

Purchases in Accordance with O.R.C. 5705.41(D)(1)

Vendor	Item Purchased	Fund	Amount
Kone Inc.	Elevator Service	Operations	\$4,418.70
Fred Rieser Auto Body	Repairs	Operations	\$3,986.99

Student Trip Requests

School	Group	Location	Trip Dates
High School	Girls Water Polo	Reading, PA	September 23-25, 2016
Hastings	Robotics Club	Marion, OH	April 7-8, 2017
High School	Orchestra	Hawaii	February 15-21, 2017
High School	Community High School	Camp Lazarus	October 6-7, 2016
High School	Journalism	Indianapolis, IN	November 10-12, 2016
Hastings/Jones	7 th & 8 th Grade Orchestra	Chicago, IL	May 31-June 2, 2016

Resolution accepting The Central Ohio School Stop-Loss Organization Regional Council of Governments Constitution and Bylaws — Exhibit B-3

Licensed StaffChange of Contact Status

Name	Group	Current Contract	New Contract
Gayle Carter	Teacher	.4	.5

Title 1 Tutor

Name	Position	Rate of Pay	Effective Date
Emily Meadows	Title 1 Tutor	\$52.11 p/hour	10/11/2016-05/26/2017

Leave of Absence

Name	Amount of Leave	Present Assignment	Reason	Effective Date
Heidi Burgstaller	1.0	Teacher	Unpaid Childcare	10/05/2016 – 11/11/2016
Aimee Crabtree	1.0	Teacher	Unpaid Childcare	10/28/2016 – 12/20/2016

Salary/Contract Adjustments

Name	From	To	Step
Debra Amling	MA+20	MA+30	20
Kelly Beck Smith	MA	MA+10	11
Jacqueline Beem	MA	MA+10	12
Costantino Benedetti	BA+15	BA+30	1
Lindsay Bennett	MA+10	MA+20	9
Carrie Best	MA+30	MA+40	7
Kimberly Brown	MA	MA+10	16
Natalie Chillinsky	BA+30	MA	1
Amanda Crosby	MA	MA+10	6
Susan Dougherty	MA+20	MA+30	12
Jill Dutton	MA+30	MA+40	19
Karen Engel	MA+20	MA+30	13
Nathan Evans	BA	BA+30	6
Noelle Fox	MA+20	MA+30	17
Kathleen Gaffney	BA	BA+15	2
Brett Gambill	MA+10	MA+20	10
Chasity Garling	MA+20	MA+30	13
Amy Gill	MA+10	MA+20	9
Annette Hegemier	MA+30	MA+40	17
Shannon Hemmelgarn	MA+30	MA+40	11
Jana Holland	MA	MA+10	11
Darrion House	MA	MA+10	6
Sarah Imes	MA+20	MA+30	19
Elizabeth Ingraham	MA+30	MA+40	10
Valarie Kearney	MA	MA+10	19
Kimberly Kerr	MA+10	MA+20	17
Zach Prout	MA+10	MA+20	10
Jessica Rudolph	MA	MA+10	4
Lorraine Severance	MA+10	MA+20	19
Amelia Smith	BA	BA+15	4
Robert Soccorsi	MA+20	MA+30	14
Matthew Solarz	MA+10	MA+20	10
Jennifer Spires	MA	MA+10	11
Alexa Stazenski	MA+30	MA+40	13
Jamie Trainor	BA	BA+15	6
Allison Weise	MA	MA+10	7

Classified StaffInitial Appointment

Name	Position	Step	Effective Date
Amy Anderson	Food Service Cashier	2	10/04/2016
Martin Reida	Bus Driver	2	09/26/2016
Nancy Wentzel	Food Service Cashier	1	09/12/2016

Acceptance of Retirement/Resignation

Name	Position	Reason	Effective Date
Ronda Carpenter	Food Service Cashier	Resignation	09/30/2016
Olivia Harmon	Pre K-8 Cook	Resignation	09/09/2016
Dweday Kelley	Custodian	Resignation	10/10/2016
Darryl Schirtzinger	Custodian	Retirement	12/31/2016

Substitutes

Name	Position	Rate of Pay	Effective Date
Janet Davis	Secretary	\$15.76 p/hour	09/21/2016
Melissa Dolbow	Secretary	\$15.76 p/hour	09/16/2016
Christy Pettigrew	Bus Driver	\$20.05 p/hour	10/03/2016

Other StaffAppointment of Other Staff

Name	Position	Rate of Pay	Effective Date
Lisa Card	Intramural Aide	\$15.99 p/hour	10/10/2016
Lindsey Rindler	SACC Program Aide	\$9.27 p/hour	09/06/2016
Jerome Rodgers	Study Hall Aide	\$12.23 p/hour	10/03/2016
Diane Schwendenman	Intramural Aide	\$15.99 p/hour	10/03/2016
Sally Wade	BECS Teacher Aide	\$11.19 p/hour	09/19/2016

Acceptance of Retirement/Resignation

Name	Position	Reason	Effective Date
Lynne DeWalt	Educational Aide	Resignation	10/11/2016
Abby Juhlman	SACC Program Aide	Resignation	09/27/2016
Doreen Phiri	SACC Program Aide	Resignation	09/15/2016
Chris Robbins	Study Hall Aide	Resignation	05/31/2016
Jaclyn Smith	Study Hall Aide	Resignation	09/12/2016

Revision of Position

Name	Current Position	New Position	Rate	Effective Date
Paula Everson	Intramural Aide	Educational Aide	\$12.23 p/hour	09/01/2016

Substitutes

Name	Position	Rate of Pay	Effective Date
Karen Ballou	BECS Teacher	\$95.00 p/day	10/03/2016
Jeanne Tolotti-Kirkpatrick	Bus Aide	\$18.68 p/hour	09/15/2016
Kathryn Kuhn	BECS Permanent Building Substitute	\$12.67 p/hour	09/26/2016
Shelley McLoughlin	SACC Substitute	\$13.00 p/hour	09/28/2016

Supplemental Contracts

POSITION	EMPLOYEE	SCHOOL	AMOUNT	
Assistant Coach Field Hockey	Annie Vonderbrink	UAHS	\$1,902.00	**
Service Learning Advisor	Jennifer Wiest	Hastings	\$1,500.00	
Winter Running Club	John McAlpine	Hastings	\$300.00	
Dept. Co-Chair, Art	Alicia McGinty	UAHS	\$350.00	
Health Services Continuing Education	Laurie Long	District	\$100.00	
Dept. Co-Chair, Art	Donna Cornwell	UAHS	\$350.00	
Washington DC Asst Bldg Co-Coord.	Alice Aichele	Hastings	\$2,000.00	**
Washington DC Asst Bldg Co-Coord	Lisa Lloyd	Hastings	\$2,000.00	**
Washington DC Asst Bldg Co-Coord.	Doug Darfus	Jones	\$2,000.00	**
Washington DC Asst Bldg Co-Coord	Christy Charlton	Jones	\$2,000.00	**
RE Mentor	Chris Goddard	District	\$1,000.00	
Intramural	Joel Cutler	Greensview	\$1,697.00	**
Intramural	Valarie Kearney	Wickliffe	\$690.00	**
Intramural	Kelley Hackett	Wickliffe	\$690.00	**
Intramural-Fall	Lou Tiberi	Barrington	\$1,293.18	**
RE Mentor	Kyle Evans	District	\$1,000.00	
Safety Patrol .50	Shawna McEvoy	Wickliffe	\$848.50	
Safety Patrol .50	Valarie Kearney	Wickliffe	\$848.50	
Student Council Co-Advisors	Erin McGuire	Greensview	\$848.50	
Student Council Co-Advisors	Sarah Boeckman	Greensview	\$848.50	
Music Programs	Judy Kenny	Greensview	\$1,678.00	
Safety Patrol Advisor	Brett Diehl	Greensview	\$1,091.00	
Safety Patrol Advisor	Amy Graver	Windermere	\$1,091.00	
Music Programs	Dulcy Delcamp	Windermere	\$1,697.00	
Student Council Co-Advisors	Dawne McGuire	Windermere	\$545.50	
Student Council Co-Advisors	Noelle Fox	Windermere	\$545.50	
Safety Patrol .50	Kathy Rekestis	Tremont	\$751.00	
Safety Patrol .50	Mary Decker	Tremont	\$545.50	
Music Programs	Kristin Rodriguez	Wickliffe	\$1,697.00	
Music Programs (.50)	Angela Brooks	Barrington	\$751.00	
Music Programs (.50)	Deborah Gibson	Barrington	\$751.00	
Student Council Advisor	Chris Hill	Barrington	\$1,091.00	
Safety Patrol (2/3)	Mary Weasel	Barrington	\$727.33	
Safety Patrol (1/3)	Clay Bogart	Barrington	\$565.67	

**Funded through source other than general fund

%-Correction from previously approved amount

Redaction of previously issue contract

Position	Employee	School
Drama Set Manager	David Bahgat	UAHS

Board Policies

Number	Policy
NEW	
3223	Standards-Based Counselor Evaluations

Acceptance of Gifts and Donations

School/Activity	Donor	Item	Value
Barrington Elementary			
Intramurals	Barrington PTO	Cash	\$5,948.64
Greensview Elementary			
Intramurals	Greensview PTO	Cash	\$1,951.55
Tremont Elementary			
Kid Better Books (Visiting Author)	Upper Arlington Education Foundation	Cash	\$500.00
Wickliffe			
Intramurals	Wickliffe PTO	Cash	\$1,587.00
Upper Arlington High School			
Orchestra	Tony and Linda Razzini	Viola Case	\$350.00
Upper Arlington High School			
PD at UAHS for Service Learning	Upper Arlington Education Foundation	Cash	\$3,000.00
Upper Arlington High School Athletics			
Field Hockey	Upper Arlington Field Hockey	Cash	\$2,187.30

In Lieu of Transportation

This resolution to declare transportation impractical for certain identified students is presented pursuant to the requirements of Ohio Revised Code Chapter 3327 and the procedures set forth by the Ohio Department of Education. The resolution follows careful evaluation of all other available options prior to consideration of impracticality.

The Superintendent of Schools, Mr. Paul Imhoff, recommends that the board of education adopt the following resolution:

WHEREAS the student(s) identified below have been determined to be residents of the Upper Arlington City school District, and eligible for transportation services; and

WHEREAS after careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these students(s) to their selected school (s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it

RESOLVED that the Upper Arlington City Schools Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardians(s) of students named on the attachment, payment-in-lieu of transportation.

ATTACHMENT TO RESOLUTION:

<u>Children of the following parents</u>	<u>School (s) Selected and Grade(s)</u>	<u>Reason for Impractical</u>
Sahar Kamel	Noble Academy – Columbus	# of students

The Superintendent or his designee is directed to provide notice of this resolution to the parents(s)/ guardians(s) of the student(s) listed above.

Approval to Sell/Dispose/Donate Equipment — Exhibit D-1

Shared Construction Agreement with the City of Upper Arlington. The city of Upper Arlington agrees to pay the school district \$133,599.33 for work completed by the District's contract with Elford Construction at Tremont Elementary effective September 20, 2016. — Exhibit D-2

RESOLUTION

AUTHORIZING THE PURCHASE OF COMPETITIVE RETAIL ELECTRIC SERVICE FROM THE LOWEST RESPONSIBLE BID SUBMITTED TO META SOLUTIONS FOR THE BILLING PERIOD COMMENCING WITH THE JUNE 2017 BILLING CYCLE AND TERMINATING NO LATER THAN THE MAY 2020 BILLING CYCLE.

WHEREAS, the School District is a member of META Solutions (f/k/a Metropolitan Educational Council) (the “Council”), a body authorized by state statute to aggregate purchasing needs of schools and of related nonprofit educational entities so as to take advantage of economies of scale when purchasing essential products and services; and

WHEREAS, the Council joined with other major school districts and educational purchasing councils to conduct a Request for Proposal for competitive retail electric service commencing with the June 2017 billing cycle and terminating no later than the close of the May 2020 billing cycle, with bids to be submitted for one, two and three year periods (the “RFP”); and

WHEREAS, the RFP seeks a single, fixed-price for all energy charges, excluding capacity charges which shall be passed-through directly to the School District; and

WHEREAS, the Council will send or has sent notices to bid on the School District’s electric load to all competitive retail electric service providers licensed to sell power in the state of Ohio and registered with the applicable electric distribution utility; and

WHEREAS, the Council will select the lowest responsible bid submitted in response to the attached RFP, contemplated to be on or before November 1, 2016; and

WHEREAS, this School District may review the lowest responsible bid and corresponding term and elect anytime up to 5:00 p.m. on November 3, 2016, unless extended to a later date as may be allowed under the RFP, to accept the lowest responsible bid with no obligation prior to that time or thereafter if the School District does not sign a Master Supply Agreement with the selected bidder; and

WHEREAS, the Superintendent or the Superintendent’s designee will review the lowest responsible bid and corresponding term when the RFP is concluded and determine whether the lowest responsible bid provides

for competitive retail electric service for all of the School District’s electric load that is the result of a public and competitive RFP;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SCHOOL DISTRICT, COUNTY OF _____, STATE OF OHIO, as follows:

Section 1. The Board of Education of this School District does hereby consent, as a member of the Council, to the conducting of an RFP process by the Council for competitive retail electric service commencing with the June 2017 billing cycle and terminating no later than the close of the May 2020 billing cycle, with bids to be submitted for one, two and three year periods on such terms and conditions as the Council deems appropriate.

Section 2. The Board of Education of this School District does hereby authorize the Superintendent or the Superintendent’s designee to execute a Master Supply Agreement to be prepared by the Council between the School District and the lowest responsible bidder in the RFP so long as the Superintendent or his appointee finds that the price reflects the results of a public and competitive RFP.

Ms. Mohr seconded to approve the action items. **16-58**

AYES: Mr. McClellan, Ms. Mohr, Ms. Royer, Ms. Drees, Ms. Comfort
NAYS: None

ADJOURNMENT

At 7:37 p.m. Ms. Drees moved, Ms. Comfort seconded to adjourn. **16-59**

AYES: Mr. McClellan, Ms. Mohr, Ms. Royer, Ms. Drees, Ms. Comfort
NAYS: None

Portions of the meeting described in these minutes are audio recorded. The tape is on file in the office of the Treasurer of the school district and is available for inspection at reasonable times during regular business hours.

Treasurer

Board President