

**Upper Arlington Board of Education  
City Chamber Offices, 3600 Tremont Road  
November 6, 2018 – 5:00pm – Executive Session**

**CALL TO ORDER**

Members present: Ms. Carol Mohr, Ms. Stacey Royer, Ms. Robin Comfort, Ms. Nancy Drees

Administrative officials present: Dr. Paul W. Imhoff, Superintendent; Mr. Andrew L. Geistfeld, Treasurer; Dr. Kathy Jenney, Associate Superintendent; Ms. Karen Truett, Director of Communications; Mr. Chris Potts, Chief Operating Officer

**ROLL CALL**

**APPROVAL OF AGENDA**

Ms. Comfort moved, Ms. Royer seconded to approve the agenda as published. **18-106**

AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees

NAYS: None

**MOTION TO GO INTO EXECUTIVE SESSION**

Ms. Comfort moved, Ms. Royer seconded to go into executive session in accordance with ORC 121.22(G)(1) to consider the employment of public employees @ 5:02pm **18-107**

AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees

NAYS: None

The board returned to regular session at 6:00pm

Mr. McKenzie arrived at 6:00pm

**PLEDGE OF ALLEGIANCE**

Dr. Imhoff and the Board recognized and thanked all veterans in attendance.  
The pledge of allegiance was led by students and their veterans.

**APPROVAL OF MINUTES**

Ms. Royer moved, Ms. Drees seconded to approve the October 2, 2018 and October 9, 2018 minutes. **18-108**

AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees

NAYS: None

**COMMUNICATIONS TO THE BOARD**

2019 National Merit Semifinalists were recognized.

Hastings Middle School students presented on its Bringing Empathy, Acceptance, and Respect Schoolwide (BEARS) program and its accomplishments.

**PUBLIC PARTICIPATION**

The following individuals addressed the board of education:

- Debbie Krimm – football coach
- Mike Billman– football coach
- Tom Morgan– football coach
- Justin Rucker– football coach
- John Trapp– football coach

**ITEMS FOR INFORMATION**Superintendent's update

Dr. Paul Imhoff commented on various achievements and activities at the buildings.

Dr. Imhoff shared a special board meeting will be held at 4:30pm, Monday, November 19<sup>th</sup> at the District office.

Mr. Chris Potts shared an update on the implementation of various safety recommendations including:

- Student and staff well-being
- Student identification cards
- Visitor protocol
- School Resource Officers
- Safety training
- Open lunch phase-out
- Security cameras
- Districtwide safety committees
- Safety plans

Dr. Jenney reviewed the latest third party enrollment projections. These projections forecast enrollment over 7,400 students 10 years out. Dr. Jenney also shared the quarterly board policy updates which board action will be requested at the December meeting.

Board Policies: Items for Information

<i>Number</i>	<i>Policy</i>
<b>New</b>	
2261.01	District and School Report Card
<b>Revised</b>	
0131	Legislative
0141.2	Conflict of Interest
0164	Notice of Meetings
0165.1	Regular Meetings
0165.2	Special Meetings
0165.3	Recess/Adjournment
0166	Executive Session
0168	Minutes
0169.1	Public Participation
1240.01	Non-Reemployment of the Superintendent
1541/3140/4140	Termination and Resignation requirements for maintaining current license for their position of employment
1422/3122/4122	Nondiscrimination and Equal Opportunity
1622/3362/4362	Anti-harassment
2600	Nondiscrimination and Equal Opportunity
2111	Parent and Family Engagement
4162	Drug and Alcohol Testing of CDL License Holders and other Employees who Perform Safety Sensitive Functions
5610	Removal, Suspension, Expulsion, Permanent Exclusion of Students
5610.02	In-School Discipline
5610.03	Emergency Removal of Students
5611	Due Process Rights
6325	Procurement-Federal Grants/Funds
6423	Use of Credit Cards
8141	Mandatory Reporting of Misconduct by Licensed Employees
8403	School Resource Officer

Dr. Imhoff shared an update on strategic planning. The strategic priorities include: whole child, continuous improvement and student and staff well-being. The planning process has started and will be presented to the board in June for consideration.

#### Treasurer's Update

Mr. Andrew Geistfeld reviewed various agenda items including the resolution to establish the Legacy Account (and related funds) and the financial activity through October 2018.

#### **CONSENT AGENDA**

Ms. Drees moved the Board to approve the following consent agenda action items as recommended by the Superintendent

##### Student Field Trips

<u>School</u>	<u>Group</u>	<u>Location</u>	<u>Dates</u>
UAHS	UAHS Girls Water Polo	Sylvania, Ohio	October 12 - October 13, 2018
UAHS	JV Boys Water Polo	Toledo, Ohio	October 12 - October 13, 2018
UAHS	UAHS Girls Tennis	Mason, Ohio	October 18 – October 20, 2018
UAHS	UAHS Girls Water Polo	Princeton, Ohio	October 19 - October 20, 2018
UAHS	Boys Water Polo	Mason, Ohio	October 26 – October 27, 2018
UAHS	JEA Fall Conference Journalism	Chicago, Illinois	November 1 – November 4, 2018
UAHS	UAHS Hockey	Sylvania, Ohio	November 2 – November 3, 2018
UAHS	UAHS Wrestling	Medina, Ohio	December 26 – December 28, 2018
UAHS	UAHS Wrestling	Fairfield, Ohio	January 12 – January 13, 2019
UAHS	UAHS Wrestling	Centerville, Ohio	January 18 – January 19, 2019

##### Revised Facilities Master Plan Capital Campaign – Exhibit A-1

##### Investment Report for October 31, 2018 — Exhibit B-1

##### Financial Statement for the month ending October 31, 2018 — Exhibit B-2

##### Amend Permanent FY 2019 Appropriations — Exhibit B-3

##### Purchases in Accordance with O.R.C. 5705.41(D)(1)

<u>Vendor</u>	<u>Item Purchased</u>	<u>Fund</u>	<u>Amount</u>
Mastery Connect	Professional Development	Auxiliary Funds	\$3,500.00

##### Transfers/Advances

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>
Permanent Improvement Fund (003)	Debt Service Fund (002)	\$776,904.50

##### Health Insurance

- Approve addition of Bronze Medical Plan with 2019 premium of single \$545.43; family \$1,418.13
- Approve Burbank Early Childhood School staff working 30 hours or more to pay same employee premium percentage for medical, dental and vision insurance as non-union classified staff

##### Approval of District Employee Benefit Plan Description, effective January 1, 2019

Approval of Resolution to establish the Legacy account which shall consist of the Legacy Fund (Capital Projects) and the Legacy Fundraising Fund (Special Revenue)

WHEREAS, a board of education may establish a capital projects fund for the purposes of accumulating resources for the acquisition, construction, or improvement of fixed assets of the board; and

WHEREAS, a board of education may establish a special fund to account for the proceeds of specific revenue sources for which state and federal law impose no legal restrictions on expenditures; and

WHEREAS, the Board has initiated the Legacy Capital Campaign to supplement the proceeds of its recent bond levy for the purposes of rebuilding and renovating its school buildings and facilities; and

WHEREAS, the Board desires to have a designated account consisting of two dedicated funds: one fund for philanthropic contributions received as part of the Legacy Capital Campaign to be used for the construction and improvement of new and existing school facilities, and one fund to account for contributions to be used for expenses and costs associated with the administration and solicitation of donations related to Legacy Capital Campaign.

NOW, THEREFORE, BE IT RESOLVED that the Treasurer be directed to establish the Legacy Account, and to establish within such account the Legacy Fund (Capital Projects) (Fund 070-9519) to account for proceeds received in the form of donations related to the Legacy Campaign to be used for the acquisition, construction, or improvement of fixed assets of the School District; and the Legacy Fundraising Fund (Special Revenue) (Fund 019-9519) to account for proceeds received in the form of donations related to the Legacy Campaign to be used for expenses and costs associated with the administration and solicitation of donations; and

BE IT FURTHER RESOLVED that the Board wishes to continue to fund the Legacy Fund (Capital Projects) (Fund 070-9519) with philanthropic donations received in connection with the Legacy Capital Campaign through calendar year 2028, or until such time the balance of the fund exceeds \$10,000,000; and

BE IT FURTHER RESOLVED that all interest earned on monies deposited into the Legacy Fund (Capital Projects) and the Legacy Fundraising Fund (Special Revenue) shall remain in the fund in accordance with the corresponding donor agreements; and

BE IT FURTHER RESOLVED that monies unexpended in the Legacy Fund (Capital Projects) after a period of ten (10) years, or upon the completion of the construction projects associated with the Legacy Capital Campaign, whichever occurs earlier, shall be returned to the fund(s) from which they originated; or if such monies did not originate from specific funds, to the general fund.

IT IS FOUND AND DETERMINED that all formal actions of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board that resulted in such formal action were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Certified Staff

Leave of Absence

Name	Position	Amount of Leave	Reason	Effective Date
Emily Meadows	Teacher	.9	Unpaid Childcare	12/06/2018 – 05/28/2019

Home Instruction Tutors

Name	Position	Rate of Pay
Mary Kathleen Ford	Home Instruction Tutor	\$33.23 p/hour
Kelly Wlodarski	Home Instruction Tutor	\$33.23 p/hour

Classified Staff

Acceptance of Resignation/Retirement

Name	Position	Reason	Effective Date
Matthew Moore	High School Cook	Resignation	10/25/2018

Change of Status

Name	Current Position	New Position	Effective Date
Teresa Weese	Bus Driver 6.25 hours p/day	Bus Driver 6.50 hours p/day	10/25/2018

Other Staff

## Appointment of Other Staff

Name	Position	Rate of Pay	Effective Date
Julie Bowers	Substitute Secretary	\$16.40 p/hour	10/26/2018
Lorraine Clark	Substitute Educational Aide	\$12.78 p/hour	10/12/2018
Molly Golemo	Substitute Secretary	\$16.40 p/hour	10/18/2018
BethAnne Kauffman	Educational Aide	\$13.30 p/hour	10/22/2018
Ron Morley	Substitute Custodian	\$16.94 p/hour	10/16/2018

## Change of Status

Name	Position	Current Step	Effective Date
Erin Howard	SACC Program Aide	SACC Assistant Supervisor	10/17/2018
Julia Post	Bus Aide 4.75 hours p/day	Bus Aide 5.00 hours p/day	10/25/2018
Tylea Taylor	SACC Program Aide	SACC Assistant Supervisor	10/17/2018

## Acceptance of Resignation/Retirement

Name	Position	Reason	Effective Date
Catrina Hiller	BECS Assistant Teacher	Resignation	10/11/2018

## Volunteers

Name	Position	Building	Supervisor
Brad Bishop	Wrestling	High School	Matt Stout
David Clarkson	Ice Hockey	High School	Brett Howden
Jim Hartley	Boys Basketball	High School	Tim Casey
Frank Hatcher	Girls Swimming	High School	Dan Peterkoski
Tricia Honeycutt	Girls Basketball	High School	Chris Savage
Andy Hummer	Boys 8 <sup>th</sup> Grade Basketball	Hastings	Mark Hummer
Thomas Kahler	Boys 8 <sup>th</sup> Grade Basketball	Jones	Jill White
Amanda Kallach	Girls Basketball	Jones	Spencer Giese
Ronit Majumdar	Wrestling	High School	Matt Stout
Sean Murphy	Ice Hockey	High School	Brett Howden
Louis Sauter	Wrestling	High School	Matt Stout
Eric VanCleave	Boys Basketball	High School	Tim Casey
John Valesquez	Wrestling	High School	Matt Stout
John Wanke	Boys Basketball	High School	Tim Casey

## Supplemental Contracts

Position	Employee	School	Amount	FTE	
After School Language Pilot Class	Cynthia Redman	District	\$1,500.00	1.0	
Math Liaison	Erin McGuire	Greensview	\$1,500.00	1.0	
Academic Intervention Fall Reading	Paul Crabtree	Hastings	\$500.00	1.0	
Academic Intervention Winter Reading	Paul Crabtree	Hastings	\$500.00	1.0	
Bookroom Coordinator-Split	Kristin Rodriguez	Wickliffe	\$333.33	1.0	%
Schoolology	Diane Kahle	UAHS	\$1,500.00	1.0	
Schoolology	Josh Clemmons	Jones	\$750.00	1.0	
Schoolology	Brad Piuanno	Hastings	\$750.00	1.0	
Orchestra Concerts	Gretchen Zunic	Jones	\$2,539.00	1.0	
Orchestra Concerts	Christopher Lape	UAHS	\$1,224.00	1.0	
Band Director	Kolin Redman	Hastings	\$2,089.00	1.0	
Camp HS Advisor, Grade 6	Nick Garner	Hastings	\$600.00	1.0	
Assistant Boys Basketball Coach	Matt Biedenbach	UAHS	\$5,101.85	1.0	
Head Girls Basketball Coach	Chris Savage	UAHS	\$10,295.00	1.0	
Girls Basketball Summer/Fall Supervision	Chris Savage	UAHS	\$450.00	1.0	

## Supplemental Contracts, continued

Position	Employee	School	Amount	FTE	
Assistant Wrestling Coach	Vincent Pickett	UAHS	\$3,701.75	1.0	
Assistant Ice Hockey Coach	Stephen Stern	UAHS	\$4,092.40	1.0	
Head Girls Swimming Coach	Dan Peterkoski	UAHS	\$ 8,891.00	1.0	
Head Boys 8th Grade Basketball Coach	Jill White	Jones	\$5,088.00	1.0	
Head Girls 8th Grade Basketball Coach	Jim Long	Jones	\$5,088.00	1.0	
Head Boys 7th Grade Basketball Coach	Michael Schaefer	Jones	\$5,088.00	1.0	
Assistant Wrestling Coach	Gordon Gavin	Jones	\$2,435.00	1.0	
Head Girls 8th Grade Basketball Coach	Brian Shipley	Hastings	\$5,600.00	1.0	
Head Boys 7th Grade Basketball Coach	Brian Hardesty	Hastings	\$4,207.00	1.0	
Head Wrestling Coach	Kevin Lloyd	Hastings	\$4,688.00	1.0	
Assistant Wrestling Coach	Brad Piuanno	Hastings	\$1,093.87	.33	
Intramurals	Kelley Hackett	Wickliffe	\$1,380.00	1.0	**
Intramurals	Jayson Schott	Windermere	\$306.00	1.0	**
Intramurals	Jodi Palmer	Windermere	\$174.08	1.0	**
Head Wrestling Coach	Tom Trace	Jones	\$5,088.00	1.0	
Intramurals-Kickball	Chris Hill	Barrington	\$1,293.18	1.0	**
Intramurals-Handball	Chris Hill	Barrington	\$1,293.18	1.0	**
Intramurals-Homerun Derby	Louis Tiberi	Barrington	\$1,293.18	1.0	**
Intramural-Flag Football	Clay Bogart	Barrington	\$1,293.18	1.0	**
District Mentor	Traci Lobao	Windermere	\$250.00	1.0	
Head Boys Basketball Coach	Tim Casey	UAHS	\$11,321.00	1.0	
Boys Basketball Summer/Fall Supervision	Tim Casey	UAHS	\$450.00	1.0	
<i>**Funded through source other than general fund</i>					
<i>%-Correction from previously approved amount</i>					

## Pupil Activity Program Contracts

Position	Employee	School	Amount	FTE	
Assistant Boys Basketball Coach	Joseph Bills	UAHS	\$2,550.93	.5	**
Assistant Girls Basketball Coach	Abby Dorsainvil	UAHS	\$3,268.20	.75	
Assistant Girls Basketball Coach	Kate Cappello	UAHS	\$1,089.40	.25	
Girls Soccer Summer Supervision	Chris Merrick	UAHS	\$150.00	1.0	
Assistant Boys Basketball Coach	Matt Weikert	UAHS	\$6,691.75	1.0	
Assistant Girls Basketball Coach	Matt Lynd	UAHS	\$5,530.20	1.0	
Head Boys Swimming Coach	Michael deBear	UAHS	\$8,891.00	1.0	
Assistant Boys Swimming Coach	JJ (John) Spangler	UAHS	\$4,767.75	1.0	
Assistant Basketball Cheerleading Coach	Colleen Kirk	UAHS	\$2,434.60	1.0	
Assistant Basketball Cheerleading Coach	Katherine Rapp	UAHS	\$2,434.60	1.0	
Assistant Wrestling Coach	Thomas Cooper	UAHS	\$3,701.75	1.0	
Assistant Wrestling Coach	Matt Tarnowski	UAHS	\$4,410.25	1.0	
Assistant Wrestling Coach	Desmond Hauber	UAHS	\$3,701.75	1.0	
Assistant Wrestling Coach	Nathan Tomasello	UAHS	\$3,701.75	1.0	**
Head Diving Coach	Ryan Wilson	UAHS	\$6,944.00	1.0	
Head Ice Hockey Coach	Brett Howden	UAHS	\$4,815.00	1.0	
Assistant Ice Hockey Coach	Jack Hoogeveen	UAHS	\$4,513.60	1.0	
Assistant Ice Hockey Coach	Hamish Baird	UAHS	\$3,623.90	1.0	**
Assistant Ice Hockey Coach	Steve Pileski	UAHS	\$3,129.75	1.0	**
Gymnastics Head Coach	Brittany Maynard	UAHS	\$6,296.00	1.0	
Gymnastics Assistant Coach	Madison Bubolz	UAHS	\$3,129.75	1.0	
Head Girls 7th Grade Basketball Coach	Spencer Giese	Jones	\$3,037.00	1.0	
Head Basketball 8th Grade Cheerleading Coach	Erin Tossey	Jones	\$1,709.00	1.0	
Head Basketball 7th Grade Cheerleading Coach	Josie Finnell	Jones	\$1,709.00	1.0	

## Pupil Activity Program Contracts, continued

Position	Employee	School	Amount	FTE	
Head Boys 8th Grade Basketball Coach	Mark Hummer	Hastings	\$3,037.00	1.0	
Head Girls 7th Grade Basketball Coach	Tom Sappington	Hastings	\$5,088.00	1.0	
Head Basketball 8th Grade Cheerleading Coach	Molly McClenathan	Hastings	\$2,975.00	1.0	
Head Basketball 7th Grade Cheerleading Coach	Becky Due	Hastings	\$2,068.00	1.0	
Head Basketball Cheerleading Coach	Chris Hayes	UAHS	\$6,227.00	1.0	
Assistant Wrestling Coach	Patrick Halley	Hastings	\$1,093.87	.33	
Assistant Wrestling Coach	Grant McCormick	Hastings	\$1,093.87	.33	
Site Manager	Matt Rice	Hastings	\$675.00	1.0	
Site Manager	Michael Sporich	Jones	\$675.00	1.0	
Assistant Girls Swimming Coach	Betsy Trace	UAHS	\$3,701.75	1.0	
Drama Club Advisor	Jodi Stechsulte	Hastings	\$3,606.00	1.0	
Drama Tech Director	Lynda Guenther	Hastings	\$1,500.00	1.0	
Interim Coach	Barry Fox	UAHS	\$986.71	1.0	
Head Girls Crew Coach	Lauren Peck	UAHS	\$5,057.00	1.0	**
Girls Varsity Assistant Crew Coach	Haley Haxton	UAHS	\$2,721.00	1.0	**
Girls Varsity Assistant Crew Coach	Joanna Gardner	UAHS	\$2,721.00	1.0	**
Girls Varsity Assistant Crew Coach	Hannah Couture	UAHS	\$2,721.00	1.0	**
Girls Novice Assistant Crew Coach	McKenzie Cooper	UAHS	\$3,480.00	1.0	**
Girls Novice Assistant Crew Coach	Kristina Hallof	UAHS	\$2,721.00	1.0	**
Girls Varsity Assistant Crew Coach	Brian (Buck) Marshall	UAHS	\$710.00	.33	**
Head Boys Crew Coach	Greg Harvie	UAHS	\$5,057.00	1.0	**
Boys Varsity Assistant Crew Coach	Natalie Smith	UAHS	\$1,968.00	1.0	**
Boys Varsity Assistant Crew Coach	Blaine Brown	UAHS	\$2,721.00	1.0	**
Boys Varsity Assistant Crew Coach	Johan McGwire	UAHS	\$755.00	.33	**
Boys Varsity Assistant Crew Coach	John Edward Byrd	UAHS	\$4,187.00	1.0	**
Boys Varsity Assistant Crew Coach	Eric Bleich	UAHS	\$2,721.00	1.0	**
Boys Varsity Assistant Crew Coach	Ben Saalman	UAHS	\$2,721.00	1.0	**
<i>**Funded through source other than general fund</i>					
<i>%-Correction from previously approved amount</i>					

## Acceptance of Gifts and Donations

School/Activity	Donor	Item	Value
Barrington Elementary School			
Intramurals	Barrington PTO	Cash	\$5,948.64
Wickliffe Elementary School			
Intramurals	Wickliffe PTO	Cash	\$1,587.00
Windermere Elementary School			
Intramurals	Windermere PTO	Cash	\$552.09
Hastings Middle School			
Washington DC Scholarships	Anonymous	Cash	\$1,000.00
Upper Arlington High School Athletics			
Boys Basketball	Upper Arlington Boys Basketball Boosters	Cash	\$2,933.57
UA Crew	Upper Arlington Crew, Inc.	Cash	\$46,300.00
Ice Hockey	Upper Arlington Hockey Association	Cash	\$7,766.70
Wrestling	Upper Arlington Wrestling Boosters	Cash	\$4,257.01

Ms. Comfort seconded to approve the consent agenda action items

18-109

AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees, Mr. McKenzie

NAYS: None

**ADJOURNMENT**

At 7:10 p.m. Ms. Royer moved, Ms. Drees seconded to adjourn.

**18-110**

AYES: Ms. Mohr, Ms. Royer, Ms. Comfort, Ms. Drees, Mr. McKenzie

NAYS: None

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Treasurer

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Board President