

**Upper Arlington Board of Education
City Chamber Offices, 3660 Tremont Rd
October 10, 2017 – 5:00 p.m.**

CALL TO ORDER

Members present: Ms. Nancy Drees, Ms. Robin Comfort, Mr. Matt McClellan
Ms. Carol Mohr, Ms. Stacey Royer

Administrative officials present: Mr. Paul W. Imhoff, Superintendent, Mr. Andrew L. Geistfeld
Treasurer, Dr. Kathy Jenney, Associate Superintendent, Mr. Chris
Potts, Chief Operating Officer, Ms. Karen Truett, Director of
Communications, Mr. Lucas Ratliff, Assistant Treasurer

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Ms. Drees moved, Ms. Royer seconded to approve the agenda as published. **17-73**

AYES: Ms. Comfort, Ms. Mohr, Mr. McClellan, Ms. Royer, Ms. Drees
NAYS: None

APPROVAL OF MINUTES

Ms. Drees moved, Ms. Mohr seconded to approve the September 12, 2017 minutes. **17-74**

AYES: Ms. Comfort, Ms. Mohr, Mr. McClellan, Ms. Royer, Ms. Drees
NAYS: None

COMMUNICATIONS TO THE BOARD

The Upper Arlington Education Association shared video highlights of students at Barrington Elementary School.

PUBLIC PARTICIPATION

None

ITEMS FOR INFORMATION

Superintendent Update

Mr. Paul Imhoff commented on:

- Various district highlights
 - Recognized the District's 14 National Merit Semifinalists for 2017-2018
 - Announced the 2018 Athletic Hall of Fame Inductees
 - UAEP/PTO sponsored speaker-Houston Kraft at Jones and Hastings Middle School

- Elementary happenings around the district
- Mr. Andrew Theado, Principal, introduced students at the high school that shared the following activities:
 - o UAHS-IB Business Services Learning Project-#SocksToWalk
 - o UA IDEA Day planned for February 2018

Treasurer Update

- Mr. Andrew Geistfeld reviewed:
- Financial information as of September 30, 2017
 - Revision of OASBO 457 plan
 - Insurance rates for calendar year 2018
 - Five-year forecast and assumptions

CONSENT AGENDA

Mr. McClellan moved the Board approve the following consent agenda action items as recommended by the Superintendent:

Investment Report September 30, 2017 — Exhibit A-1

Financial Statement for the Month Ending September 30, 2017 — Exhibit A-2

Purchases in Accordance with O.R.C. 5705.41(D)(1)

Vendor	Item Purchased	Fund	Amount
Jostens	Yearbook	Jones	\$4,030.00
Hillyard	Supplies	Hastings	\$3,607.83
Ability Matters	Student Services	IDEA	\$7,860.00
Magical Attractions	Supplies	UAHS	\$4,275.00
Upper Arlington Nutritional Services	Food Service	General Fund	\$3,662.20
Apple Inc.	Repairs	Technology	10,944.95

Approval of Five Year Forecast and Related Assumptions-Exhibit A-3

Contracts

A RESOLUTION APPROVING REVISIONS TO THE OASBO SECTION 457 PLAN

WHEREAS, the Upper Arlington City School District (the “District”) previously adopted and maintains an “eligible deferred compensation plan” under Section 457(b) of the Internal Revenue IRC (“IRC”) through the Ohio Association of School Business Officials (“OASBO”) OASBO 457 Deferred Compensation Plan (the “Plan”); and

WHEREAS, in prior years, OASBO has maintained a Plan Provider Agreement with Voya Retirement Insurance and Annuity Company (“Voya”), pursuant to which Voya has provided (i) group annuity contracts that meet the requirements of IRC Section 457(g)(3) (“Provider Contracts”), and (ii) assistance with certain aspects of Plan administration; and

WHEREAS, the Plan provides that it may be amended from time to time by OASBO; and

WHEREAS, OASBO has amended and restated the terms of Plan and the Plan Provider Agreement, effective as of April 1, 2017; and

WHEREAS, under the amended Plan and Plan Provider Agreement, AXA Equitable Life Insurance Company (“AXA”) also is permitted to (i) offer Provider Contracts, and (ii) assist with certain aspects of Plan administration; and

WHEREAS, as a Participating Employer under the Plan, the District wishes to permit Eligible Employees under the Plan to be able to select Provider Contracts from either or both of Voya and AXA for receipt of their employee contributions under the Plan;

WHEREAS, as a Participating Employer under the Plan, the District wishes to also permit Roth 457(b) contributions, as permitted under the Plan as amended effective April 1, 2017;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Upper Arlington City School District, Franklin County, Ohio, that:

Section 1. Inclusion of AXA as a Plan Provider. Effective as of November 1, 2017, in connection with the administration of the Plan, both Voya and AXA shall be permitted to offer Provider Contracts for receipt of employee contributions under the Plan. Voya and AXA shall do so pursuant to, and in accordance with, the terms of the Plan Provider Agreement between OASBO and Voya and AXA. The Treasurer is hereby authorized to execute the OASBO Plan Provider Selection Agreement and any other documents that may be necessary for inclusion of AXA as an additional Provider under the Plan.

Section 2. Amendment of the Plan to Permit Roth 457(b) Contributions. Effective as of November 1, 2017, the Plan shall be amended to permit participants to make Roth 457(b) contributions to the Plan.

Section 3. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 5. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Health insurance-Anthem-Exhibit A-5

- Monthly premium- (2.5% increase) single \$768.90; family \$1,999.18

Dental Insurance-Delta Dental

- Two year (2018 & 2019) contract
- Monthly premium-(0% increase) single \$46.49; family \$136.91

Transfers/Advances

Return Advance From	To	Amount
High School Workbooks (009-9100)	General Fund (001)	\$4,653.91

Student Trip Requests

School	Group	Location	Trip Dates
UAHS	Community School	Centerburg, OH	October 26 - October 27, 2017

Certified StaffIssuance of Contracts

Name	Position	Current Contract	New Contract
Christopher Lape	Teacher	.7 FTE	1.0 FTE

Home Instruction Tutors

Name	Position	Rate of Pay
Sadie Moser	Home Instruction Tutor	\$32.58 p/hour
Kelli Axner	Home Instruction Tutor	\$32.58 p/hour

Extended School Year

Name	Position	Rate of Pay	Effective Date
Dawne McGuire	Teacher	\$37.41	06/01/2017

Salary/Contract Increment Adjustments

Name	From	To	Step
Diane Balog	BA+15	BA+30	9
Matthew Biedenbach	MA+10	MA+20	14
Margie Belair	MA	MA+10	13
Jodi Blair	MA+20	MA+30	21
Carly Camilleri	BA	BA+30	5
Josh Clemmons	MA	MA+10	11
Holly Cline	MA	MA+10	17
Leigh Conrad	MA+10	MA+20	15
Paul Crabtree	MA	MA+10	5
Bret Cuthbert	MA+20	MA+30	20
Richard Duarte	MA+20	MA+30	14
Christina Farbizo	MA+30	MA+40	12
Virginia Fisher	MA	MA+10	15
Chasity Garling	MA+30	MA+40	14
Elizabeth Geletka	MA	MA+10	4
Amy Gill	MA+30	MA+40	10
Leslie Hancock	MA+20	MA+30	12

Mindy Harmon	MA+30	MA+40	19
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Salary/Contract Increment Adjustments-continued

Name	From	To	Step
Ashley Ingram	MA+10	MA+20	11
Kristin Jentgen	MA	MA+10	11
Kim Johnson	MA+10	MA+20	18
Carrie Keener	MA+20	MA+30	19
Jessica Kocak	MA+10	MA+20	5
Jennie Kraus	MA+10	MA+20	9
Jacqueline Kulina	MA	MA+10	14
Evelyn Lay	MA+10	MA+30	8
Blythe Lamont	MA	MA+10	14
Stephanie Marburger	MA+20	MA+30	5
Erin Mayne	MA+10	MA+20	17
Jane Mead	BA+30	MA	5
Janie Nocera	BA+15	MA	5
Jodi Palmer	MA+10	MA+20	19
Brad Piuanno	MA	MA+20	8
Lauren Piuanno	BA+15	MA	5
Michael Rice	BA+30	MA	9
Doug Rinehart	MA+20	MA+30	23
Rebecca Searls	MA	MA+10	10
Susan Shapiro	MA	MA+10	12
Mycal Schmidt	MA+10	MA+20	8
Jill Schneider	MA+10	MA+20	8
Tawnya Schroeder	MA+30	MA+40	14
Matthew Solarz	MA+20	MA+30	11
Allison Tomlin	MA	MA+10	8
Stephanie Weisker	MA+20	MA+30	9
Kim Wilson	BA+30	MA	8

Classified StaffInitial Appointment

Name	Position	Step	Effective Date
Erin Braunns	Secretary	1	09/22/2017
Sarah Schrader	High School Cook	3	10/04/2017
Sheila Winter	Food Service Cashier	2	10/09/2017

Acceptance of Retirement/Resignations

Name	Position	Reason	Effective Date
Kathleen Larson	Program Secretary	Resignation	10/06/2017

Change of Status

Name	Position	New Position	Effective Date
Therese Gaulke	Secretary	Program Secretary	10/16/2017
Geraldine Moore	2 nd Shift Custodian	2 nd Shift Custodian	09/18/2017

Appointment of Substitutes

Name	Position	Rate of Pay	Effective Date
Michelle Dible	Substitute Secretary	\$16.08 p/hour	10/10/2017

Other StaffAppointment of Other Staff

Name	Position	Rate of Pay	Effective Date
Shevelle Behrens	Teaching Assistant	\$14.69 p/hour	10/02/2017
Francine DiDonato	Study Hall Aide	\$12.47 p/hour	10/11/2017
Teresa Harper	Teaching Assistant	\$13.69 p/hour	09/21/2017
Wendy Hondroulis	SACC Program Aide	\$11.74 p/hour	10/02/2017
Kathleen Larson	Student Information Coordinator	\$29.58 p/hour	10/09/2017
William Melton	Network Coordinator	\$27.88 p/hour	10/02/2017

Acceptance of Retirement/Resignation

Name	Position	Reason	Effective Date
Erin Braunns	Study Hall Aide	Resignation	09/21/2017
Laura Caskey	Study Hall Aide	Resignation	09/13/2017
Alex Demmler	SACC Program Aide	Resignation	09/01/2017
Nancy Wentzel	Cafeteria Aide	Resignation	09/22/2017

Appointment of Substitutes

Name	Position	Rate of Pay	Effective Date
Michelle Dible	Educational Aide	\$12.47 p/hour	10/10/2017

Volunteers

Name	Position	Building	Supervisor
Dujuan White	Boys Basketball	Hastings	Charles White

Supplemental Contracts

POSITION	EMPLOYEE	SCHOOL	AMOUNT	
Extended Duty – June, 2017	Deb Amling	District	\$1,047.64	
Health Services Continuing Educ.	Laurie Long	District	\$100.00	
Health Services Manual Revision	Nikki Kennedy	District	\$200.00	
Health Services Manual Revision	Jane Mead	District	\$200.00	
Health Services Supply Coordinator.	Laurie Long	District	\$200.00	
Tech Support Stipend	Laura Long	District	\$400.00	
Disaster Preparation Coordinator	Jane Mead	District	\$100.00	
Health Service Chair	Laurie Long	District	\$5,000.00	
Fall Production Producer	Alice Aichele	Jones	\$1,554.00	%
District Mentor	Gretchen Zunic	District	\$250.00	
Head Varsity Girls Crew Coach	Lia Snell	UAHS	\$3,500.00	**
Varsity Girls Crew Assistant Coach	Claire Duesdiecker	UAHS	\$1,700.00	**
Varsity Girls Crew Assistant Coach	Katherine Tedesco	UAHS	\$1,700.00	**
Novice Girls Head Coach	Richard Witt	UAHS	\$2,100.00	**
Novice Girls Assistant Coach	Julie Adams	UAHS	\$1,200.00	**
Head Varsity Boys Crew Coach	Andy Wimmer	UAHS	\$3,500.00	**
Varsity Boys Crew Assistant Coach	Greg Harvie	UAHS	\$2,450.00	**
Varsity Boys Crew Assistant Coach	Isabella Hildebrandt	UAHS	\$1,700.00	**
Varsity Boys Crew Assistant Coach	TJ Kennedy	UAHS	\$850.00	**
Novice Boys Head Coach	Ed Byrd	UAHS	\$2,100.00	**
Novice Boys Assistant Coach	Eric Bleich	UAHS	\$1,200.00	**
LPDC Committee	Erin Miguel	District	\$2,000.00	

Supplemental Contracts-continued

POSITION	EMPLOYEE	SCHOOL	AMOUNT	
LPDC Committee	Amy Byard	Barrington	\$1,500.00	
LPDC Committee	Erin McGuire	Greensview	\$1,500.00	
LPDC Committee	Michelle Lombardi	Jones	\$1,500.00	
LPDC Committee	Doug Rinehart	UAHS	\$1,500.00	
LPDC Committee	Erin May	Tremont	\$1,500.00	
LPDC Committee	Valarie Kearney	Wickliffe	\$1,500.00	
LPDC Committee	Elizabeth Ingraham	Windermere	\$1,500.00	
Running Club Advisor	John McAlpine	Hastings	\$400.00	
Science Olympiad	Diane Balog	Hastings	\$813.00	
Yearbook Co-Advisor	Callie Callender	Hastings	\$2,068.00	
Library/Media Co-Coordinator	Judy Deal	UAHS	\$1,000.00	
Library/Media Co-Coordinator	Amy Byard	Barrington	\$1,000.00	
Summer Band Camp Asst. Director	Todd Fessler	UAHS	\$600.00	
Marching Band Assistant	Todd Fessler	UAHS	\$3,657.00	
6 th Grade Camp	Jim Cash	Hastings	\$200.00	
Forensic Assistant Advisor	Kevin Lehr	UAHS	\$837.50	
Forensic Assistant Advisor	Adele Vergis	UAHS	\$1,000.00	
Forensic Assistant Advisor	Anthony Fasano	UAHS	\$700.00	
District Mentor	Kelli Leinbaugh	District	\$250.00	
School Test Coordinator	Nancy Babinec	Barrington	\$1,500.00	
School Test Coordinator	Kate Drugan	Greensview	\$1,500.00	
School Test Coordinator	Annette Hegemier	Tremont	\$1,500.00	
School Test Coordinator	Jill Hughes	Wickliffe	\$1,500.00	
School Test Coordinator	Andrea Lusk	Windermere	\$1,500.00	
School Test Coordinator	Catherine Shapiro	Hastings	\$500.00	
School Test Coordinator	Shannon Riley	Hastings	\$500.00	
School Test Coordinator	Cristina Farbizo	Hastings	\$500.00	

Supplemental Contracts-continued

POSITION	EMPLOYEE	SCHOOL	AMOUNT	
School Test Coordinator	Lauren Sutherin	Jones	\$1,500.00	
School Test Coordinator	Cynthia Ballheim	UAHS	\$1,500.00	
Intramural Supervisor	Joel Cutler	Greensview	\$1,697.00	**
Head Girls Basketball Coach	Chris Savage	UAHS	\$8,512.00	
Summer/Fall Supervision	Chris Savage	UAHS	\$450.00	
Head Basketball Cheerleading Coach	Chris Hayes	UAHS	\$5,091.00	
Assistant Basketball Cheerleading Coach	Colleen Kirk	UAHS	\$1,932.70	
Assistant Basketball Cheerleading Coach	Katherine Rapp	UAHS	\$1,932.70	
Head Boys Swimming Coach	Michael deBear	UAHS	\$8,082.00	
Assistant Boys Swimming Coach	JJ (John) Spangler	UAHS	\$4,318.30	
Assistant Boys Swimming Coach	Geoff Dickhaut	UAHS	\$400.00	
Assistant Boys Basketball Coach	Matt Biedenbach	UAHS	\$4,651.50	
Head Boys Basketball Coach	Tim Casey	UAHS	\$10,292.00	
Summer/Fall Supervision	Tim Casey	UAHS	\$450.00	
Assistant Boys Basketball Coach	Phil Landes	UAHS	\$4,651.50	
Assistant Boys Basketball Coach	Matt Weikert	UAHS	\$6,551.30	
Head Boys 8th Grade Basketball Coach	Jill White	Jones	\$4,626.00	
Head Girls 8th Grade Basketball Coach	Jim Long	Jones	\$4,626.00	
Head Boys 7th Grade Basketball Coach	Michael Schaefer	Jones	\$4,626.00	
Head Girls 7th Grade Basketball Coach	Spencer Giese	Jones	\$2,761.00	
Head Basketball 8 th Grade Cheerleading Coach	Natalie McKinney	Jones	\$2,068.00	
Head Basketball 7 th Grade Cheerleading Coach	Abbey Stricharczuk	Jones	\$2,068.00	
Head Wrestling Coach	Nick Judy	Jones	\$4,688.00	
Assistant Wrestling Coach	Gordon Gavin	Jones	\$3,281.00	
Head Boys 8th Grade Basketball Coach	Wes Richter	Hastings	\$3,118.00	

Head Girls 8th Grade Basketball Coach	Brian Shipley	Hastings	\$5,091.00	
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Supplemental Contracts-continued

POSITION	EMPLOYEE	SCHOOL	AMOUNT	
Head Boys 7th Grade Basketball Coach	Charles White	Hastings	\$2,761.00	
Head Girls 7th Grade Basketball Coach	Tom Sappington	Hastings	\$4,626.00	
Head Basketball 8 th Grade Cheerleading Coach	Molly McClenathan	Hastings	\$2,975.00	
Head Basketball 7 th Grade Cheerleading Coach	Michelle McClure	Hastings	\$2,068.00	
Head Wrestling Coach	Kevin Lloyd	Hastings	\$4,688.00	
Assistant Wrestling Coach	Patrick Halley	Hastings	\$1,640.80	
Assistant Wrestling Coach	Grant McCormick	Hastings	\$1,640.80	
Site Manager	Stephen Rusterholz	Hastings	\$675.00	

%-Correction from previously approved amount

**Funded through source other than general fund

Redaction of Previously Issued Contracts

Position	Employee	School
Disaster Preparation Coordinator	Laurie Long	District
Pep Band Director	Jon Parker-Jones	UAHS
Spring Musical Director**	Eric Kaufman	UAHS
Vocal Music Director**	Eric Kaufman	UAHS
Drama Set Manager**	Eric Kaufman	UAHS

***"Because Ronald Eric Kaufmann is unable to perform the assignments, the Board of Education rescinds the supplemental contracts of Spring Musical Director, Vocal Music Director and Drama Set Manager."

OperationsAcceptance of Gifts and Donations

School/Activity	Donor	Item	Value
Greensview Elementary School			
Intramurals Supervisor	Greensview PTO	Cash	\$1,951.55
Windermere Elementary School			
Playground Equipment	Windermere PTO	Equipment	\$16,842.50
Upper Arlington High School Athletics			
Crew	Upper Arlington Crew, Inc.	Cash	\$26,227.50

Approval to Sell/Dispose/Donate Equipment

Description of Asset	Building	Tag-Serial Numbers	Reason
Books, Media Center materials (751)	Barrington Media Center		Outdated
Acer PC w/Samsung monitor	Central Office	104544 PSVAWO3007052 01F2727	No longer works
Sensory Tube w/lights and water	Tremont	110621	No longer works
Hamilton Piano	Wickliffe		Condition
Biology (133) Biology Concepts & Connections (123) Physics for Scientists & Engineers (30)	Upper Arlington High School		Outdated
Science a Closer Look: Grade 2 (60) Grade 3 (60) Grade 4 (60) Grade 5 (60)	St. Andrew		Condition, outdated, change in department curriculum
Scholastic Leveled Readers (250)	St. Andrew		Condition, outdated, change in department curriculum
Wright Group Leveled Reader – sets kindergarten level (500)	St. Andrew		Condition, outdated, change in department curriculum
Merriam Webster's College Dictionaries (6)	Wellington		Condition
Books from Lower School (115)	Wellington		Outdated, Condition
Books (75)	St. Agatha School (Special Ed.)		Outdated

In Lieu of Transportation

This resolution to declare transportation impractical for certain identified students is presented pursuant to the requirements of Ohio Revised Code Chapter 3327 and the procedures set forth by the Ohio Department of Education. The resolution follows careful evaluation of all other available options prior to consideration of impracticality.

The Superintendent of Schools, Mr. Paul Imhoff, recommends that the board of education adopt the following resolution:

WHEREAS the student(s) identified below have been determined to be residents of the Upper Arlington City school District, and eligible for transportation services; and

WHEREAS after careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these students(s) to their selected school (s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it

RESOLVED that the Upper Arlington City Schools Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardians(s) of students named on the attachment, payment-in-lieu of transportation.

ATTACHMENT TO RESOLUTION:

<u>Children of the following parents</u>	<u>School (s) Selected and Grade(s)</u>	<u>Reason for Impractical</u>
1. Sahar Kamel	Noble Academy Columbus	# of students
2. Sahar Kamel	Avicenna Prep School	# of students
3. Rachel Gray	St. Agatha	Not attendance area

The Superintendent or his designee is directed to provide notice of this resolution to the parent(s)/guardian(s) of the students(s) listed above.

Ms. Royer seconded to approve the action items. **17-75**

AYES: Ms. Comfort, Ms. Mohr, Mr. McClellan, Ms. Royer, Ms. Drees
NAYS: None

ADJOURNMENT

At 5:45 p.m. Mr. McClellan moved, Ms. Mohr seconded to adjourn. **17-76**

AYES: Ms. Comfort, Ms. Mohr, Mr. McClellan, Ms. Royer, Ms. Drees
NAYS: None

Treasurer

Board President