



**Tuesday, August 8, 2023**  
**REGULAR MEETING**

**City of Upper Arlington, Council Chambers 3600 Tremont Road**  
**5:00 p.m. - Executive Session**  
**6:00 p.m. Regular Meeting**

## **1. 5:00 p.m. - OPENING ITEMS**

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**Subject                    A. Meeting Called to Order/Roll Call**

Meeting                    Aug 8, 2023 - REGULAR MEETING

Category                    1. 5:00 p.m. - OPENING ITEMS

Type                        Procedural

**Subject                    B. Approval of Agenda**

Meeting                    Aug 8, 2023 - REGULAR MEETING

Category                    1. 5:00 p.m. - OPENING ITEMS

Type                        Action

Recommended            Motion to approve the agenda as presented.  
Action

**Subject                    C. Go Into Executive Session**

Meeting                    Aug 8, 2023 - REGULAR MEETING

Category                    1. 5:00 p.m. - OPENING ITEMS

Type                        Action

Recommended            Motion to go into Executive Session in accordance with ORC 121.22(G) (1)  
Action

Motion to go into Executive Session in accordance with ORC 121.22(G)(1) To consider the employment and/or compensation of a public employee or official.

## **2. 6:00 p.m. - REGULAR MEETING**

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**Subject                    A. Pledge of Allegiance**

Meeting                    Aug 8, 2023 - REGULAR MEETING

Category                    2. 6:00 p.m. - REGULAR MEETING

Type Procedural

**Subject B. Approval of Minutes - June 6, 2023, June 13, 2023, and June 27, 2023**

Meeting Aug 8, 2023 - REGULAR MEETING

Category 2. 6:00 p.m. - REGULAR MEETING

Type Action

Recommended Action Motion to approve the minutes from the June 6, 2023 Special Meeting, June 13, 2023 Regular Meeting, and June 27, 2023 Special Meeting

File Attachments

[6.6.23 Special Meeting Minutes.pdf \(183 KB\)](#)

[6.13.23 Regular Meeting Minutes.pdf \(357 KB\)](#)

[6.27.23 Special Meeting Minutes.pdf \(230 KB\)](#)

### 3. COMMUNICATIONS TO THE BOARD

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**Subject A. Superintendent's Update**

Meeting Aug 8, 2023 - REGULAR MEETING

Category 3. COMMUNICATIONS TO THE BOARD

Type Information

Superintendent's Update

- District Highlights and updates
- Listen, Learn, Lead
- Operations
- Excellence and Engagement
- Human Resources

**Subject B. Special Meeting - September 25-26, 2023 at Hocking Hills Lodge and Conference Center**

Meeting Aug 8, 2023 - REGULAR MEETING

Category 3. COMMUNICATIONS TO THE BOARD

Type Information

### 4. BOARD ACTION

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**Subject A. Approval of Board Norms**

Meeting Aug 8, 2023 - REGULAR MEETING

Category 4. BOARD ACTION

Type Action

File Attachments

[Board Operating Norms - 2023.pdf \(433 KB\)](#)

## 5. PUBLIC PARTICIPATION

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**Subject**                    **A. Public Participation Guidelines**

Meeting                    Aug 8, 2023 - REGULAR MEETING

Category                    5. PUBLIC PARTICIPATION

Type                        Information

The Upper Arlington Board of Education is pleased to welcome community members and reserves times for public participation during each of its regular meetings. Public participation sessions are conducted according to Board Policy 0169.1, which states, in part:

- Public participation shall be permitted as indicated on the order of business.
- Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
- Attendees must register their intention to participate in the public participation portion of the meeting prior to the time the meeting is called to order.
- Individuals may not register others to speak during public participation
- Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- Each participant shall be limited to three (3) minutes duration unless extended by the presiding officer.
- All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- Audio or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review the possible placement of the equipment, and must agree to abide by the following conditions:
  - No obstructions are created between the Board and the audience;
  - No interviews are conducted in the meeting room while the Board is in session;
  - No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session and not disrupt the meeting.
- The presiding officer may:
  - interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, , and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest) and/or as otherwise permitted under the law;
  - request any individual to stop speaking and/or leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct and/or orderly progress of the meeting;
  - request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - call for a recess or an adjournment to another time when the lack of a public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  - waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board. The Superintendent shall prepare administrative guidelines for Public Participation in Board Meetings.

Click here to read [Board Policy 0169.1](#)

## 6. BOARD REPORTS

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**Subject**                    **A. Fiscal Update**

Meeting                    Aug 8, 2023 - REGULAR MEETING

Category 6. BOARD REPORTS

Type Information

### 7. CONSENT AGENDA

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**Subject A. Approval of Consent Agenda Items**

Meeting Aug 8, 2023 - REGULAR MEETING

Category 7. CONSENT AGENDA

Type Action (Consent)

Recommended Action The Superintendent recommends the following items, 7. A. through 10. \_\_, for action

### 8. CONSENT AGENDA - FISCAL

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**Subject A. Investment Reports of June 30, 2023 and July 31, 2023 and Commercial Paper Reporting for Fiscal Year 22-23**

Meeting Aug 8, 2023 - REGULAR MEETING

Category 8. CONSENT AGENDA - FISCAL

Type Action (Consent)

File Attachments

[June Investments.pdf \(547 KB\)](#)

[July Investments.pdf \(549 KB\)](#)

[Commercial Paper FY2023.pdf \(342 KB\)](#)

**Subject B. Financial Statement for the months ending June 30, 2023 and July 31, 2023**

Meeting Aug 8, 2023 - REGULAR MEETING

Category 8. CONSENT AGENDA - FISCAL

Type Action (Consent)

File Attachments

[June Financials.pdf \(1,217 KB\)](#)

[July Financials.pdf \(1,228 KB\)](#)

**Subject C. Purchases in Accordance with O.R.C. 5705.41(D)(1)**

Meeting Aug 8, 2023 - REGULAR MEETING

Category 8. CONSENT AGENDA - FISCAL

Type Action (Consent)

## Purchases in Accordance with O.R.C. 5705.41(D)(1)

Vendor	Item Purchased	Fund	Amount
Beem's BP	Transportation fuel	General Fund	\$20,008.95
Steven Guy PH.D	Student services evaluations	General Fund	\$3,335.00
American Electric Power	Barrington electric service	General Fund	\$13,790.16
Cornwell Lawn & Landscaping	Lawn maintenance June	General Fund	\$12,396.26

**Subject D. Transfers**

Meeting Aug 8, 2023 - REGULAR MEETING

Category 8. CONSENT AGENDA - FISCAL

Type Action (Consent)

Transfer From	Transfer To	Unencumbered Balance
General Fund (001)	High School Band (300-9143)	\$ 1,900.00
General Fund (001)	High School Orchestra (300-9144)	\$ 1,900.00
General Fund (001)	High School Vocal Music (300-9154)	\$ 1,900.00
General Fund (001)	Hastings Athletics (300-9815)	\$ 20,000.00
General Fund (001)	Hastings Orchestra (300-9823)	\$ 1,900.00
General Fund (001)	Jones Athletics (300-9911)	\$ 20,000.00
General Fund (001)	Jones Orchestra (300-9918)	\$ 1,900.00
General Fund (001)	Benefit Fund (035)	\$ 1,000,000.00
General Fund (001)	Future Capital Projects Fund (003-9099)	\$ 750,000.00

**Subject E. Return of Fund Advances**

Meeting Aug 8, 2023 - REGULAR MEETING

Category 8. CONSENT AGENDA - FISCAL

Type Action (Consent)

Advance From	Advance To	Amount
Greensview Consumables (009-9040)	General Fund (001)	\$2,721.31

**Subject F. Eastland-Fairfield Career & Technical Schools (EFCTS) 2024-25**

Meeting Aug 8, 2023 - REGULAR MEETING

Category 8. CONSENT AGENDA - FISCAL

Type Action (Consent)

## File Attachments

[Eastland-Fairfield Career & Tech Schools \(EFCTS\) 2024-25.pdf \(81 KB\)](#)

**Subject**                    **G. Insight Education Group contract**

Meeting                    Aug 8, 2023 - REGULAR MEETING

Category                    8. CONSENT AGENDA - FISCAL

Type

File Attachments

[Insight Education Group.pdf \(208 KB\)](#)**9. CONSENT AGENDA - HUMAN RESOURCES**

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**Subject**                    **A. Approval of Personnel Action Items**

Meeting                    Aug 8, 2023 - REGULAR MEETING

Category                    9. CONSENT AGENDA - HUMAN RESOURCES

Type                    Action (Consent)

Recommended Action                    It is recommended by the Superintendent that the board of education approve the attached personnel action items.

All appointments of personnel are specifically conditioned on and subject to successful background checks, receipt and final administrative review of all application records and receipt of all other necessary documentation.

File Attachments

[August 8, 2023 - Board Docs Agenda.pdf \(196 KB\)](#)**Subject**                    **B. Job Descriptions**

Meeting                    Aug 8, 2023 - REGULAR MEETING

Category                    9. CONSENT AGENDA - HUMAN RESOURCES

Type                    Action (Consent)

Recommended Action                    It is recommended by the Superintendent that the following job descriptions be approved by the Board of Education.

File Attachments

[Chief Talent Officer Job Description August 2023 .pdf \(67 KB\)](#)[Chief Excellence and Engagement Officer \(CEEQ\) Job Description.pdf \(90 KB\)](#)[Chief Student Services Officer.pdf \(125 KB\)](#)**Subject**                    **C. Rescind Job Descriptions**

Meeting                    Aug 8, 2023 - REGULAR MEETING

Category                    9. CONSENT AGENDA - HUMAN RESOURCES

Type Action (Consent)

Recommended Action it is recommended by the Superintendent that the following job descriptions be rescinded.

File Attachments

[Associate Superintendent HR & Operations.pdf \(151 KB\)](#)

[Associate Superintendent of Leadership and Learning.pdf \(113 KB\)](#)

**Subject D. Student Trips**

Meeting Aug 8, 2023 - REGULAR MEETING

Category 9. CONSENT AGENDA - HUMAN RESOURCES

Type Action (Consent)

- UAHS Cross Country - Marmon Valley, OH - August 9-10, 2023
- UAHS Boys Golf - Beachwood, OH - September 10-11, 2023

**Subject E. Memorandum of Understanding for Creating a Collaborative Partnership**

Meeting Aug 8, 2023 - REGULAR MEETING

Category 9. CONSENT AGENDA - HUMAN RESOURCES

Type Action (Consent)

File Attachments

[MOU Probation Officer.pdf \(387 KB\)](#)

**Subject F. Policy (Technical corrections)**

Meeting Aug 8, 2023 - REGULAR MEETING

Category 9. CONSENT AGENDA - HUMAN RESOURCES

Type

File Attachments

[po1422.pdf \(177 KB\)](#)

[po1662.pdf \(217 KB\)](#)

[po2260.01.pdf \(144 KB\)](#)

[po3362.pdf \(242 KB\)](#)

[po4123.pdf \(136 KB\)](#)

[po4362.pdf \(228 KB\)](#)

[po5517.pdf \(210 KB\)](#)

[po2260.pdf \(238 KB\)](#)

## 10. CONSENT AGENDA - OPERATIONS

**Subject A. Approval to Sell/Dispose/Donate Equipment**

Meeting Aug 8, 2023 - REGULAR MEETING  
 Category 10. CONSENT AGENDA - OPERATIONS  
 Type Action (Consent)

File Attachments  
[August 2023 BOE Disposal - Sheet1 \(1\).pdf \(80 KB\)](#)  
[Disposal Request - St. Andrew School 8 2 23.docx.pdf \(85 KB\)](#)  
[Jones Summer 2023 Disposal Form.pdf \(51 KB\)](#)  
[Disposal Request - St. Andrew School Books.docx.pdf \(87 KB\)](#)

**Subject B. Acceptance of Gifts and Donations**

Meeting Aug 8, 2023 - REGULAR MEETING  
 Category 10. CONSENT AGENDA - OPERATIONS  
 Type Action (Consent)

Acceptance of Gifts and Donations:

Activity/School	Donor	Item	Amount
Girls Water Polo / UAHS	UA Aquatics Girls Water Polo Boosters	Cash	\$632.76
Teacher's Retreat / Windermere	Premier Wealth Bank	Cash	\$320.00
Field Trips / Barrington	Barrington PTO	Cash	\$30,000.00
Large Equipment / Barrington	Barrington PTO	Cash	\$10,000.00
Research & Development Dept. / UAHS	UAHS PTO	Cash	\$2,025.00
Boys Soccer Program Donations / UAHS	UA Boys Soccer Association	Cash	\$8,857.13
Girls Basketball Program Donations / UAHS	UA Girls Basketball Boosters	Cash	\$19,118.22
Football Program Donations / UAHS	UA Football Association	Cash	\$18,478.26
Girls Soccer Program Donations / UAHS	UAHS Girls Soccer Parent Fund	Cash	\$7,007.23
Swimming and Diving Program Donations / UAHS	UA Aquatics Boosters	Cash	\$4,746.63
Men's Water Polo Program Donations / UAHS	UAHS Men's Water Polo Boosters	Cash	\$4,223.94
Legacy Fund	Rucker, Justin and Kari	Cash	\$312.50
Legacy Fund	Thieman, Walter	Cash	\$1,562.50

**Subject C. Revised: Renewal of property, casualty and liability insurance and cyber liability insurance**

Meeting Aug 8, 2023 - REGULAR MEETING  
 Category 10. CONSENT AGENDA - OPERATIONS  
 Type Action (Consent)

**Subject D. Transportation Routes**

Meeting Aug 8, 2023 - REGULAR MEETING  
 Category 10. CONSENT AGENDA - OPERATIONS



Type	Action (Consent)
<b>Subject</b>	<b>E. Resolution Declaring Transportation to be Impractical</b>
Meeting	Aug 8, 2023 - REGULAR MEETING
Category	10. CONSENT AGENDA - OPERATIONS
Type	Action (Consent)
Recommended Action	It is recommended that the Upper Arlington City Schools Board of Education at their Board of Education meeting on August 8, 2023 approve the Resolution to declare that it is impractical to transport the students identified in the attachment to the Resolution and offers the parent(s)/guardians(s) of students named on the attachment, payment in lieu of transportation.

File Attachments  
[Board Resolution for Impractical - August 2023 \(2\).pdf \(119 KB\)](#)

## 11. ATHLETICS

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<b>Subject</b>	<b>A. Approval of Personnel Action Items</b>
Meeting	Aug 8, 2023 - REGULAR MEETING
Category	11. ATHLETICS
Type	Action
Recommended Action	It is recommended by the Superintendent that the board of education approve the attached personnel action items.

All appointments of personnel are specifically conditioned on and subject to successful background checks, receipt and final administrative review of all application records and receipt of all other necessary documentation.

File Attachments  
[August 8, 2023 - Board Docs Agenda - Athletic.pdf \(108 KB\)](#)

## 12. FUTURE AGENDA ITEMS

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<b>Subject</b>	<b>A. September 12, 2023 Board Meeting</b>
Meeting	Aug 8, 2023 - REGULAR MEETING
Category	12. FUTURE AGENDA ITEMS
Type	Information
	<ul style="list-style-type: none"> <li>• 2023-24 Actual Enrollment</li> <li>• Staffing Update</li> <li>• Bullying and Harassment Report</li> <li>• Teaching &amp; Learning</li> </ul>

## 13. ADJOURNMENT

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<b>Subject</b>	<b>A. Adjourn the Meeting</b>
Meeting	Aug 8, 2023 - REGULAR MEETING
Category	13. ADJOURNMENT
Type	Action
Recommended Action	Motion to adjourn the meeting.